

# Regular School Board Meeting

## Oldham-Ramona School District 39-5

### August 12, 2019

The Oldham-Ramona School District Board of Education met in regular session at 6:06pm at the Ramona school building. Present were Jay Hojer, Lori Hyland, Brian Hanson and Bryan Jatón. Lance Hageman was absent. Others present were Superintendent Michael Fischer, Principal Andrew Johnson, Business Manager Cassi Johnson and Deanne DeRungs. VP Hojer, established a quorum was present, called the meeting to order with the Pledge of Allegiance. (Unless noted all motions were unanimous).

Action #9027: Motion by Hyland, seconded by Hanson to adopt the agenda with the removal of approve Classified/Certified Staff Handbooks and addition of approval Classified Staff Resignation.

No one present wished to address the school board.

Action #9028: Motion by Hanson, seconded by Hyland to accept the conflict disclosure for Superintendent Mike Fischer.

Action #9029: Motion by Hyland, seconded by Jatón to accept the conflict disclosure for Principal/AD Andrew Johnson.

Action #9030: Motion by Hanson, seconded by Hyland to accept the conflict disclosure for Business Manager Cassi Johnson.

Action #9031: Motion by Hyland, seconded by Jatón to accept the conflict disclosure for Brian Hanson. (Hanson abstained)

During the PLEC Report, Hyland shared that the Perkins Grant application had been resubmitted.

Principal/AD Johnson shared that information is still being collected regarding a Hunter Safety Course, Bus Safety Training will be held in the next couple weeks, the Fall Athletic Meeting on August 8 in Rutland was well attended, Football and Cheer practices start August 12, and Volleyball and Cross Country practice starts August 15.

Superintendent Fischer shared that O-R School received a donation from Prairie Lakes Area Arts Council in the amount of \$452.23, auditors are here August 12 and 13, enrollment is projected to be around 170, engineer report recommends installing a steel channel for the crack on the Oldham gym north wall and replacing windows/ledge on north wall of Ramona school due to water intrusion, and bus inspection update.

Action #9032: Motion by Jatón, seconded by Hanson to accept the following consent agenda items:

- A. Approve the July 8 Regular and August 7, 2019 Special Board Minutes.
- B. Accept the FYE19 Financial Report.

	General Fund	Capital Outlay	Special Ed.	Pension	Food Service	ASP & Drivers Ed	Total
<b>Balance 06/01/19</b>	\$ 998,675.39	\$ 1,298,462.67	\$ 338,825.92	\$ 42,684.07	\$ 42,168.17	\$ 5,580.12	\$ 2,726,396.34
<b>Adjusting Entries</b>	<b>\$153,852.18</b>	<b>\$151,005.00</b>	<b>\$279.92</b>	<b>\$0.00</b>	<b>\$17,526.97</b>	<b>-\$539.50</b>	<b>\$14,420.21</b>
<b>Receipts:</b>							
County Receipts	\$98,794.32	\$59,737.60	\$18,871.82	\$7.23			\$177,410.97
Interest Earned	\$558.20						\$558.20

Pre-Schl Transportation	\$370.00						\$370.00
Miscellaneous	\$4,298.66				\$154.40		\$4,453.06
Supt House Rent	\$375.00						\$375.00
County Apportionment	\$1,193.56						\$1,193.56
State of SD-St Aid	\$54,294.00						\$54,294.00
Perkin's Grant	\$1,504.00						
SRSA Grant							\$0.00
Teacher/Mentor Grant	\$3,422.10						
State-Medicaid	-\$426.09						-\$426.09
IDEA			\$40,566.00				\$40,566.00
REAP	\$6,335.00						
TITLE	\$32,737.00						
Fresh Fruit&Veg Prgm	\$487.14		\$797.80				\$1,284.94
Federal Wetlands	\$2,107.64	\$2,525.34					\$4,632.98
Federal Grants/Reimb							\$0.00
Lunch Sales					\$5,042.49		\$5,042.49
State Lunch Reimb							\$0.00
Fed Lunch Reimb					\$16,833.94		\$16,833.94
ASP Program Fees						\$539.50	\$539.50
ASP Fundraising							\$0.00
Drivers Ed Fees							\$0.00
Transfer IN							\$0.00
<b>Total Receipts</b>	<b>\$206,050.53</b>	<b>\$62,262.94</b>	<b>\$60,235.62</b>	<b>\$7.23</b>	<b>\$22,030.83</b>	<b>\$539.50</b>	<b>\$351,126.65</b>
<b>Disbursements:</b>							
Monthly Expenditures	\$287,431.95	\$5,711.04	\$94,174.58	\$0.00	\$37,492.67	\$2,856.44	\$427,666.68
<b>Balance 06/30/19</b>	<b>\$763,441.79</b>	<b>\$1,506,019.57</b>	<b>\$305,166.88</b>	<b>\$42,691.30</b>	<b>\$44,233.30</b>	<b>\$2,723.68</b>	<b>\$2,664,276.52</b>

