

**Regular School Board Meeting  
Oldham-Ramona School District 39-5  
July 8, 2019**

The Oldham-Ramona School District Board of Education met in regular session at 7:05 PM at the Ramona school building. Present were Lance Hageman, Lori Hyland, Brian Hanson, and Bryan Jatón. Jay Hojer was absent. Others present were Superintendent Michael Fischer, Principal Andrew Johnson, Business Manager Cassi Johnson, and Deanne DeRungs. Chairman Hageman, established a quorum was present, called the meeting to order with the Pledge of Allegiance. (Unless noted all motions were unanimous).

Action #9000: Motion by Hanson, seconded by Hyland to adopt the agenda after removing setting Business Manager/Employee bonds (duplicate) and approve contract with Madison Regional Health (agreement not received) both under New Business.

No one present wished to address the school board.

Time was allocated for the hearing of the 2019-20 Proposed Budget. There were no public comments, so regular meeting continued.

Action # 9001: Motion by Jatón, seconded by Hanson to the June 18, 2019 regular board meeting minutes.

Action # 9002: Motion by Hyland, seconded by Jatón to accept the June financial report.

	General Fund	Capital Outlay	Special Ed.	Pension	Food Service	ASP & Drivers Ed	Total
<b>Balance 06/01/19</b>	\$ 998,675.39	\$ 1,298,462.67	\$ 338,825.92	\$ 42,684.07	\$ 42,168.17	\$ 5,580.12	\$ 2,726,396.34
<b>Adjusting Entries</b>	<b>-\$151,716.93</b>	<b>\$150,823.43</b>	<b>\$439.27</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>-\$454.23</b>
<b>Receipts:</b>							
County Receipts	\$53,558.95	\$56,850.14	\$17,962.48	\$7.23			\$128,378.80
Interest Earned	\$558.20						\$558.20
Pre-Schl Transportation							\$0.00
Miscellaneous	\$665.64						\$665.64
Supt House Rent	\$375.00						\$375.00
County Apportionment	\$523.15						\$523.15
State of SD-St Aid	\$54,294.00						\$54,294.00
SRSA Grant							\$0.00
Teacher/Mentor Grant							
State-Medicaid			\$22.22				\$22.22
IDEA							\$0.00
Fresh Fruit&Veg Prgm	\$487.14						\$487.14
Federal Wetlands							\$0.00
Federal Grants/Reimb	\$1,504.00						\$1,504.00
Donated Commodities							\$0.00
Lunch Sales					\$474.65		\$474.65
State Lunch Reimb					\$8,286.18		\$8,286.18
Fed Lunch Reimb							\$0.00
ASP Program Fees							\$0.00
ASP Fundraising							\$0.00
Drivers Ed Fees							\$0.00
Transfer IN							\$0.00
<b>Total Receipts</b>	<b>\$111,966.08</b>	<b>\$56,850.14</b>	<b>\$17,984.70</b>	<b>\$7.23</b>	<b>\$8,760.83</b>	<b>\$0.00</b>	<b>\$195,568.98</b>
<b>Disbursements:</b>							
Monthly Expenditures	\$282,646.81	\$4,379.10	\$81,690.26	\$0.00	\$23,485.54	\$2,798.06	\$394,999.77

