

Regular School Board Meeting

Oldham-Ramona School District 39-5

April 14, 2020

The Oldham-Ramona School District Board of Education met in regular session at 11:04 AM via Zoom. Present were Lance Hageman, Jay Hojer, Brian Hanson, Bryan Jatón and Lori Hyland. Others present were Zach Hildebrandt, Superintendent Michael Fischer, Principal Andrew Johnson and Business Manager Cassi Johnson. Chairman Hageman, established a quorum was present, called the meeting to order with the Pledge of Allegiance. (Unless noted all motions were unanimous).

Action #9110: Motion by Hojer, seconded by Hanson to adopt the agenda as presented.

Mr. Fischer recognized the staff and students for their flexibility during the transition. Mr. Johnson recognized the boys basketball DVC awards recipients—Brandon Trygstad was named to 2nd team All-Conference and Will Matson received Honorable Mention. The following teams received the Academic Achievement Team Award for having a team GPA of 3.0 or higher—One Act Play, Girls Basketball and Boys Basketball. Also, Mr. Bergstrom's classes had a zoom meeting with U.S. Representative Dusty Johnson which was featured in the Madison Daily Leader.

Hanson reported that PLEC accepted the school's termination of participation.

Principal Johnson shared that he is reaching out to students and families, registration for next year's high school students will take place in the summer, review of application for the upper elementary position will begin Friday, and working on updating information in Infinite Campus for the next school year. AD Johnson shared some of the SDIAA Sports Advisory Proposal voting results and the AD's are evaluating how to present athletic awards.

Business Manager Johnson shared that she is assessing upcoming expenses including basic maintenance and repairs, working with Infinite Campus learn how to post all bills online, and assisting administration with other tasks.

Superintendent Fischer shared that we are working with SwiftAir to get training on the boiler until a new Head Custodian is hired, working with NESD Coop on transitioning services, and continue to participate in state conference calls.

Action #9111: Motion by Hanson, seconded by Jatón to accept the following consent agenda.

- A. Approve the March 8 Regular Board Minutes, March 13 and 23 Special Board Minutes.
- B. Accept the March Financial Report.

	General Fund	Capital Outlay	Special Ed.	Pension	Food Service	ASP & Drivers Ed	Private Purpose	Total
Balance 3/1/2020	671731.82	1524886.7	180320.98	42706.69	\$25,713.09	\$5,320.04	\$4,500.00	\$2,455,179.32
Adjusting Entries	-\$175.00				-\$8,758.44	-\$1,140.00		-\$10,073.44
Receipts:								
County Receipts	\$27,547.77	\$30,685.22	\$13,996.23					\$72,229.22
Pre-Schl Transportation	\$215.00							\$215.00
Interest Earned	\$650.81							\$650.81
TV Station Rent	\$675.31							\$675.31
Miscellaneous	\$269.00		\$1,491.36		\$73.79			\$1,834.15

County Apportionment	\$591.40							\$591.40
Bank Franchise Tax	\$15,092.95							\$15,092.95
State of SD-St Aid	\$55,551.00							\$55,551.00
Medicaid			\$1,833.20					\$1,833.20
IDEA Part B 611			\$20,750.00					\$20,750.00
IDEA Part B 619			\$2,007.00					\$2,007.00
Fresh Fruit&Veg Prgm	\$547.23							\$547.23
Lunch Sales					\$2,456.50			\$2,456.50
Fed Lunch Reimb					\$2,929.20			\$2,929.20
ASP Program Fees						\$115.00		\$115.00
ASP Fundraising						\$134.00		\$134.00
Total Receipts	\$101,140.47	\$30,685.22	\$40,077.79	\$0.00	\$5,459.49	\$249.00	\$0.00	\$177,611.97
Disbursements:								
Monthly Expenditures	\$130,431.56	\$1,367.75	\$28,570.03	\$0.00	\$110.05	\$306.79	\$0.00	\$160,786.18
Balance 3/31/20	\$642,265.73	\$1,554,204.17	\$191,828.74	\$42,706.69	\$22,304.09	\$4,122.25	\$4,500.00	\$2,461,931.67

\$0.00

Cash--checking #101	\$202,608.87	\$226,856.34	\$49,942.46	\$131.53	-\$2,281.06	-\$748.50	\$0.00	\$476,509.64
MMSavings #105	\$422,264.86	\$1,327,347.83	\$140,318.28	\$42,575.16	\$22,135.72	\$4,366.25	\$4,500.00	\$1,963,508.10
Petty Cash	\$200.00							\$200.00
Imprest & Prepd	\$17,192.00		\$1,568.00					\$18,760.00
O/S Receivables					\$2,449.43	\$504.50		\$2,953.93
Less O/S Liabilities								\$0.00
Balance 3/31/20	\$642,265.73	\$1,554,204.17	\$191,828.74	\$42,706.69	\$22,304.09	\$4,122.25	\$4,500.00	\$2,461,931.67

