

Regular School Board Meeting

Oldham-Ramona School District 39-5

September 9, 2019

The Oldham-Ramona School District Board of Education met in regular session at 6:00pm at the Ramona school building. Present were Lance Hageman, Jay Hojer, Lori Hyland, and Bryan Jatón. Brian Hanson was absent. Others present were Superintendent Michael Fischer, Business Manager Cassi Johnson, Principal/AD Andrew Johnson, Deanne DeRungs and Nikki Larsen. President Hageman, established a quorum was present, called the meeting to order with the Pledge of Allegiance. (Unless noted all motions were unanimous).

Action #9046: Motion by Hyland, seconded by Hojer to adopt the agenda with the addition of approving August 14 board minutes under the Consent Agenda.

No one present wished to address the school board.

The following students were recognized for being selected for All-State Chorus: Maddy Eich, Kylie Anderson, Clint Misar, and Aidan Tisdall. Kylee Misar is the alternate. The following students were recognized for being selected to serve on Student Council: Seniors –President Isaac Hegdahl, VP Riley Spilde, Treasurer Reece Spilde, Representative Bridget DeRungs; Juniors –President Maddy Eich, Representative Rylie Aschmeller; Sophomores—President Breana Coomes, VP Eli Dachtler, Representative Sine Matson; Freshman—President Paige Hanson, VP Kylee Misar, Representative Brooklyn Hageman; 8th Grade—President Caden Hojer, Representative Kailey Pearson; 7th Grade—President Bree Wettlaufer, VP Clay Misar, and Representative Kayden McLaughlin.

For the PLEC Report, Hageman shared that the Perkins Grant had been approved.

Principal Johnson shared that Juniors took the ASVAB on August 28, plans to attend SEAP Meeting this Wednesday, and all students participated in a Bus Safety Training. AD Johnson shared that cheerleaders will be getting new uniforms, golf coach applications will be reviewed starting next week, and the open positions include: JV GBB coach, JV BBB coach, and Assistant Play Director.

Business Manager Johnson shared that the auditors have completed their annual on-site visit with no major findings and outstanding student bills were discussed.

Superintendent Fischer shared that there will be a bus safety training for all staff who drive school vehicles later this fall, discussed building concerns, and the school's Food Service program was selected for both an Administrative Review and Procurement Review this school year.

Action #9047: Motion by Hojer, seconded by Hyland to accept the following consent agenda items:

- A. Approve the August 12 Regular and August 14 Special Board Minutes.
- B. Accept the August Financial Report.

	General Fund	Capital Outlay	Special Ed.	Pension	Food Service	ASP & Drivers Ed	Total
Balance 08/01/19	\$750,312.58	\$1,410,452.15	\$304,066.88	\$42,691.30	\$43,999.63	\$2,723.68	\$2,554,246.22
Adjusting Entries			-\$678.71			\$35.00	-\$643.71
Receipts:							
County Receipts	\$4,711.23	\$3,430.91	\$1,093.78	\$7.50			\$9,243.42
Pre-Schl Transportation	\$835.00						\$835.00
Interest Earned	\$632.23						\$632.23
Miscellaneous	\$3,531.23						\$3,531.23

Supt House Rent	\$375.00						\$375.00
County Apportionment	\$576.89						\$576.89
State of SD-St Aid	\$50,985.00						\$50,985.00
Perkin's Grant							\$0.00
SRSA Grant							\$0.00
Teacher/Mentor Grant			\$1,208.94				\$1,208.94
Medicaid	\$197.38						\$197.38
IDEA							\$0.00
REAP							\$0.00
TITLE							\$0.00
Fresh Fruit&Veg Prgm							\$0.00
Federal Wetlands							\$0.00
Federal Grants/Reimb							\$0.00
Lunch Sales					\$5,455.82		\$5,455.82
State Lunch Reimb					\$814.75		\$814.75
Fed Lunch Reimb					\$7,927.50		\$7,927.50
ASP Program Fees						\$88.00	\$88.00
ASP Fundraising							\$0.00
Drivers Ed Fees							\$0.00
Transfer IN							\$0.00
Total Receipts	\$61,843.96	\$3,430.91	\$2,302.72	\$7.50	\$14,198.07	\$88.00	\$81,871.16
Disbursements:							
Monthly Expenditures	\$60,829.77	\$90,201.00	\$3,493.41	\$0.00	\$11,314.80	\$0.00	\$165,838.98
Balance 08/31/19	\$751,326.77	\$1,323,682.06	\$302,197.48	\$42,698.80	\$46,882.90	\$2,846.68	\$2,469,634.69

