

# Regular School Board Meeting

## Oldham-Ramona School District 39-5

### February 10, 2020

The Oldham-Ramona School District Board of Education met in regular session at 6:00pm at the Ramona school building. Present were Lance Hageman, Jay Hojer, Brian Hanson, and Lori Hyland by phone. Bryan Jatton was absent. Others present were Superintendent Michael Fischer, Business Manager Cassi Johnson, Principal/AD Andrew Johnson, and Stephanie Terwilliger. President Hageman, established a quorum was present, called the meeting to order with the Pledge of Allegiance.

Action #9081: Motion by Hyland, seconded by Hojer to adopt the agenda with the correction of approving the January Financial Report and February bills under consent agenda. Roll call vote: Hojer-aye, Hanson-aye, Hyland-aye, Jatton-absent, Hageman-aye.

No one present wished to address the school board.

Mr. Johnson recognized the following: special thanks to Mrs. Fischer and Mrs. Misar for their advising of One Act who received 3<sup>rd</sup> place as a cast at Regions, with individual awards going to Aidan Tisdall, Maddy Eich, Bree Coomes, and Clay Misar; Mrs. Misar brought students to band contest at Augustana University, Riley Spilde received Excellent on trumpet solo, Flutes & Clarinets Woodwind Ensemble received Excellent, Percussion Ensemble received Superior, and Freshmen Misc. Ensemble received Excellent; and O-R School GeoBee champion is Bailey Hyland. Mr. Fischer shared that students with perfect attendance received a DQ Dilly Bar, we received a perfect score at our Jan 29<sup>th</sup> kitchen inspection, and special recognition to our school board members.

Action #9082: Motion by Hojer, seconded by Hanson to accept the following consent agenda. Roll call vote: Hojer-aye, Hanson-aye, Hyland-aye, Jatton-absent, Hageman-aye.

- A. Approve the January 13 Regular Board Minutes.
- B. Accept the January Financial Report.

	General Fund	Capital Outlay	Special Ed.	Pension	Food Service	ASP & Drivers Ed	Private Purpose	Total
<b>Balance 1/1/2020</b>	782023.66	1648139.49	242537.96	42706.69	\$44,162.11	\$2,456.64	\$4,500.00	\$ 2,766,526.55
<b>Adjusting Entries</b>	<b>-\$5,323.57</b>	<b>-\$5,412.80</b>	<b>-\$1,707.14</b>		<b>-\$2,064.66</b>			<b>-\$14,508.17</b>
<b>Receipts:</b>								
County Receipts	\$5,295.52	\$4,406.20	\$1,959.55					\$11,661.27
Pre-Schl Transportation	\$80.00							\$80.00
Interest Earned	\$771.68							\$771.68
TV Station Rent	\$675.31							\$675.31
Miscellaneous	\$2,593.45		\$2,174.90					\$4,768.35
Supt House Rent	\$375.00							\$375.00
County Apportionment	\$477.07							\$477.07
State of SD-St Aid	\$55,551.00							\$55,551.00
Fresh Fruit&Veg Prgm	\$412.13							\$412.13
Federal Wetlands	\$2,107.64	\$2,525.34	\$797.80					\$5,430.78
Lunch Sales					\$1,759.42			\$1,759.42
Fed Lunch Reimb					\$2,433.34			\$2,433.34
ASP Program Fees						\$96.00		\$96.00
<b>Total Receipts</b>	<b>\$68,338.80</b>	<b>\$6,931.54</b>	<b>\$4,932.25</b>	<b>\$0.00</b>	<b>\$4,192.76</b>	<b>\$96.00</b>	<b>\$0.00</b>	<b>\$84,491.35</b>
<b>Disbursements:</b>								
Monthly Expenditures	\$130,350.99	\$154,973.94	\$44,981.89	\$0.00	\$7,840.71	\$253.82	\$0.00	\$338,401.35