<b>Balance 06/30/19</b>	<b>\$676,277.73</b>	<b>\$1,501,757.14</b>	<b>\$275,559.63</b>	<b>\$42,691.30</b>	<b>\$27,443.46</b>	<b>\$2,782.06</b>	<b>\$2,526,511.32</b>
Cash--checking #101	\$331,737.95	\$876,531.16	\$30,193.81	\$116.14	-\$6,963.92	\$1,130.81	\$1,232,745.95
MMSavings #105	\$469,771.28	\$625,225.98	\$262,092.47	\$42,575.16	\$33,046.80	\$1,651.25	\$1,434,362.94
Petty Cash	\$200.00						\$200.00
Imprest & Prepd	\$17,192.00		\$1,568.00				\$18,760.00
<b>Plus O/S Receivables (120)</b>	<b>\$296.19</b>				<b>\$1,578.52</b>		<b>\$1,874.71</b>
<b>Less O/S Liabilities</b>	<b>-\$142,919.69</b>	<b>\$0.00</b>	<b>-\$18,294.65</b>	<b>\$0.00</b>	<b>-\$217.94</b>	<b>\$0.00</b>	<b>-\$161,432.28</b>
<b>Balance 06/30/19</b>	<b>\$676,277.73</b>	<b>\$1,501,757.14</b>	<b>\$275,559.63</b>	<b>\$42,691.30</b>	<b>\$27,443.46</b>	<b>\$2,782.06</b>	<b>\$2,526,511.32</b>

<b>Trust &amp; Agency Acct</b>	
Balance 5/31/19	\$ 50,315.93
Total Receipts	\$ 4,738.23
Total Disbursements	\$ 3,129.14
<b>Balance 06/30/19</b>	<b>\$ 51,925.02</b>

Action # 9003: Motion by Hanson, seconded by Jatton to accept additional end of FY2019 bills.

Fund Number	10	GENERAL FUND		
ACE HARDWARE		Maintenance Supplies	30.57	
ALLIANCE COMMUNICATIONS		Phone & Internet	284.00	
BMO Financial Group		Pcard Expenses - end FY19 Annual	2,080.81	
DVL FIRE & SAFETY LLC		Inspection/Recharge/Test/Supplies	800.50	
FLANDREAU SCHOOL DISTRICT		Prof Crisis Mgmt Recert Training	115.82	
FOLLETT SCHOOL SOLUTIONS, INC		Workbooks	225.70	
GOTH ELECTRIC		Bathroom/Kitchen Repairs	480.00	
GRAPEVINES FLORAL		Plant for G.Burns Funeral	34.99	
KOLORWORKS PAINT & DEC. INC.		Paint for Offices	356.90	
LODGE AT DEADWOOD		Wild West Conference	414.00	
MADISON DAILY LEADER		Publish Board Minutes	138.78	
MCI		Long Distance Phone	58.64	
MID-AMERICAN ENERGY		Gas - June 2019	116.94	
NORTHERN STATES POWER COMPANY, MINNESOTA		Electricity - June 2019	826.89	
O-R T&A ACCOUNT		Reimburse T&A	153.00	
PRAIRIE LAKES ED. COOP		PLEC Director & Psychologist - June 2019	81.66	
SD DEPT. OF HEALTH		Nursing Services - March 2019	366.00	
SHANE A. WAIKEL		Mowing in Oldham	735.00	
TOWN OF RAMONA		Water - Ramona	374.50	
		<b>Fund Number 10</b>		<b>7,674.70</b>
Fund Number	21	CAPITAL OUTLAY FUND		
BMO Financial Group		Pcard Expenses - end FY19	1,002.00	
CONNECTING POINT, INC.		Upgrade DC/Host Server	903.53	
SWIFTAIR, INC.		Filter, Contactor, Capacitor	491.79	
		<b>Fund Number 21</b>		<b>2,397.32</b>
Fund Number	22	SPECIAL EDUCATION FUND		
CHILDREN'S CARE HOSPITAL & SCHOOL		Tuition - May 2019	4,950.00	
FLANDREAU SCHOOL DISTRICT		SpEd Director - FY19: July payroll	1,690.34	
PRAIRIE LAKES ED. COOP		PLEC Director & Psychologist - June	3,204.80	
O-R T&A ACCOUNT		Reimburse T&A	780.44	
SD DEPT OF HUMAN SERVICES		HCBS - Residential June 2019	11,690.68	
VALIANT LIVING		HCBS - Tuition June 2019	2,049.00	
		<b>Fund Number 22</b>		<b>24,365.26</b>
Fund Number	51	FOOD SERVICE FUND		
GOTH ELECTRIC		Bathroom/Kitchen Repairs	5,156.84	
SPRING LAKE COLONY		SLC - Summer Reimbursement - June 2019	8,169.70	
		<b>Fund Number 51</b>		<b>13,326.54</b>
Fund Number	53	ENTERPRISE FUNDS--ASP & DRIVERS ED		
BMO Financial Group		Pcard Expenses - end FY19	58.38	
		<b>Fund Number 53</b>	<b>58.38</b>	
				<b>Checking Account ID 1\$47,822.20</b>