Cash--checking #101	\$349,748.81	\$698,037.99	\$69,047.01	\$123.64	\$25,658.91	\$2,072.43	\$1,144,688.79
MMSavings #105	\$384,749.03	\$625,450.23	\$232,161.43	\$42,575.16	\$11,515.40	\$774.25	\$1,297,225.50
Petty Cash	\$200.00						\$200.00
Imprest & Prepd	\$17,192.00		\$1,568.00				\$18,760.00
O/S Receivables	\$36.61	\$193.84	\$0.00	\$0.00	\$18,467.33		\$18,697.78
Less O/S Liabilities	-\$599.68	\$0.00	-\$578.96	\$0.00	-\$8,758.74	\$0.00	-\$9,937.38
Balance 08/31/19	\$751,326.77	\$1,323,682.06	\$302,197.48	\$42,698.80	\$46,882.90	\$2,846.68	\$2,469,634.69

Trust & Agency Acct	
Balance 7/31/19	\$ 54,982.99
Total Receipts	\$ 14,544.78
Total Disbursements	\$ 10,939.04
Balance 08/31/19	\$ 58,588.73

C. Approve the September Bills.

Fund Number	10	GENERAL FUND	
ACE HARDWARE		supplies	15.97
ALLIANCE COMMUNICATIONS		Phone & Internet	284.00
APPEARA		Towels & Mops	104.54
AREA II ASBO		Area II ASBO Dues	75.00
ARLINGTON SCHOOL DISTRICT		XCC Meet 9.17.19	30.00
ASBSD		ASBSD-SASD Convention	420.00
AUTOMATIC BUILDING CONTROLS, INC.		Annual Fire Alarm System	1,112.00
BROOKLIN VANDER WAL		Line Judge - 9.7.19	60.00
BUD'S CLEAN-UP SERVICE		Garbage	228.42
CASH-WA DISTRIBUTING (CWD)		FFVP supplies	312.86
CENTURY BUSINESS LEASING INC.		Copier Lease + copies August	212.98