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Trust & Agency Acct	
Cash Acct Bal 2/29/19	\$ 43,544.76
Total Receipts	\$ 8,635.52
Total Disbursements	\$ 6,202.18
Total Outstanding	\$ 3,388.49
Balance 3/31/20	\$ 45,978.10

C. Approve the April bills.

Fund Number	10	GENERAL FUND	
ACE HARDWARE		keys & supplies	14.95
ALLIANCE COMMUNICATIONS		Phone & Internet	271.00
APPEARA		Towels & Mops	30.92
BUD'S CLEAN-UP SERVICE		Garbage	228.42
CASH-WA DISTRIBUTING (CWD)		food supplies	497.02
CENTURY BUSINESS LEASING INC.		Copies	520.57
CITY OF OLDHAM		Sewer - Oldham	25.00
COX ALIGNMENT & REPAIR, LLC		Bus #18 - oil change	29.93
DEANNE DERUNGS		reimburse: postage	2.10
GOTH ELECTRIC		maintenance on exhaust pipe	163.27
HILLYARD INC.		custodial supplies	131.30
HOME SERVICE WATER COND.		salt pellets #50	70.80
IMPREST FUND		Reimburse T&A - March 2020	212.24
INSTRUMENTALIST AWARDS LLC		Sousa certificate & pin	15.00
KAYLEE STRATTON		reimburse: postage	7.50
KINGBROOK RURAL WATER SYSTEM, INC		Water - Oldham	37.20
KOR MANAGEMENT		Random Test DS	116.00
LAKE PRESTON TIMES		Ads - PreK/K screening & Child Find	102.00
LEWIS DRUG INC.		Clorox Wipes & Hand Sanitizer	28.96
MADISON DAILY LEADER		Publish Board Minutes & Ads	519.03
MADISON HIGH SCHOOL		Region One Act	200.23

MCI	Long Distance Phone	57.74	
MID-AMERICAN ENERGY	Gas - Ramona	870.36	
NASSP/NHS	NHS Membership 2020-21	385.00	
NORTHERN STATES POWER COMPANY, MINNESOTA	Electricity - Ramona	1,722.97	
NORTHWESTERN ENERGY	Gas - Oldham	491.77	
O-R T&A ACCOUNT	Staff Treats	27.00	
OFFICE PEEPS, INC.	Envelopes	18.09	
OTTERTAIL POWER CO.	Electricity - Oldham	853.76	
PRAIRIE LAKES ED. COOP	March 2020 - Director	51.07	
RUTLAND SCHOOL DISTRICT	BBB Region Profit, split FY20 salaries	2,676.90	
SASD	SASD & SDASBO Membership 2020-21	660.00	
SUNSHINE FOODS	Coffee	6.99	
SWIFTAIR, INC.	classroom valve, and gym leak	3950.83	
TOWN OF RAMONA	Water - Ramona	194.00	
		Fund Number 10	15,189.92

Fund Number	21	CAPITAL OUTLAY FUND	
CENTURY BUSINESS LEASING INC.		Copier Lease	329.94
TIME MANAGEMENT SYSTEMS		Time Clock	30.03
		Fund Number 21	359.97

Fund Number	22	SPECIAL EDUCATION FUND	
CHILDREN'S CARE HOSPITAL & SCHOOL		Tuition - February 2020	5,094.00
MADISON COMMUNITY HOSPITAL		March 2020 - OT & PT	5,514.18
NORTHEAST EDUC. SERVICES CO-OP		Q3 - SLP services	9,500.00
PRAIRIE LAKES ED. COOP		March 2020 - Director & Psych	1,066.67
SD DEPT OF HUMAN SERVICES		HCBS - February & March 2020	12,361.47
TIFFANY STIRLING		Reimburse Mileage	40.32
VALIANT LIVING		Tuition - March 2020	2,117.30
		Fund Number 22	35,693.94

Fund Number	51	FOOD SERVICE FUND	
APEARA		Towels & Mops	30.92
CASH-WA DISTRIBUTING (CWD)		Food Supplies	3,334.16
HILL REFRIGERATION		Freezer - replaced cold control	582.50
STEFFENSEN PLUMBING, LLC		Repair Waste Drain	426.55
		Fund Number 51	4,374.13