Cash--checking #101	\$320,536.01	\$875,710.73	\$29,231.80	\$116.14	\$140.06	\$1,072.43	\$1,226,807.17
MMSavings #105	\$477,020.85	\$625,225.98	\$262,092.47	\$42,575.16	\$25,797.23	\$1,651.25	\$1,434,362.94
Petty Cash	\$200.00						\$200.00
Imprest & Prepd	\$17,192.00		\$1,568.00				\$18,760.00
<b>O/S Receivables</b>	<b>\$92,064.78</b>	<b>\$5,412.80</b>	<b>\$42,273.14</b>	<b>\$0.00</b>	<b>\$27,272.39</b>	<b>\$539.50</b>	<b>\$167,562.61</b>
<b>Less O/S Liabilities</b>	<b>\$143,571.85</b>	<b>-\$329.94</b>	<b>-\$29,998.53</b>	<b>\$0.00</b>	<b>-\$8,976.38</b>	<b>\$0.00</b>	<b>-\$182,876.70</b>
<b>Balance 06/30/19</b>	<b>\$763,441.79</b>	<b>\$1,506,019.57</b>	<b>\$305,166.88</b>	<b>\$42,691.30</b>	<b>\$44,233.30</b>	<b>\$2,723.68</b>	<b>\$2,664,816.02</b>

<b>Trust &amp; Agency Acct</b>	
Balance 5/31/19	\$49,196.44
Total Receipts	\$4,738.23
Total Disbursements	\$4,942.87
<b>Balance 06/30/19</b>	<b>\$48,991.80</b>

C. Accept the July 2019 Financial Report.

	<b>General Fund</b>	<b>Capital Outlay</b>	<b>Special Ed.</b>	<b>Pension</b>	<b>Food Service</b>	<b>ASP &amp; Drivers Ed</b>	<b>Total</b>
<b>Balance 07/01/19</b>	\$763,441.79	\$1,506,019.57	\$305,166.88	\$42,691.30	\$44,233.30	\$2,723.68	\$2,664,276.52
<b>Adjusting Entries</b>	<b>\$132,622.82</b>	<b>\$659.88</b>	<b>\$42,212.50</b>	<b>\$0.00</b>	<b>\$9,736.70</b>	<b>\$0.00</b>	<b>\$185,231.90</b>
<b>Receipts:</b>							

County Receipts		\$193.84					\$193.84
Interest Earned	\$718.03						\$718.03
Pre-Schl Transportation							\$0.00
Miscellaneous							\$0.00
Supt House Rent	\$750.00						\$750.00
County Apportionment							\$0.00
State of SD-St Aid	\$50,985.00						\$50,985.00
Perkin's Grant							\$0.00
SRSA Grant							\$0.00
Teacher/Mentor Grant							\$0.00
State-Medicaid							\$0.00
IDEA							\$0.00
REAP							\$0.00
TITLE							\$0.00
Fresh Fruit&Veg Prgm							\$0.00
Federal Wetlands							\$0.00
Federal Grants/Reimb							\$0.00
Lunch Sales					\$5.05		\$5.05
State Lunch Reimb							\$0.00
Fed Lunch Reimb							\$0.00
ASP Program Fees							\$0.00
ASP Fundraising							\$0.00
Drivers Ed Fees							\$0.00
Transfer IN							\$0.00
<b>Total Receipts</b>	<b>\$52,453.03</b>	<b>\$193.84</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5.05</b>	<b>\$0.00</b>	<b>\$52,651.92</b>
<b>Disbursements:</b>							
Monthly Expenditures	\$65,582.24	\$95,761.26	\$1,100.00	\$0.00	\$238.72	\$0.00	\$162,682.22
<b>Balance 07/31/19</b>	<b>\$882,935.40</b>	<b>\$1,411,112.03</b>	<b>\$346,279.38</b>	<b>\$42,691.30</b>	<b>\$53,736.33</b>	<b>\$2,723.68</b>	<b>\$2,739,478.12</b>