<b>Balance 1/31/20</b>	<b>\$714,687.90</b>	<b>\$1,494,684.29</b>	<b>\$200,781.18</b>	<b>\$42,706.69</b>	<b>\$38,449.50</b>	<b>\$2,298.82</b>	<b>\$4,500.00</b>	<b>\$2,498,108.38</b>
Cash--checking #101	\$281,045.03	\$167,336.46	\$61,196.26	\$131.53	\$20,900.79	\$1,148.07	\$0.00	\$531,758.14
MMSavings #105	\$416,758.58	\$1,327,347.83	\$138,526.92	\$42,575.16	\$15,099.58	\$646.25	\$4,500.00	\$1,945,454.32
Petty Cash	\$200.00							\$200.00
Imprest & Prepd	\$17,192.00		\$1,568.00					\$18,760.00
<b>O/S Receivables</b>					<b>\$2,449.43</b>	<b>\$504.50</b>		<b>\$2,953.93</b>
<b>Less O/S Liabilities</b>	<b>-\$507.71</b>		<b>-\$510.00</b>		<b>-\$0.30</b>			<b>-\$1,018.01</b>
<b>Balance 1/31/20</b>	<b>\$714,687.90</b>	<b>\$1,494,684.29</b>	<b>\$200,781.18</b>	<b>\$42,706.69</b>	<b>\$38,449.50</b>	<b>\$2,298.82</b>	<b>\$4,500.00</b>	<b>\$2,498,108.38</b>

<b>Trust &amp; Agency Acct</b>	
Cash Acct Bal 12/31/19	\$ 43,557.80
Total Receipts	\$ 4,895.63
Total Disbursements	\$ 5,358.91
Total Outstanding	\$ 604.72
<b>Balance 1/31/20</b>	<b>\$ 43,094.52</b>

### C. Approve the February Bills.

Fund Number	10	GENERAL FUND		
ALLIANCE COMMUNICATIONS		Phone & Internet	272.00	
APPEARA		Towels & Mops	111.36	
ARROWWOOD RESORT & CONF CNTR/CEDAR SHORE		Supt Conference Dec2019	102.99	
BUD'S CLEAN-UP SERVICE		Garbage	228.42	
CASH-WA DISTRIBUTING (CWD)		FFVP Supplies	989.57	
CENTURY BUSINESS LEASING INC.		Copier Lease + Copies	371.76	
CITY OF OLDHAM		Sewer - Oldham	50.00	
COX ALIGNMENT & REPAIR, LLC		Impala breaks, Bus#60 Air Leak/Oil	548.81	
DIAL VIRTUAL SCHOOL/CORE EDUCATIONAL CO-OP		Online Courses - Spring 2020	3,575.00	
F & M OIL		Refill Diesel & Gasoline, Def	2,879.92	
JOSTENS		Diplomas	165.29	
KINGBROOK RURAL WATER SYSTEM, INC		Water - Oldham	33.00	
MADISON DAILY LEADER		Publish Minutes + Vacancy Notice	134.61	
MADISON COMMUNITY HOSPITAL		DOT EXAM	125.00	
MCI		Long Distance Phone	60.49	
MID-AMERICAN ENERGY		Gas - Ramona	1,964.99	
NORTHERN STATES POWER COMPANY, MINNESOTA		Electricity - Ramona	2,026.69	
NORTHWESTERN ENERGY		Gas - Oldham	506.28	
PRAIRIE AG PARTNERS		Replace Thermocouple - Oldham	101.69	
PRAIRIE LAKES ED. COOP		Jan 2020 - SpEd Director & Psych	55.26	
QUAM, BERGLIN, & POST, P.C.		Audit Report for FY19	9,400.00	
SWIFTAIR, INC.		Maintenance & Repairs	4,030.50	
TOWN OF RAMONA		Water - Ramona	<u>216.50</u>	
			Fund Number 10	27,950.13
Fund Number	21	CAPITAL OUTLAY FUND		
CENTURY BUSINESS LEASING INC.		Copier Lease + Copies	329.94	
LEARNING SOLUTIONS INC.		Reading Plus software(proratedFY20)	1,750.00	
TIME MANAGEMENT SYSTEMS		Timeclock	<u>32.76</u>	
			Fund Number 21	2,112.70
Fund Number	22	SPECIAL EDUCATION FUND		
CHILDREN'S CARE HOSPITAL & SCHOOL		Tuition - December 2019	4,245.00	
FLANDREAU SCHOOL DISTRICT		SpEd Director - January 2020	1,122.56	
MADISON COMMUNITY HOSPITAL		OT & PT - Dec19 & January 2020	4734.99	
PRAIRIE LAKES ED. COOP		Jan 2020 - SpEd Director & Psych	1,124.69	
SD DEPT OF HUMAN SERVICES		HCBS - Jan2020	10,447.17	
TIFFANY STIRLING		Reimburse Mileage	161.28	
VALIANT LIVING		Tuition - Jan2020	<u>2,117.30</u>	
			Fund Number 22	23,952.99
Fund Number	51	FOOD SERVICE FUND		