Fund Number	53	ENTERPRISE FUNDS--ASP & DRIVERS ED	
SUNSHINE FOODS		ASP supplies	19.86
		<u>Fund Number 53</u>	<u>19.86</u>
		Checking Account ID 1	50,400.46

P-CARD BILLS

Fund Number	10	GENERAL FUND	
AMAZON/SYNCB		projector lamp, golf & classroom supplies	778.42
BROOKINGS REGISTER		Subscription Renewal	108.80
CUMMINS, INC		Bus #60 - flush def tank	1,673.56
HILLYARD INC.		Custodial Supplies	973.38
LEWIS DRUG INC.		Cleaning/Disinfectant Spray	3.94
LOWE'S		Proheat 2x Revolution Carpet Cleaner	299.96
SDVCA		Reimburse: VB Coaches Clinic	(165.00)
STURDEVANT'S AUTO PARTS		Bus supplies	44.07
SUNSHINE FOODS		Clorox Wipes	37.74
US POSTAL SERVICE		Postage	10.00
		Fund Number 10	3,764.87

Fund Number	51	FOOD SERVICE FUND	
SAM'S CLUB		Carry-out Bags	13.98
		Fund Number 51	13.98

Fund Number	53	ENTERPRISE FUNDS--ASP & DRIVERS ED	
PEARSON EDUCATION INC.		Drive Right workbooks x15	224.22
		<u>Fund Number 53</u>	<u>224.22</u>
		Checking Account ID 1	4,003.07

Action #9112: Motion by Hyland, seconded by Hojer to adopt the following:

Resolution

By resolution, the School Board of the Oldham-Ramona School District 39-5 has authorized membership in the South Dakota High School Activities Association for the high school under its jurisdiction hereinafter listed Oldham-Ramona High School.

This is to be for the period which begins July 1, 2020 and ends on June 30, 2021 with the

supervision, control, and regulation of any and all high school interscholastic activities being delegated to said Association.

In addition, the above-mentioned School Board has ratified the Constitution, By-Laws and rules of the SDHSAA as of July 1, 2020 and agrees to conduct its activities and programs within the framework of these instruments.

Action #9113: Motion by Hojer, seconded by Jatton to approve offering school-sponsored health insurance for classified employees that work an average of 30 hours per week, or a minimum of 1500 hours per year. Employer share will be pro-rated based on contracted hours.

Action #9114: Motion by Hyland, seconded by Hanson to vote for Ellie Saxer from Brandon Valley for ASBSD Board of Directors.

Superintendent Fischer provided an update on school information due to COVID-19 closure. The school is approved to continue to provide sack lunches to students through June 30 with the Seamless Summer program. Families sign-up ahead of time, and pick up 4-days of lunch on Mondays from 1-4pm, along with learning packet pick-up/drop-off. Dates and details are still being considered for prom, graduation, and drivers education. The administration will meet with the Senior Class to discuss graduation and other celebration ideas. Administration continues to receive information and updates from the state. Information is available online at doe.sd.gov/coronavirus.

Action #9115: Motion by Hojer, seconded by Hyland to approve paying FY20 spring ORR coaching contracts despite closure due to COVID-19.

Action #9116: Motion by Hyland, seconded by Hanson to approve adjusting the 2019-2020 school calendar. The last day for students will be May 14 with turn-in day scheduled for May 14 and 15. Teachers last day will be May 21.

Action #9117: Motion by Hanson to enter into Executive Session at 12:33 PM to discuss Negotiations per SDCL 1-25-2 (4) and Personnel per SDCL 1-25-2 (1), seconded by Hyland.

Chairman Hageman declared the board out of Executive Session at 1:15 PM.

Action #9118: Motion by Hyland, seconded by Jatton to authorize administration to issue certified contracts for 2020-2021.

The board held the first reading to review the following OR School District Policies: JFB-Education of Homeless Children, JFCJ-Dangerous Weapons in School, IF-Curriculum Development, IFD-Curriculum Adoption, IGAB-Human Relations Education/Moral and Character Instruction, and IIAA-Textbook Selection and Adoption.

Action #9119: Motion by Hanson, seconded by Hojer to approve the second reading and adoption of the following OR School District Policies: CHCA-Approval of Handbooks and Directives, EBCB Safety Drills, IGD Co-Curricular and Extracurricular Activities, JG Student Discipline, and JG-R Student Discipline Regulation.

The next meeting is scheduled for 6:00 PM on Monday, May 11 in room 114.

Action #9120: Motion by Hyland, seconded by Hanson to adjourn the meeting at 1:21 PM.

Cassi Johnson, Business Manager

Lance Hageman, Board President

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