Cash--checking #101	\$285,506.22	\$785,362.27	\$20,946.66	\$116.14	\$28,231.46	\$1,072.43	\$1,121,235.18
MMSavings #105	\$479,403.71	\$625,225.98	\$262,092.47	\$42,575.16	\$5,923.03	\$1,651.25	\$1,416,871.60
Petty Cash	\$200.00						\$200.00
Imprest & Prepd	\$17,192.00		\$1,568.00				\$18,760.00
<b>O/S Receivables</b>	<b>\$37,322.06</b>	<b>\$193.84</b>	<b>\$40,566.00</b>		<b>\$10,823.10</b>		<b>\$88,905.00</b>
<b>Less O/S Liabilities</b>	<b>\$63,311.41</b>	<b>\$329.94</b>	<b>\$21,106.25</b>	<b>\$0.00</b>	<b>\$8,758.74</b>	<b>\$0.00</b>	<b>\$93,506.34</b>
<b>Balance 07/31/19</b>	<b>\$882,935.40</b>	<b>\$1,411,112.03</b>	<b>\$346,279.38</b>	<b>\$42,691.30</b>	<b>\$53,736.33</b>	<b>\$2,723.68</b>	<b>\$2,739,478.12</b>

<b>Trust &amp; Agency Acct</b>	
Balance 6/30/19	\$ 48,991.80
Total Receipts	\$ 8,759.33
Total Disbursements	\$ 2,768.14
<b>Balance 07/31/19</b>	<b>\$ 54,982.99</b>

D. Approve the August 2019 Bills

**August 2019 Bills**

Fund Number	10	GENERAL FUND	
ALLIANCE COMMUNICATIONS		Phone & Internet - August 2019	284.00
APPEARA		Towels & Mops	55.93
AREA II SUPERINTENDENTS		FY20 Area II Superintendent dues	140.00
ARROWWOOD RESORT & CONF CNTR/CEDAR SHORE		Hotel Rooms - Supt Conf	223.90

AUTOMATIC BUILDING CONTROLS, INC.	Fire Alarm System Monitoring - Annual	240.00	
BRADY CLARK	Reimburse: First Aid	35.00	
BUD'S CLEAN-UP SERVICE	Garbage	228.42	
CITY OF OLDHAM	Sewer	25.00	
COMPLETE SEPTIC SERVICE, LLC	Camera Inspection + Mileage	287.50	
COX ALIGNMENT & REPAIR, LLC	Bus Inspections & Repairs	1,471.11	
FLR SANDERS, INC.	Annual Gym Recoating - Ramona	3,376.10	
IMPACT APPLICATIONS, INC.	Annual Subscription - Concussions	435.00	
JOSH OLSON ELECTRIC, INC	Electric work + labor in Office	663.22	
KAYLEE VANDER WAL	Reimburse: Course + SDVBCA/SDHSCA	105.00	
KINGBROOK RURAL WATER SYSTEM, INC	Water - Oldham	33.00	
KOLORWORKS PAINT & DEC. INC.	Paint + carpet remove & install	3,950.60	
MADISON DAILY LEADER	Publish Minutes + Ads	250.33	
MCI	Long Distance Phone	62.50	
MERLE'S STEAM CLEAN CARPET SERVICES, INC.	Carpet Cleaning	1,873.26	
MID-AMERICAN ENERGY	Gas - July 2019	105.19	
MONETTE DRYWALL	Skim & Repair Office Walls	561.00	
NORTHEAST EDUC. SERVICES CO-OP	Pallet of Paper	1,124.00	
NORTHERN STATES POWER COMPANY, MINNESOTA	Electricity - July 2019	1,059.87	
O-R T&A ACCOUNT	Reimburse T&A - July 2019	1,011.89	
RENAISSANCE LEARNING, INC.	AR/Star Subscription - Annual	2,846.00	
RUTLAND SCHOOL DISTRICT	Reimburse Rutland	31.57	
SD UNITED SCHOOLS ASSOC	SD United Schools - FY20 Dues	450.00	
SDASBO	SDASBO Fall Conference	75.00	
SHELBY THOMPSON	Reimburse: Fingerprinting	43.25	
SOUTHEAST AREA COOPERATIVE	Distance Learning FY20	5,000.00	
			Fund Number 10 26,047.64

