

**Regular School Board Meeting  
Oldham-Ramona School Dist 39-5  
September 10, 2018**

The Oldham-Ramona School District Board of Education met in regular session at 7:00 p.m. at the Ramona school building. Present were Lance Hageman, Brian Hanson, Jay Hojer, Lori Hyland, and Bryan Jatón. Others present were Principal/AD Andrew Johnson, Superintendent Michael Fischer, Business Manager Cassi Johnson and Myron Nagel. Chairman Hageman, established a quorum was present, called the meeting to order with the Pledge of Allegiance. (Unless noted all motions were unanimous).

Action #8195: Motion by Hojer, seconded by Hanson to adopt the agenda with the following changes: remove Executive Session, remove approve student as resident of district, add approve contract for Medication Aide Nursing Supervision with Madison Regional Health.

Myron Nagel spoke to the school board about the intersection of Highway 81 and 225<sup>th</sup> Street and requested support in contacting SDDOT and legislators to move-up proposed construction plans slated for 2023. Testing of the emergency generator was also discussed.

There was no new conflict disclosures to approve.

Superintendent Fischer recognized the students that were selected for All-State Chorus. Principal Johnson recognized DeAnne DeRungs for receiving money from Donors Choose to purchase PreK shelving for classroom. Robert Bergstrom also wrote a grant to receive 80 recycled USB drives for the school.

Action #8196: Motion by Hanson, seconded by Jatón to accept the following consent agenda items:

- A. Approve the August 13, 2018 Regular Board Meeting Minutes with the following correction: change meeting date in the heading to August 13, 2018.
- B. Accept the August Financial Report.

	General Fund	Capital Outlay	Special Ed.	Pension	Food Service	ASP & Drivers Ed	Total
<b>Balance 8/01/18</b>	<b>\$815,047.21</b>	<b>\$990,805.07</b>	<b>\$352,988.99</b>	<b>\$42,670.54</b>	<b>\$52,058.70</b>	<b>\$4,022.71</b>	<b>\$2,257,593.22</b>
<b>Adjusting Entries</b>							<b>\$0.00</b>
<b>Receipts:</b>							
County Receipts	\$773.80	\$807.30	\$245.91				\$1,827.01
Interest Earned	\$240.67						\$240.67
Pre-Schl Transportation							\$0.00
Miscellaneous	\$3,786.00						\$3,786.00
Supt House Rent	\$350.00						\$350.00
County Apportionment	\$878.74						\$878.74
State of SD-St Aid	\$49,842.00						\$49,842.00
State-Medicaid			\$85.84				\$85.84
IDEA							\$0.00
Fresh Fruit&Veg Prgm							\$0.00
Federal Wetlands	\$1,829.75	\$2,247.43	\$684.64				\$4,761.82
Federal Grants/Reimb							\$0.00
Donated Commodities							\$0.00
Lunch Sales					\$2,317.50		\$2,317.50
Fed Lunch Reimb					\$8,747.28		\$8,747.28

ASP Program Fees						\$140.00	\$140.00
Drivers Ed Fees							\$0.00
Transfer IN							\$0.00
<b>Total Receipts</b>	<b>\$57,700.96</b>	<b>\$3,054.73</b>	<b>\$1,016.39</b>	<b>\$0.00</b>	<b>\$11,064.78</b>	<b>\$140.00</b>	<b>\$72,976.86</b>
<b>Disbursements:</b>							
Monthly Expenditures	\$68,253.22	\$8,462.02	\$5,676.32		\$14,174.68	\$0.00	\$96,566.24
Total Disbursements	<b>\$68,253.22</b>	<b>\$8,462.02</b>	<b>\$5,676.32</b>	<b>\$0.00</b>	<b>\$14,174.68</b>	<b>\$0.00</b>	<b>\$96,566.24</b>
<b>Balance 8/31/18</b>	<b>\$804,494.95</b>	<b>\$985,397.78</b>	<b>\$348,329.06</b>	<b>\$42,670.54</b>	<b>\$48,948.80</b>	<b>\$4,162.71</b>	<b>\$2,234,003.84</b>