COMPLETE SEPTIC SERVICE, LLC	High Pressure Line Jetting	243.75	
COX ALIGNMENT & REPAIR, LLC	Bus#70 head gaskets, Bus #60 DEF	4,554.96	
DE SMET SCHOOL DIST	XCC Meet 9.12.19	60.00	
DUENWALD TRANSPORTATION LLC	Bus In-Service on 8.7.19	105.00	
F & M OIL	Diesel and Gasoline	1,255.00	
FLATTEN DIGGING	Repair Sewer/Septic	2,875.00	
GARRETSON SCHOOL DISTRICT	XCC Meet 9.10.19	40.00	
HOME SERVICE WATER COND.	50# pellets	53.10	
HORIZON HEALTH CARE INC.	DOT Physical - C.Hoek	213.00	
In Your Service, LLS	Consulting - 25 hours (July/Aug)	724.12	
KINGBROOK RURAL WATER SYSTEM, INC	Water - Oldham	33.00	
KUNDERT-WILLIAMS INSURANCE AGENCY	Workers Compensation Audit Adj FY19	2,688.00	
LAKE PRESTON TIMES	Advertise Open Positions	42.00	
LOGAN PECKENPAUGH	Pickleball	31.96	
MADISON DAILY LEADER	August Board Minutes + Help Wanted	457.98	
MCI	Long Distance Phone	61.47	
MID-AMERICAN ENERGY	Gas - August 2019	108.91	
NORTHERN STATES POWER COMPANY, MINNESOTA	Electricity	1,722.00	
NORTHWESTERN ENERGY	Natural Gas (adj Jan2019- Aug2019)	1,441.56	
OFFICE PEEPS, INC.	White Board 48x72	158.84	
PRAIRIE LAKES ED. COOP	SpEd Director & Psych - July & Aug	84.41	
RAMADA INN--SF	Hotel during Convention	108.00	
RUTLAND SCHOOL DISTRICT	Reimburse: FB & BBB	780.68	
SCHOLASTIC INC	Scholastic News - Grades 5/6	82.23	
SDHSA	NF News, Student Press Pass, Dues	186.00	
SEAP/SECONDARY EAST AREA PRINCIPALS	SEAP - FY20 Membership Dues	125.00	
SHANE A. WAIKEL	Mowing Oldham - July & August	1,155.00	
SIOUX FALLS SCHOOL DIST 49-5	misc. supplies	727.35	
STEVE'S TIRE & SERVICE, INC	Tow Bus	289.99	
SUNSHINE FOODS	Popsicles and Watermelons	128.50	
TELEPHONE SYSTEMS & SERVICE, INC.	Move Phone Extensions, Install New	139.43	
TOWN OF RAMONA	Water	50.50	
			Fund Number 10 23,582.51
Fund Number 21	CAPITAL OUTLAY FUND		
APEX STRUCTURAL DESIGN, LLC	2018 & 2019 Inspection	2,300.00	
CENTURY BUSINESS LEASING INC.	Copier Lease + copies August	329.94	
Hauff Mid America Sports	VB jerseys and shorts	4,353.70	
ODYSSEYWARE/GLYNLYON, INC.	Odysseyware	4,740.00	
RUTLAND SCHOOL DISTRICT	Reimburse: FB & BBB	34.20	
TIME MANAGEMENT SYSTEMS	Time Clock	32.76	
			Fund Number 21 11,790.60
Fund Number 22	SPECIAL EDUCATION FUND		
CHILDREN'S CARE HOSPITAL & SCHOOL	Tuition - July 2019	5,775.00	
KUNDERT-WILLIAMS INSURANCE AGENCY	Workers Compensation Audit Adj FY19	100.00	
MADISON COMMUNITY HOSPITAL	OT & PT - August 2019	1,813.35	
PRAIRIE LAKES ED. COOP	SpEd Director & Psych - July & Aug	965.43	
SD DEPT OF HUMAN SERVICES	HCBS - July & August 2019	17399.70	
TIFFANY STIRLING	Mileage for SpEd Services	73.50	
VALIANT LIVING	Tuition - August 2019	4,234.60	
			Fund Number 22 30,361.58
Fund Number 51	FOOD SERVICE FUND		
APPEARA	Towels & Mops	105.05	
CASH-WA DISTRIBUTING (CWD)	Food Supplies	2,737.93	
HILL REFRIGERATION	Walk-in Cooler Repairs	661.00	
KUNDERT-WILLIAMS INSURANCE AGENCY	Workers Compensation Audit Adj FY19	50.00	
RAMKOTA--PIERRE	Lodging - Food Service Training	385.00	
SUNSHINE FOODS	SpEd - snacks	77.70	
			Fund Number 51 4,016.68
			Checking Account ID 1 69,751.37

September P-card Expenses

Fund Number 10	GENERAL FUND	
ACE HARDWARE	maintenance supplies	95.30
AMAZON/SYNCB	supplies	1,065.38
BMO Financial Group	Refund - fees for phone payment	(14.95)
BROOKINGS LANDFILL	Demo Surplus	103.76
BROOKLYN PUBLISHERS	Scripts for Oral Interp	393.25
CUBBYS	Meal - DVC Meeting	14.14
DISPLAYS2GO	Corridor Signs for Admin Offices	24.00
GRAYBAR	lightbulbs	357.98
HARDEES	Meal - Brookings Landfill trip	20.17
HILLYARD INC.	cleaning supplies	644.68
MIDSTATES GLASS	non-glare glass	23.50

PIZZA RANCH		Meal - Bus Driver Training	68.92	
PLAYSCRIPTS, INC.		Scripts for One Act	51.83	
POWER PROMOTIONS		Lanyards for staff	297.00	
QUILL		Credit Memo - bookcase	(70.95)	
SCHOOL SPECIALTY		classroom supplies	1,583.67	
SMART SIGN (aka My Parking Sign)		Parking Signs	153.65	
SUNSHINE FOODS		Popsicles & In-service Supplies	64.09	
US POSTAL SERVICE		Postage for Sept Newsletter	110.00	
VOCABULARY SPELLING CITY.COM, INC.		Spelling City Membership	283.50	
WOODWIND & BRASSWIND		Resonator Bells & Cymbal Mallets	189.94	
ZANER-BLOSER		Grammar/Handwriting books	<u>392.07</u>	
		Fund Number 10		5,850.93
Fund Number	21	CAPITAL OUTLAY FUND		
AMAZON/SYNCB		conference table	211.38	
WAL-MART		Artic King A/C	<u>212.00</u>	
		Fund Number 21		423.38
Fund Number	22	SPECIAL EDUCATION FUND		
AMAZON/SYNCB		Sand Time Keepers	22.97	
REMEDIA PUBLICATIONS INC		SpEd books	124.88	
SCHOOL SPECIALTY		supplies & Swivel Stool	<u>247.33</u>	
		Fund Number 22		395.18
Fund Number	51	FOOD SERVICE FUND		
HILLYARD INC.		cleaning supplies	<u>132.84</u>	
		Fund Number 51		132.84
Fund Number	53	ENTERPRISE FUNDS--ASP & DRIVERS ED		
MADISON COMMUNITY CENTER		ASP Swimming 9.4.19	16.00	
PIZZA RANCH		ASP Pizza & Movie Day 8.29.19	<u>13.96</u>	
		Fund Number 53		<u>29.96</u>
		Checking Account ID 1		6,832.29

