

# Regular School Board Meeting

## Oldham-Ramona School District 39-5

### June 8, 2020

The Oldham-Ramona School District Board of Education met in regular session at 6:00PM in the Multipurpose Room. Present were Jay Hojer, Brian Hanson, Bryan Jatton and Lori Hyland. Lance Hageman was absent. Others present were Superintendent Michael Fischer, Principal Andrew Johnson, Business Manager Cassi Johnson, and patrons of the community. Vice President Hojer, established a quorum was present, called the meeting to order with the Pledge of Allegiance. (Unless noted all motions were unanimous).

Action #9138: Motion by Hanson, seconded by Hyland to adopt the agenda as presented.

Superintendent Fischer recognized the students on 4<sup>th</sup> Quarter Honor Roll. Rebecca Hanson received a Retired School Teachers Scholarship and Andrew Johnson received a Beadle Club Scholarship for continuing education expenses. The board also recognizes Clay Misar for strength and bravery with his recent leukemia diagnosis and treatment.

Action #9139: Motion by Hyland, seconded by Jatton to accept the following consent agenda.

- A. Approve the May 9 Regular and May 16 Special Board Minutes.
- B. Accept the May Financial Report.

	General Fund	Capital Outlay	Special Ed.	Pension	Food Service	ASP & Drivers Ed	Private Purpose	Total
<b>Balance 5/1/2020</b>	\$607,428.59	\$1,596,212.31	\$163,472.81	\$42,706.69	\$15,597.60	\$3,468.56	\$4,800.00	<b>\$2,433,686.56</b>
<b>Adjusting Entries</b>								\$0.00
<b>Receipts:</b>								
County Receipts	\$237,923.26	\$251,403.66	\$114,697.74					\$604,024.66
Pre-Schl Transportation	-\$180.00							-\$180.00
Interest Earned	\$503.88							\$503.88
TV Station Rent	\$675.31							\$675.31
Miscellaneous	\$192.75							\$192.75
County Apportionment	\$911.11							\$911.11
State of SD-St Aid	\$55,551.00							\$55,551.00
Medicaid			\$1,077.78					\$1,077.78
Lunch Sales					\$9.40			\$9.40
Fed Lunch Reimb					\$16,286.40			\$16,286.40
Sederstrom Scholarship							\$100.00	\$100.00
Transfer In	\$42,706.69							\$42,706.69
<b>Total Receipts</b>	<b>\$338,284.00</b>	<b>\$251,403.66</b>	<b>\$115,775.52</b>	<b>\$0.00</b>	<b>\$16,295.80</b>	<b>\$0.00</b>	<b>\$100.00</b>	<b>\$721,858.98</b>
<b>Disbursements:</b>								
Monthly Expenditures	\$119,698.43	\$6,809.97	\$37,670.67	\$42,706.69	\$6,560.71	\$402.61	\$300.00	\$214,149.08
<b>Balance 5/31/20</b>	<b>\$826,014.16</b>	<b>\$1,840,806.00</b>	<b>\$241,577.66</b>	<b>\$0.00</b>	<b>\$25,332.69</b>	<b>\$3,065.95</b>	<b>\$4,600.00</b>	<b>\$2,941,396.46</b>

								\$0.00
Cash--checking #101	\$339,529.17	\$513,458.17	\$149,691.38	\$0.00	\$20,381.68	\$1,195.20	\$100.00	\$1,024,355.60
MMSavings #105	\$469,092.99	\$1,327,347.83	\$90,318.28	\$0.00	\$2,501.58	\$1,870.75	\$4,500.00	\$1,895,631.43
Petty Cash	\$200.00							\$200.00
Imprest & Prepd	\$17,192.00		\$1,568.00					\$18,760.00

O/S Receivables					\$2,449.43			\$2,449.43
Less O/S Liabilities								\$0.00
<b>Balance 5/31/20</b>	<b>\$826,014.16</b>	<b>\$1,840,806.00</b>	<b>\$241,577.66</b>	<b>\$0.00</b>	<b>\$25,332.69</b>	<b>\$3,065.95</b>	<b>\$4,600.00</b>	<b>\$2,941,396.46</b>

Trust & Agency Acct	
Cash Acct Bal 4/30/20	\$ 46,398.69
Total Receipts	\$ 2,929.86
Total Disbursements	\$ 843.36
Total Outstanding	\$ 1,217.23
<b>Balance 5/31/20</b>	<b>\$ 48,485.19</b>