Fund Number 21	CAPITAL OUTLAY FUND		
CJ LEMBCKE CONSTRUCTION	Demo Wall, add Reception Window	2,384.90	
GOLDEN WEST TECHNOLOGIES	Fujitsu Lifebooks (60) + ADP	62,940.00	
Hauff Mid America Sports	VB shorts	448.50	
KEEVER ROOFING	Ramona - new lobby roof	9,440.00	
TIME MANAGEMENT SYSTEMS	Time clock	30.03	
			Fund Number 21 75,243.43

Fund Number 22	SPECIAL EDUCATION FUND		
MADISON COMMUNITY HOSPITAL	OT, PT, ST - July 2019	1,937.46	
SD DEPT OF HUMAN SERVICES	HCBS - July 2019	176.75	
			Fund Number 22 2,114.21

Fund Number 51	FOOD SERVICE FUND		
APPEARA	Towels & Mops	55.93	
ARROWWOOD RESORT & CONF CNTR/CEDAR SHORE	Hotel Rooms – Admin Review	202.95	
CASH-WA DISTRIBUTING (CWD)	Food Supplies	1,775.13	
O-R T&A ACCOUNT	Reimburse T&A - July 2019	205.00	
SPRING LAKE COLONY	SLC Summer Reimbursement - July	8,355.60	
			Fund Number 51 10,295.61
			Checking Account ID 1 113,700.89

## August pcard (BMO Financial) Bills

Fund Number 10	GENERAL FUND		
ACE HARDWARE	Maintenance Supplies	145.72	
AMAZON/SYNCB	Classroom Supplies	1,113.06	
BMO Financial Group	Pay by Phone Fees	14.95	
ESGI	12mo subscription	109.00	
FOLLETT SCHOOL SOLUTIONS, INC	Grammar & Science workbooks	395.20	
HIGHLAND TRAVEL PLAZA	Gas	36.23	
INSECT LORE	Cup of Caterpillars	36.94	
MCGRAW-HILL SCHOOL EDUCATION HOLDINGS, LLC	Biology & Life Science wkbks	226.40	
MENARDS - SIOUX FALLS	Ceiling Tiles	129.60	
MUSIC IN MOTION	Hand Drum 10" (x5)	63.70	
MUSIC IS ELEMENTARY	Tambourines - 6" (x8)	42.95	
ORIENTAL TRADING CO/OTC BRANDS, INC	Classroom supplies	134.29	
PLANK ROAD PUBLISHING INC.	Music K-8 Magazines & CD's subscript	116.95	
POPPLER'S MUSIC, INC.	Music - band/chorus	885.96	
QUILL	Bookshelf/White Board	217.94	
REALLY GOOD STUFF, LLC	Classroom Supplies	155.71	
ROCHESTER 100 INC.	Communication Folders	141.75	
SAM'S CLUB	PreK/Hospitality Supplies	361.48	
SCHOOL SPECIALTY	Classroom Supplies	1,126.75	
SUNSHINE FOODS	Distilled Water	1.98	

TEACHER CREATED RESOURCES	Elem & AR Reading supplies	95.83	
TEACHER DIRECT	Classroom Supplies	207.94	
TEACHER INNOVATIONS INC/PLANBOOK.COM	12mo subscription	175.50	
TRAINING ROOM	Trainer Kits, Tape, Field Paint	707.60	
US POSTAL SERVICE	Postage	<u>23.10</u>	
	Fund Number 10		6,666.53

Fund Number 21	CAPITAL OUTLAY FUND		
CENGAGE LEARNING	ELA curriculum (Colony)	13,327.25	
COMMITTEE FOR CHILDREN	Second Step Curriculum - Gr7-8	398.00	
ECS LEARNING SYSTEMS, INC	Novel Units	127.80	
PERMA-BOUND	Library Books	109.59	
QUILL	Office Desks	<u>1,219.18</u>	
	Fund Number 21		15,181.82