Update on the Oldham Gym discussion is that Flatten Digging retrieved the camera used to check plumbing, found and bypassed an old septic tank, and replaced some old pipes. The school will continue to monitor the plumbing to ensure issues have been resolved.

Action #9048: Motion by Hyland, seconded by Jatón to accept the county tax levy request for 2019-2020 as follows: General Fund—Ag Property \$1.473, OO \$3.296, NA \$6.821, UT \$6.821, plus \$200,000 Opt-Out; Capital Outlay--\$809,654; and Special Education \$1.2/thousand.

Action #9049: Motion by Hojer, seconded by Jatón to approve the FY20 Budget as follows:

GENERAL FUND

Appropriations

Instruction:	Elementary/Colony	\$459,905
	Middle School	\$116,800
	Secondary	\$262,195
	Pre-School	\$27,218
	Music Program	\$59,410
	Title I (& REAP)	<u>\$46,284</u>

Total General Fund Instruction: \$971,812

Support Services:	Other Guidance Services	\$23,386
	Health Services	\$2,050
	Teacher Mentor Program	\$4,890
	College Credit	\$3,150
	Library	\$300
	Technology	\$12,675
	Election	\$700

Legal Services	\$3,000
Audit	\$9,400
Board of Education	\$19,830
Office of Superintendent	\$128,100
Executive Administrative Services--PLEC	\$750
Office of Principal	\$71,930
Other Support Service--qtrly medicaid admin	\$650
Business Office	\$65,435
Operations & Maintenance	\$193,500
Pupil Transportation	\$92,500
Food Preparation/Dispensing-FFVP Grant	\$4,050
Total Support Services:	\$636,296

Co-Curricular:	Boys Basketball	\$7,250
	Football	\$9,420
	Girls Basketball	\$11,930
	Volleyball	\$14,525
	Activities Travel/State Events	\$4,050
	Athletic Director	\$8,713
	Track & Cross Country	\$17,392
	Cheerleading	\$300
	Golf	\$5,180
	Oral Interp/School Plays	\$8,724
	Yearbook Advisor	\$2,661
	Student Council	\$1,023
	Pop Machine/Concessions Supervisor	\$2,046
	Weight Room Supervisor	\$2,183
	Total Co-Curricular:	\$95,397

Contingency Fund	\$15,000
Operating Transfers Out (for Food Service, Driver's Ed & ASP)	\$19,700

TOTAL GENERAL FUND EXPENDITURES	\$1,738,205
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Means of Finance

Local:	County-- Taxes	\$767,343
	Prior Years Tax	\$5,000
	Gross Receipts Tax	\$40,000
	Penalties & Interest	\$1,200
	Misc. Fees - PreK Transportation, Computer Fees	\$5,500
	Interest	\$4,000
	Admissions	\$6,000
	Rent - Facility & House	\$4,800
	TV Station Rent	\$8,000
	Medicaid Administration Reimbursement	\$5,000
	Other Revenue - Dividends	\$10,000
	Total Local:	\$856,843

County:	County Apportionment	\$8,500
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	Revenue in Lieu of Taxes	\$1,000
	Total County:	\$9,500
State:	State Aid & One Time Money	\$443,300
	State Apportionment	\$10,000
	Bank Franchise Tax	\$14,000
	Mentor Teacher Grant	\$4,890
	Total State:	\$472,190
Federal:	Federal Wetlands	\$3,500
	Fresh Fruit & Veg Program Grant	\$3,850
	Title IV	\$10,000
	Title I	\$22,512
	REAP Grant--Title IIA Class Size Reduction	\$7,051
	Vocational Education-Perkins Grant	\$1,295
	Total Federal:	\$48,208
	Surplus Funds (Fund Balance)	\$233,752
	Transfer from Pension Fund to Gen Fund (SDRS)	\$42,712
	Transfer from Capital Outlay to Gen Fund (Flexibility)	\$75,000
	TOTAL GENERAL FUND REVENUES	\$1,738,205