### C. Approve the June bill.

Checking Account ID	1	Fund Number	10	GENERAL FUND	
ALLIANCE COMMUNICATIONS				Phone & Internet	271.00
APPEARA				Towels & Mops	104.60
BUD'S CLEAN-UP SERVICE				Garbage	228.42
CENTURY BUSINESS LEASING INC.				Copies	347.43
CITY OF OLDHAM				Sewer - Oldham	25.00
JOSTENS				Graduation Medals	110.70
KINGBROOK RURAL WATER SYSTEM, INC				Water - Oldham	33.00
MADISON DAILY LEADER				Board Minutes	133.14
MCI				Long Distance Phone	59.85
MID-AMERICAN ENERGY				Gas - Ramona	349.17
NORTHERN STATES POWER COMPANY, MINNESOTA				Electricity - Ramona	881.38
NORTHWESTERN ENERGY				Gas - Oldham	157.34
O-R T&A ACCOUNT				Reimburse T&A - May 2020	20.00
PAUL FISCHER				Snow Removal, Bag & Mow, etc.	2,415.00
PRAIRIE LAKES ED. COOP				May 2020 - SpEd Director	51.10
RODNEY FREEMAN, JR., & OTHERS				Legal Fees: Jan-May 2020	1,010.01
					<u>6,197.14</u>
		Fund Number	10		
Fund Number	21	CAPITAL OUTLAY FUND			
CENTURY BUSINESS LEASING INC.				Copier Lease	329.94
SHI				Microsoft Licensing	1,491.12
TIME MANAGEMENT SYSTEMS				Time clock	30.03
					<u>1,851.09</u>
		Fund Number	21		
Fund Number	22	SPECIAL EDUCATION FUND			
CHILDREN'S CARE HOSPITAL & SCHOOL				April - Tuition	4,811.00
FLANDREAU SCHOOL DISTRICT				SpEd Director - May 2020	1,110.52
MADISON COMMUNITY HOSPITAL				April & May 2020 OT & PT	1,861.05
NORTHEAST EDUC. SERVICES CO-OP				SLP Services - Jan thru Apr	9,910.40
PRAIRIE LAKES ED. COOP				May 2020 - Psych & SpEd Director	1,028.81
SD DEPT OF HUMAN SERVICES				HCBS - May 2020	16,038.32
VALIANT LIVING				Tuition - May 2020	2,117.30
					<u>36,877.40</u>
		Fund Number	22		
Fund Number	51	FOOD SERVICE FUND			
BRANDON VALLEY SCHOOL DISTRICT				Shared Services 2020-21	2,000.00
CASH-WA DISTRIBUTING (CWD)				Food Supplies	421.55
O-R T&A ACCOUNT				Reimburse T&A - May 2020	238.04
					<u>2,659.59</u>
		Fund Number	51		
Fund Number	76	PRIVATE PURPOSE TRUST			
O-R T&A ACCOUNT				Reimburse T&A - May 2020	100.00
					<u>100.00</u>
		Fund Number	76		
		Checking Account ID	1		47,685.22

Oldham-Ramona School District		<b>June 2020 p-card bills</b>	
Fund Number	10	GENERAL FUND	
ACE HARDWARE		custodial supplies	131.16
ALLIED 100 LLC		AED cabinet & battery pack	518.90
AMAZON/SYNCRB		classroom & office supplies	856.14
AWARD EMBLEM		yearbook awards	54.45
DOLLAR GENERAL - MADISON		office supplies	13.31

GARY'S BAKERY		Rolls for Staff Meeting 5.19.20	49.17	
HILLYARD INC.		custodial supplies	1,483.02	
KOLORWORKS PAINT & DEC. INC.		Paint	113.07	
MIDSTATES GLASS		glass for senior composite	33.55	
SAM'S CLUB		Totes for Seniors	79.80	
SUNSHINE		Juice - Staff Meeting 5.19.20	9.87	
US POSTAL SERVICE		postage & stamped envelopes	1,448.10	
VOLLEYBALL USA.COM		Net Extender & Setter Targ IT	<u>189.69</u>	
			Fund Number 10	4,980.23
Fund Number	21	CAPITAL OUTLAY FUND		
AMAZON/SYNCB		Instructor Chairs (x5)	479.92	
GRAINGER, INC		Desk Mover	<u>279.51</u>	
			Fund Number 21	759.43
Fund Number	22	SPECIAL EDUCATION FUND		
AMAZON/SYNCB		SpEd supplies	292.67	
ESTR PUBLICATIONS		ESTR-J Revised	<u>25.00</u>	
			<u>Fund Number 22</u>	<u>317.67</u>
			Checking Account ID 1	6,057.33

Action #9140: Motion by Hanson to enter into Executive Session at 6:07 PM to discuss Personnel per SDCL 1-25-2 (1), seconded by Hyland.

Vice Chairman Hojer declared the board out of executive session at 7:57 PM.