Cash--checking #101	\$350,348.41	\$361,195.85	\$85,178.59	\$95.38	\$41,216.60	\$394.46	\$838,429.29
Cash--PR checking-Huron	\$1,542.28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,542.28
MMSavings #105	\$100,224.01	\$187,623.98	\$156,092.47	\$17,575.16	\$4,427.22	\$3,768.25	\$469,711.09
MMSavings #105-003	\$334,951.03	\$436,577.95	\$106,000.00	\$25,000.00	\$0.00	\$0.00	\$902,528.98
Petty Cash	\$200.00						\$200.00
Imprest & Prepd	\$17,192.00		\$1,568.00				\$18,760.00
Plus O/S Receivables	\$718.67				\$3,305.28		\$4,023.95
Less O/S Liabilities	-\$681.45		-\$510.00		-\$0.30		-\$1,191.75
<b>Balance 8/31/18</b>	<b>\$804,494.95</b>	<b>\$985,397.78</b>	<b>\$348,329.06</b>	<b>\$42,670.54</b>	<b>\$48,948.80</b>	<b>\$4,162.71</b>	<b>\$2,234,003.84</b>

<b>Trust &amp; Agency Acct</b>	
Balance 8/01/18	\$ 32,269.30
Total Receipts	\$ 8,496.01
Total Disbursements	\$ (4,060.25)
<b>Balance 8/31/2018</b>	<b>\$ 36,705.06</b>

C. Approve the September bills.

Fund Number 10

GENERAL FUND

ACE HARDWARE	Keys & Plumbing Supplies	91.34
ALLIANCE COMMUNICATIONS	Internet - September 2018	280.00
AMERT CONSTRUCTION CO., INC.	Genie Scissor Lift	148.00
ANDREW JOHNSON	DVC Meeting - Reimb. for Meal	62.07
APPEARA	Towel and Mop Service	110.58
ASBSD	ASBSD-SASD Annual Convention Reg.	740.00
AUTOMATIC BUILDING CONTROLS, INC.	Annual Fire System test- O & R	1,089.00
BRADY CLARK	Reimbursement for Coaching Test	35.00
BROOKLYN PUBLISHERS	Scripts for Oral Interp.	243.00
BSN SPORTS, INC	Volleyball jersey	67.51
BUD'S CLEAN-UP SERVICE	Garbage - September	221.77
C & W DIESEL & TRUCK SERVICE	Bus #6 - repair electro magnet wiring	235.00
CENTURY BUSINESS LEASING INC.	Lease & Overage Fees	167.91
CITY OF OLDHAM	Sewer & Water - Oldham - August	43.20*
DAKOTA VALLEY CONFERENCE	DVC Annual Conference Dues	200.00
DVL FIRE & SAFETY LLC	Annual Inspection & Maint. @ Colony	66.75
F & M OIL	Oil Change, Gas, Diesel	1,773.44
FOLLETT SCHOOL SOLUTIONS, INC	High School workbooks	523.44*
FREY SCIENTIFIC/SCHOOL SPECIALTY	High School Supplies	754.37
GRAHAM TIRE COMPANY	Bus #60 - 2 new front tires	520.00
IMPACT APPLICATIONS, INC.	1yr Sub. - Baseline & Post-Inj. Tests	435.00
IMPREST FUND	Reimbursements	2,500.99
In Your Service, LLS	August Consulting	2,949.35
JANE KATTKE	Reimbursement for SD Mentoring Prog	89.20
KOLORWORKS PAINT & DEC. INC.	Carpet in Room #114 & #108	2,809.35
Lager, Carli	Reimbursement for Coaching Tests	70.00
LOWE'S	Maintenance Supplies	351.57
MADISON COMMUNITY HOSPITAL	ICC/DOT Exam	125.00*
MADISON DAILY LEADER	August published Board Minutes & Ads	778.82
MCI	August 2018 - Phone	55.98
MENARDS	Supplies	165.59
MID-AMERICAN ENERGY	August 2018	118.72
MUSIC IN MOTION	Music Supplies	193.44
MUSIC IS ELEMENTARY	Music Supplies	364.14
O-R T&A ACCOUNT	Reimburse: Trailer License	21.20
OFFICE PEEPS, INC.	Supplies	210.71