Action # 9004: Motion by Hanson, seconded by Hyland to appoint Business Manager Cassi Johnson as acting President for the purposes of the election of President of the school board.

Action # 9005: Motion by Hyland, seconded by Jatón to adjourn the meeting at 7:23 p.m.

At 7:24 p.m. Business Manager Johnson established that a quorum was present and reconvened the meeting. Before calling for nominations for Board President, Business Manager Johnson gave the Oath of Office to Brian Hanson who was appointed to fill a one-year term after no petitions were received.

Business Manager Johnson then called for nominations for the President of the Oldham-Ramona School Board.

Action #9006: Motion by Hyland, seconded by Hanson to elect Lance Hageman for Board President.

Lance Hageman then assumed the office of School Board President.

President Hageman then called for nominations for board vice-president.

Action #9007: Motion by Hyland, seconded by Hanson to elect Jay Hojer for Vice President.

Action #9008: Motion by Hanson, seconded by Jatón to designate Cassi Johnson as the business manager.

Action #9009: Motion by Hyland, seconded by Hanson to designate First National Bank of South Dakota as the official depository of funds.

Action #9010: Motion by Jatón, seconded by Hyland to designate the Madison Daily Leader as the official newspaper.

Action #9011: Motion by Hanson, seconded by Jatón to establish regular school board meetings on the second Monday of each month at 6:00 p.m., with the meetings to be held at the Ramona School Building in Room 114 unless an alternate location is listed on the agenda.

Action #9012: Motion by Hyland, second by Jatón to set the per diem for board members at \$60 per meeting and \$75.00 for Board President.

Action #9013: Motion by Hyland, seconded by Hanson to authorize membership with the Association of School Boards of South Dakota (ASBSD).

Action #9014: President Hageman appointed Brian Hanson as the delegate to the Prairie Lakes Educational Cooperative, and Hageman volunteered to be the alternate.

Action #9015: President Hageman volunteered to serve as the delegate to the Annual Delegate Assembly for Associated School Boards of SD and appointed Jay Hojer to serve as the alternate.

Action #9016: President Hageman and Brian Hanson agreed to serve as Board Representatives to Oldham-Ramona/Rutland Co-op Board.

Action #9017: Lance Hageman and Lori Hyland agreed to serve as Board Representatives on the Negotiations Committee.

No one present wished to address the school board.

No PLEC report was provided. Superintendent Fischer shared an update on Perkins Funds.

Principal/AD Johnson shared the following: additional information on Hunter Safety Course; recommended moving forward with offering Golf for boys and girls in the spring with co-head coaches; Class of 2019 donated some medicine balls and kettle bells to the weight room with their remaining class funds; and the following positions are still open: Play Director, Assistant Play Director, Concessions Stand Manager, JV Boys Basketball Coach, JV Girls Basketball Coach, and Jr High Football Coach.

Business Manager Johnson shared the following: the school house is being rented and we've done some repairs to plumbing; update on outstanding student bills; attending Administrative Review Workshop with Superintendent Fischer and Head Cook Carol Halverson July 9-10; attending workshop for new business managers on July 18; working on end of year reports and preparing for the Auditor visit on August 12-13.