Action #9141: Motion by Hanson, seconded by Hyland to deny the appeal on complaint one.

Action #9142: Motion by Hyland, seconded by Jatton to deny the appeal on complaint two. Aye: Jatton, Hanson, Hyland. Nay: Hojer.

Action #9143: Motion by Jatton, seconded by Hanson to deny the appeal on complaint three.

Action #9144: Motion by Hyland, seconded by Hanson to approve administration to issue coaching contracts.

Action #9145: Motion by Hyland, seconded by Hanson to approve Property Liability Insurance, Workers' Compensation Renewal and Cyber Liability policies with Kundert-Williams Insurance.

Action #9146: Motion by Jatton, seconded by Hanson to approve classified and Administrative contracts for 2020-2021.

Superintendent Fischer shared that the school will post the open positions for Assistant Cook and Special Education Aide at Spring Lake Colony.

Action #9147: Motion by Hyland, seconded by Hanson to authorize administration to submit Federal Grant Applications.

Action #9148: Motion by Hanson, seconded by Jatton to set the 2020-2021 Budget Hearing for July 13 at 6:00pm.

Action #9149: Motion by Hyland, seconded by Hanson to approve the State Health Contract for 2020-2021.

Action #9150: Motion by Jatton, seconded by Hanson to approve contract for Kelly Sullivan for summer special education at \$30/hour.

Action #9151: Motion by Hyland, seconded by Hanson to approve property declared for surplus according to SDCL 6-13-1. Property for surplus valued under \$500.00 includes: desk top printing calculator, tables, computer chairs, cameras, headphones, CD case holder, Discovery School CDs, Califone Cassette Recorder, Holt Music Cassettes, 4<sup>th</sup> grade Adventures CD, History of the US CD, ABC-World of Discovery VHS, In Celebration of Trees VHS,

Folk Talks VHS, Roller Coaster VHS, Seabase Nautilus VHS, Why Mosquitoes Buzz in People's Ears VHS, Owl Moon VHS, Positive Motion DVD, Centennial Cassette Recorder, Multiplication Rap cassette, Multiplication Country cassette, RCA 26" TV, Sansui 26" Tv, Fuji T734 laptops, Fuji T731 Laptops, Byte Speed Laptops, HP Laptops, and misc power cords.

Action #9152: Motion by Hyland, seconded by Hanson to approve SILDL Agreement for 2020-2021.

Action #9153: Motion by Jatón, seconded by Hanson to approve Food Service Shared Services MOU.

Action #9154: Motion by Hyland, seconded by Jatón to approve the SPED Comprehensive Plan.

Action #9155: Motion by Hyland, seconded by Jatón to approve write-off of prior year food service bills in the amount of \$2449.43.

Action #9156: Motion by Hyland, seconded by Hanson to approve the second reading and adoption of the following OR School District Policies: IC-School Calendar, JECE-Student Withdrawal from School, JED-Student Absences and Excuses, JEDA-Truancy, JEDB-Student Dismissal Procedure, JEF-Release Time for Religious Practice, JEG-Exclusions and Exemptions from School Attendance, and Food Service Written Code of Standards and Conduct.

No PLEC Report.

Principal Johnson shared that the Spilde's will be hosting a foreign exchange student from Kazakhstan during the 2021 school year, and he's working on wrapping up the 2020 school year. AD Johnson shared that concussion testing and physicals will take place on June 15, held a meeting to discuss re-open plans with ORR coaches, and updated the athletic waiver. Rutland will pick-up Josh Olson's contract for Assistant Football coach. Current open coaching positions include: JH GBB, JH BBB, Asst BBB, Head BBB, and Head FB.

Business Manager Johnson shared that she is cleaning up accounts to prepare for the annual report and working on the budget.

Superintendent Fischer shared that Andy Borah started full-time as head custodian this month, new carpet and paint is planned for the counselors office and 6<sup>th</sup> grade classroom, Prom at Rutland is being cancelled due to current COVID-19 restrictions, Starting Well 2020 Committee is reviewing CDC guidelines and will be sending recommendations to South Dakota schools, the SASD/ASBSD Joint Conference in August will be virtual and cost \$300 per district, and he's seeking professional development through SASD Leadership Academy.

Action #9157: Motion by Hyland to enter into Executive Session at 8:42 PM to discuss Negotiations per SDCL 1-25-2 (4), seconded by Jatón.

Vice Chairman Hojer declared the board out of executive session at 9:33 PM.

The next meeting is scheduled for 6:00 PM on Monday, July 13 in room 114.

Action #9158: Motion by Hanson, seconded by Jatón to adjourn the meeting at 9:34 PM.

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Cassi Johnson, Business Manager

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Lance Hageman, Board President

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