		PIES PLUS	Rolls for Staff In-service	62.55
		PLANK ROAD PUBLISHING INC.	Print Subscription - Music K-8	112.45
		POPLER'S MUSIC, INC.	Music for All-State Chorus	68.70
		PRAIRIE LAKES ED. COOP	July & August - Director & Psych	80.12
		RAMADA INN-SF	Overnight/Room during Joint Conv	107.00
		RUTLAND SCHOOL DIST	ORR - Hauff - FB & VB supplies	360.13
		SANDRA MENZEL	Newsletter Feb-June	250.00
		School Outfitters	Dolly for 8200 Series Melody Music Chair	336.54
		SCHOOL SPECIALTY	Supplies	1,611.47
		SD MUNICIPAL LEAGUE	Registration for Election Wksp	25.00
		SDHSAA	Membership & Fees	155.00
		SHANE A. WAIKEL	Mowing at Oldham	1,680.00
		SIOUX FALLS SCHOOL DIST 49-5	Supplies	829.88
		SUNSHINE FOODS	Popsicles for Colony Open House	249.35
		SYNCB/AMAZON	Textbooks, Workbooks, Tech Supplies	442.23*
		TEACHER INNOVATIONS INC/PLANBOOK.COM	Planbook - subscription	162.00
		TELEPHONE SYSTEMS & SERVICE, INC.	Phone Installation & Relocate Ext	209.95
		TIRE MOTIVE	Bus #70 - maintenance & DOT inspect.	4,003.45
		TOWN OF RAMONA	August - Water	374.50
		US FOODS	FFVP supplies	45.83
		US FOODS	Meal supplies	127.78
		WOODWIND & BRASSWIND	Music Supplies	282.74
		XCEL ENERGY (NSP)	August Electric Bill - Ramona	1,676.68
		ZANER-BLOSER	Elementary Textbook	18.19
			<b>TOTAL GENERAL FUND: \$31,882.98</b>	
<b>Fund Number</b>	<b>21</b>	<b>CAPITAL OUTLAY FUND</b>		
		CENTURY BUSINESS LEASING INC.	Lease & Overage Fees	329.94
		INFINITE CAMPUS	Messenger license & support	580.50*
		SOFTWARE UNLIMITED, INC.	Web Link Host & Annual Fees	962.61
		SWIFTAIR, INC.	Annual Prevent Maintenance 18-19	8,215.00*
		TIME MANAGEMENT SYSTEMS	August Time & Attendance Tracker	30.03
			<b>TOTAL CAPITAL OUTLAY \$10,118.08</b>	
<b>Fund Number</b>	<b>22</b>	<b>SPECIAL EDUCATION FUND</b>		
		MADISON COMMUNITY HOSPITAL	August 2018 - PT, OT, ST	2,382.28*
		PRAIRIE LAKES ED. COOP	July & August - Director & Psych	759.23
		SIOUX FALLS SCHOOL DIST 49-5	Supplies	50.00
		SUNSHINE FOODS	Overpayment - Duplicate	(58.02)
			<b>TOTAL SPECIAL EDUCATION: \$3,133.49</b>	
<b>Fund Number</b>	<b>51</b>	<b>FOOD SERVICE FUND</b>		
		APPEARA	Towel and Mop Service	110.57
		SUNSHINE FOODS	Food Supplies	34.14
		US FOODS	Food Supplies	5,022.65
			<b>TOTAL FOOD SERVICE \$5,167.36</b>	
			<b>GRAND TOTAL \$50,301.91</b>	

D. Superintendent Fischer provided the personnel report. Zach Wicks offered the custodian position at rate of \$11.50/hour, 28 hours per week. Current open positions include: Paraprofessional and Girls Basketball Coach

Action #8197: Motion by Hojer, seconded by Hyland to approve the Colony Food Service Contract.