Superintendent Fischer shared the following: signed a 5-year Student Teaching agreement with DSU; working on updating staff handbooks; implementing a Fundraising Request Form and Grant Request Form to better track information; will attend Superintendent Conference July 15-17; discussion about clogged pipes at the Oldham Gym and working on getting prices to repair the issue.

Action #9018: Motion by Hanson, seconded by Hyland to accept the following consent agenda items:

A. Authorized to publish FY2020 Salaries.

ADMINISTRATION: Michael Fischer \$70,500.00; Andrew Johnson \$53,330.00 plus \$5070.00 AD Stipend; Cassi Johnson \$47,000.00

CERTIFIED STAFF: Carol Allgaier \$43,500.00; Robert Bergstrom \$39,625.00 plus \$5050.00 extra duties; Brady Clark \$36,675.00 plus \$8776.00 extra duties; Deanne DeRungs \$46,836.00; Anthony Fischer \$38,275.00; Maren Fischer \$41,475.00 plus \$5400.00 extra duties; Rebecca Hanson \$39,125.00 plus \$2840.00 extra duties; Lon Ihler \$43,193.00; Jane Kattke \$45,617.00 plus \$3420.00 extra duties; Dean Koster \$40,940.00; Carli Lager \$36,300 plus \$3050.00 extra duties; Nikki Larsen \$41,647.00; Amber Misar \$39,675.00 plus \$2160.00 extra duties; Kelly Sullivan \$46,776.00; Shelby Thompson \$36,000.00 plus \$2130.00 extra duties; Chad Trigg \$40,440.00; Kaylee Vander Wal \$39,625.00 plus \$4070.00 extra duties; Emily Ver Burg \$36,425.00; Travis Wicks \$40,443.00; LaDonna Marlette \$17,330.00 plus \$1,296.00 extra duties.

CLASSIFIED STAFF: Cassie Schneider \$12.75/hr; Carol Halverson \$13.60/hr; Chris Hoek \$16.45/hr and \$35.30/bus route; Zach Wicks \$11.90/hr; Shane Waikel \$12.80/hr; Sue Pederson \$12.70/hr; Deann Hildebrandt \$12.70/hr plus \$35.30/bus route; Beth Misar \$13.10/hr; Clarissa Henrichs \$11.30/hr; Kim Hyland \$15.00/hr; Anthony Fischer \$35.30/bus route; Theresa Gordon \$11.50/hr.

OTHER COACHES: Danny Frisby-Griffin \$4,070.00 head girls basketball coach, plus \$4,070.00 head cross country coach.

- B. Authorized to continue existing funds—General Fund, Capital Outlay, Special Education, Pension and Food Service accounts and the establishment of any possible new accounts.
- C. Appointed Business Manager Johnson as the custodian for all school district funds.
- D. Appointed Business Manager Johnson to invest school district funds.
- E. Authorized Vice President Hojer to sign checks in the absence of the President.
- F. Appointed Rodney Freeman as primary legal counsel and Scott Swier as alternate legal counsel.
- G. Designated Superintendent Fischer as the Open Enrollment Official.
- H. Designated Superintendent Fischer as truant officer.
- I. Appointed Superintendent Fischer as compliance officer for the following: Title IX, Rehabilitation Act Section 504, Americans with Disabilities, Age Discrimination Act, and Asbestos.