Number 22	SPECIAL EDUCATION FUND		
LAKESHORE	Chair + supplies	106.76	
SCHOOL SPECIALTY	SpEd Supplies	27.66	
TEACHER DIRECT	SpEd Supplies	57.68	
WIESER EDUCATIONAL	SpEd - Days of Reading GrK-2	<u>246.28</u>	
	Fund Number 22		438.38

Fund Number 51	FOOD SERVICE FUND		
AL'S OASIS	Meal - AdminReviewWksp	48.00	
MCDONALDS	Meal - AdminReviewWksp	4.28	
RUBY TUESDAYS	Meal - AdminReviewWksp	66.00	
SMOKIN' MULE, THE	Meal - AdminReviewWksp	<u>47.00</u>	
	Fund Number 51		165.28
	Checking Account ID 1		22,452.01

### E. Approve the FYE19 Bills.

Fund Number 10	GENERAL FUND		
CENTURY BUSINESS LEASING INC.	Copier Lease & Copies – July 2019	91.72	
GRAHAM TIRE COMPANY	Tires - Suburban	456.88	
In Your Service, LLS	Consulting Services - April 2019	103.56	
	Fund Number 10		652.16

Fund Number 21	CAPITAL OUTLAY FUND		
CENTURY BUSINESS LEASING INC.	Copier Lease & Copies - July 2019	329.94	
	Fund Number 21		329.94

Fund Number 22	SPECIAL EDUCATION FUND		
CHILDREN'S CARE HOSPITAL & SCHOOL	CCHS Tuition - June 2019	4,125.00	
MADISON COMMUNITY HOSPITAL	OT, PT Services - June 2019	999.12	
SD DEPT OF HUMAN SERVICES	Apr/May 2019 - Housing (adj)	6,579.76	
	Fund Number 22		11,703.88
	Checking Account ID 1		12,685.98

Action #9033: Motion by Hyland, seconded by Hanson to approve the SIDL Distance Learning Contract.

Action #9034: Motion by Hanson, seconded by Jatton to approve the Fire Alarm Maintenance Contract with ABC.

No action was taken with the student lunch price.

Action #9035: Motion by Hanson, seconded by Jatton to approve the Dissemination Agent Agreement with BOK Financial.

Action #9036: Motion by Jatton, seconded by Hyland to accept the resignation of Theresa Gordan as Assistant Cook.

Action #9037: Motion by Hyland, seconded by Hanson to accept the Colony Food Service Contract.

Action #9038: Motion by Hyland, seconded by Hanson to approve property declared for

surplus according to SDCL 6-13-1. Property for surplus valued under \$500.00 includes: 5-student desks, hutch for wooden desk, Altec Lansing Multimedia Subwoofer, APC 1250 Backup Battery, handmade table, RCA 27" TV, Oreck Air Purifier, AT&T 3G Microcell, Promethean Board PRM-AB2B-02, Theatre Pop12 Popcorn Machine, Star Popcorn Machine, JVC 32" TV, Sony VHS Player, TV cart, and Bowflex Treadclimber TC5300.

Action #9039: Motion by Jatón, seconded by Hanson to approve the Madison Regional Health Contract.

Action #9040: Motion by Hyland, seconded by Jatón to ratify the SLP services contract with NESC.

Action #9041: Motion by Hanson, seconded by Hyland to accept the FYE19 Annual Report as submitted to DOE.

Action #9042: Motion by Jatón, seconded by Hanson to approve Informal Bid Proposal from Cash-Wa through December 2019.

The board discussed plumbing issues at the Oldham Gym. Until repairs are complete it will be difficult to host large events so the volleyball game scheduled for Oldham will be moved to Ramona.

The board also discussed the following: early registration day, bus routes, Colony Open House is scheduled for August 20 at 7pm, In-Service will be held on August 14, Hyland will pick-up watermelons and board will serve meal at Open House on August 14 from 5-7pm.

The next board meeting is scheduled for 6:00 pm on Monday, September 9, 2019 in room 114.

Action #9043: Motion by Hyland, seconded by Hanson to adjourn the meeting at 7:30pm.

---

Cassi Johnson, Business Manager

---

Lance Hageman, Board President

Published once at the total approximate cost of \$\_\_\_\_\_.