Action #8198: Motion by Jatton, seconded by Hanson to approve an increase in adult meal prices to \$2.15 for breakfast and \$3.65 for lunch for the 2018-2019 school year to meet federal guidelines.

Action #8199: Motion by Hojer, seconded by Hyland to approve property declared for surplus according to SDCL 6-13-1. Property for surplus with a zero dollar value includes: 27" RCA television, Buhlman newspaper rack, plastic children's chairs, desks with attached chairs, all wooden desk, particle board computer desks, wooden chair with rollers, hard plastic chairs, Yamaha speakers, volleyball nets, wisk brooms, bench press, squat rack, and power sled.

Action #8200: Motion by Hanson, seconded by Jatton to adopt the 2018-2019 budget as published; and to certify county tax requests for General Fund - maximum allowed by law; Capital Outlay \$755,750.00; Special Education \$0.78/thousand (approx. \$231,750.00).

Action #8201: Motion by Hyland, seconded by Hanson to authorize the continuation of existing funds or accounts and the establishment of any possible new accounts at First National Bank in Huron, SD with the following authorized signers: Payroll Clearing \*\*\*\*399 Cassandra Johnson.

Action #8202: Motion by Hojer, seconded by Hanson to designate Cassandra Johnson, Business Manager, as the Client Administrator and Client User for PC Execubank with the First National State Bank in Huron, SD. Authority will be granted to do Funds Transfers for account \*\*\*\*399. The daily transfer limit will be set at \$150,000.00. The Account Options allowable are as follows: Inquiry Detail, Transaction, Presentments, Exports, Stop-pay-Inquiry Only, Internal Transfer and ACH for payroll. Designate Cassandra Johnson, Business Manager as representative of the Oldham Ramona School to approve and sign the ACH Agreement.

Action #8203: Motion by Hyland, seconded by Hojer to add \*\*\*\*235 MM Account and \*\*\*\*438 Trust & Agency Account to the Client Authorization Form for PC Execubank with First American State Bank in Ramona, SD with the following Account Options: Inquiry Detail, Transaction, Presentments, Exports, and Stop-pay-Inquiries.

Action #8204: Motion by Jatton, seconded by Hanson to accept DGD Credit Card Use and DGD-E Credit Card Issuance Agreement policies.

Action #8205: Motion by Hojer, seconded by Hanson to approve administration to purchase a used 14-passenger mini-bus.

Action #8206: Motion by Hyland, seconded by Jatton to approve the contract for Medication Aide Nursing Supervision with Madison Regional Health.

Board member Hanson had no report on the Prairie Lakes Educational Co-op.

Principal/AD Johnson shared the following information with the board: food and cell phone usage policies are being accepted, juniors took the ASVAB, Handbooks and most teacher lessons are posted on the Oldham Ramona School website, application deadline for juniors and seniors to participate in the SD legislative page program quickly approaching, SEAP meetings start this week, discussion on tobacco-use policy and definition; football has completed home games in Ramona; volleyball's first home game in Ramona is October 2, discussion on golf as an activity option, and student is redesigning the graphic on the wooden camera stand in gym.

Superintendent Fischer shared the following information: accident at Spring Lake Colony, school sent flowers for Gloria Pitts funeral, ASABSD Law Seminar on October 2 and 3, ASABSD Region Meeting in Madison on October 4.

The next regular meeting of the board is scheduled for Monday, October 8 at 7:00 p.m. in Ramona School Building room 114.

Action #8207: Motion by Hanson to adjourn the meeting at 9:04 p.m., seconded by Hyland.

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Cassi Johnson, Business Manager

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Lance Hageman, Board President

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