- J. Authorized Superintendent Fischer to close school in emergency or inclement weather.
- K. Appointed Business Manager Johnson and Superintendent Fischer to administer School Lunch Program.
- L. Appointed Superintendent Fischer to direct federal programs.
- M. Acknowledged the Asbestos Notification.
- N. Adopted district policies.
- O. Approved rates for travel expense. In-State: \$6.00 breakfast, \$11.00 lunch, \$20.00 dinner. Out-of-State: \$10.00 breakfast, \$14.00 lunch, \$21.00 dinner. If a school vehicle is not available and staff have to take their personal vehicle for school business, mileage will be reimbursed at \$0.42/mile. Lodging will be paid at the actual rate.
- P. Approved meal prices. Students grades K-12 prices: \$0.30 reduced breakfast, \$1.35 full breakfast, \$0.40 reduced lunch, \$2.75 full lunch and \$0.30 extra milk. Adult prices: \$2.25 full breakfast, \$3.75 full lunch, \$0.30 extra milk, and \$2.25 salad bar.
- Q. Approved school activity ticket and pass prices. Single Game: \$5.00 adult and \$3.00 student. Double-header Game: \$6.00 adult and \$4.00 student. Season passes: \$40.00 adult, \$15.00 student, in-district senior citizens free, and \$90.00 family pass.
- R. Approved substitute teacher rates at \$100.00 per day for certified/non-certified. Long-term substitutes who work over ten consecutive days in the same classroom will be paid an additional \$20.00 per day beginning on the 11<sup>th</sup> day.
- S. Approved setting the bond rates for Business Manager Johnson at \$50,000 and Secretary Kim Hyland at \$25,000.

Action #9019: Motion by Hyland, and seconded by Hanson to approve the Student Handbook with changes to the graduation requirements and updating the board meeting time.

Action #9020: Motion by Jatton, seconded by Hyland to approve July bills.

Fund Number	10	GENERAL FUND		
ASBSD		ASBSD FY20 Dues	833.14	
BMO Financial Group		P-card Expenses - July 2019	1,081.18	
BUD'S CLEAN-UP SERVICE		Garbage - July 2019	228.42	
CITY OF OLDHAM		Sewer - Oldham	25.00	
IXL LEARNING		IXL Site License - 1 year	1,238.00	
KINGBROOK RURAL WATER SYSTEM, INC		Water - Oldham	37.10	
KUNDERT-WILLIAMS INSURANCE AGENCY		Bonds, Firemen's Ins, Liability, WC	41,158.21	
RUTLAND SCHOOL DISTRICT		Reimburse - ORR Athletic Expenses	1,034.37	
SD TEACHER PLACEMENT		FY20 - Enrollment Fees	435.00	
				Fund Number 10 46,070.42
Fund Number	21	CAPITAL OUTLAY FUND		
I-STATE TRUCK CENTER		2020 Thomas Bus	84,185.00	
RUTLAND SCHOOL DISTRICT		Reimburse - ORR Athletic Expenses	1,679.98	
TIME MANAGEMENT SYSTEMS		Timeclock	30.03	
				Fund Number 21 85,895.01
Fund Number	22	SPECIAL EDUCATION FUND		
KUNDERT-WILLIAMS INSURANCE AGENCY		Bonds, Firemen's Ins, Liability, WC	1,000.00	
				Fund Number 22 1,000.00
Fund Number	51	FOOD SERVICE FUND		
KUNDERT-WILLIAMS INSURANCE AGENCY		Bonds, Firemen's Ins, Liability, WC	235.00	
				Fund Number 51 235.00
				Checking Account ID 1 133,200.43

Action #9021: Motion by Hanson, seconded by Hyland to approve property declared for surplus according to SDCL 6-13-1. Property for surplus valued under \$500.00 includes: 2-Samsung Rugby II AT&T Cell Phones, 4-Midland 2-way Radios, 3-Motorola AT&T Cell Phone, and HTC AT&T Cell Phone.

The board reviewed the following policies: Policy ABAA-Parent Involvement, Policy ABAA-R-Parent Involvement Guidelines Title I, Policy AC-Equal Opportunity/Non-Discrimination, and Policy AFF-Complaint Policy for Federal Programs.

The board discussed the need to further evaluate the cost of repairs at the Oldham Gym at the next meeting.

The next board meeting is scheduled for 6:00 pm on Monday, August 12, 2019 in room 114.

Action #9022: Motion by Hanson, seconded by Hyland to adjourn the meeting at 9:00 pm.

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Cassi Johnson, Business Manager

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Lance Hageman, Board President

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