**CAPITAL OUTLAY
FUND**

Appropriations:

	Elementary/Colony	\$59,500
	Middle School	\$18,500
	Secondary	\$74,500
	Music Program	\$1,000
	Library	\$1,000
	Technology	\$73,500
	Office of the Supt	\$6,000
	Other Fiscal Services	\$11,000
	Operations/Maintenance	\$208,300
	Pupil Transportation-vehicle purchases/repairs	\$125,000
	Debt Service-CO Certificate	\$173,500
	Co-Curricular--uniforms/equipment	\$6,000
	Total Expenditures	\$757,800
	Transfer from Capital Outlay to Gen Fund (45% Flexibility)	\$75,000
	TOTAL CAPITAL OUTLAY FUND EXPENDITURES	\$832,800

Means of Finance:

Local:	County Taxes	\$805,654
	Prior Years Tax Revenue	\$3,000
	Penalties & Interest	\$1,000
	Other - Donations	\$0
State:	Clean Diesel Bus Grant	\$21,046

Federal:	Federal Wetlands	\$2,100
TOTAL CAPITAL OUTLAY FUND REVENUES		\$832,800

SPECIAL EDUCATION FUND

Appropriations:

Special Programs	\$153,701
Program-students with severe disability	\$21,850
Residential Program-AH	\$249,916
Psychological Services--Pmts to Co-op	\$11,500
Speech Therapy--NESC	\$42,232
Physical Therapy--Madison Hospital	\$14,000
Occupational Therapy--CHS & Madison Hospital	\$15,500
Administrative Costs--Pmts to Co-op	\$23,000
Contingency	\$22,000
TOTAL SPECIAL EDUCATION FUND EXPENDITURES	\$553,699

Means of Finance:

Local:	County-- Taxes	\$385,560
	Prior Years Taxes	\$750
	Penalties & Interest	\$350
	Medicaid Admin Receipts	\$4,500
Federal:	Federal Wetlands	\$1,146
	IDEA Part B 611 Flowthrough Funds (Title VI)	\$41,501
	IDEA Part B 619 Pre-School	\$1,975
		\$435,782
Surplus Funds		\$117,917

TOTAL SPECIAL EDUCATION FUND REVENUES \$553,699

FOOD SERVICE

Appropriations:

Food Service	\$158,500
TOTAL FOOD SERVICE FUND EXPENDITURES	\$158,500

Means of Finance:

Sales to Pupils/Adults	\$44,050
State Reimbursement	\$1,000
Federal Reimbursement	\$90,000
Commodities	\$6,500

Transfer from Gen Fund to Food Service \$16,950

TOTAL FOOD SERVICE FUND REVENUES \$158,500

ASP/DRIVER'S ED

Appropriations:

ASP	\$3,850
Drivers Ed	\$4,500
TOTAL ASP/DR ED FUND EXPENDITURES	\$8,350

Means of Finance:

Sales/Fees - ASP	\$2,250
Sales/Fees - Drivers Ed	\$2,500
Other	\$850
Transfer from Gen Fund to ASP	\$500
Transfer from Gen Fund to Drivers Ed	\$2,250
TOTAL ASP/DR ED FUND REVENUES	\$8,350

Action #9050: Motion by Hyland, seconded by Hojer to approve the contract for Brita McGuire as Assistant Cook at a rate of \$11.20/hour and Concessions Stand Manager at a \$1800.00 stipend. Maren Fischer will continue to serve as Play Director.

Action #9051: Motion by Jatón, seconded by Hyland to approve the Staff Handbook.

Action #9052: Motion by Hyland, seconded by Jatón to approve the adjustment of travel meal reimbursement for lunch from \$11 to \$14 to match the current state-rate.

The next meeting is scheduled for 6:00 pm on Monday, October 14, 2019 in room 114.

Action #9053: Motion by Hojer, seconded by Hanson to adjourn the meeting at 7:06 pm.

Cassi Johnson, Business Manager

Lance Hageman, Board President

Published once at the total approximate cost of \$_____.