APPEARA		Towels & Mops	111.30	
CASH-WA DISTRIBUTING (CWD)		Food Supplies	5,565.38	
HUBERT CO.		Can Opener + replacement blades	125.66	
SOUTH DAKOTA DEPT OF EDUCATION		Repayment: SLC Reimbursable Meals	9,697.16	
SUNSHINE FOODS		Food Supplies	<u>96.83</u>	
			Fund Number 51	15,596.33
Fund Number	53	ENTERPRISE FUNDS--ASP & DRIVERS ED		
SUNSHINE FOODS		ASP supplies	<u>37.33</u>	
			Fund Number 53	<u>37.33</u>
			Checking Account ID 1	<b>69,649.48P-Card</b>
<b>Expenses</b>				
Fund Number	10	GENERAL FUND		
ACE HARDWARE		Ice Melt, shovel	87.96	
AMAZON/SYNCB		misc supplies	129.37	
AMERIC INN		Reimburse Tax	(20.60)	
APC by SCHNEIDER-ELECTRIC		APC replacement battery cartridge	74.31	
BEST WESTERN PLUS RAMKOTA HOTEL		Lunch - Law Seminar 1.6.20	20.83	
CROOKED PINT		Lunch: Meeting	20.25	
CUMMINS, INC		Bus #60 - labor	1,671.78	
DOLLAR GENERAL - MADISON		staff activity supplies	11.72	
FAMOUS DAVES		Meal	30.00	
GOVERLAN, INC		software for computer maintenance	550.00	
GRAYBAR		ballast x6	79.08	
LEWIS DRUG INC.		supplies	53.70	
MENARDS - SIOUX FALLS		snow shovels	95.17	
NICKY'S RESTAURANT		Appetizer Trays	63.75	
O'REILLY		Wiper Blades & Anti-Freeze	149.86	
PIZZA RANCH		Meeting 1.28.20	12.10	
RED ROSSA ITALIAN GRILLE		Meal - Legislative/Admin Event 2.4.20	10.21	
SAM'S CLUB		office treats	13.54	
SDCTM/SDSTA JPDC		SDCTM & SDSTA dues + conference	285.00	
STEMPER AUTO BODY		Bus #60 - repair rock chip	42.50	
US POSTAL SERVICE / PERSONALIZED STAMPED		postage	5.30	
VERDE LOUNGE		Meal - Improv20 CTE Conference	37.86	
WAL-MART		staff activity supplies	<u>43.38</u>	
			Fund Number 10	3,467.07
Fund Number	21	CAPITAL OUTLAY FUND		
CUMMINS, INC		Bus #60 - Turbo Charger & Actuator	<u>4,889.89</u>	
			Fund Number 21	4,889.89
Fund Number	22	SPECIAL EDUCATION FUND		
LEWIS DRUG INC.		Hearing Aid Batteries	<u>12.77</u>	
			Fund Number 22	12.77
Fund Number	51	FOOD SERVICE FUND		
CENTRAL RESTAURANT PRODUCTS		Cold Wall Milk Cooler 20 cuft	2,143.59	
			Fund Number 51	2,143.59
Fund Number	53	ENTERPRISE FUNDS--ASP & DRIVERS ED		
MADISON COMMUNITY CENTER		ASP - swimming	<u>12.00</u>	
			Fund Number 53	<u>12.00</u>
		Checking Account ID 1	<b>10,525.32</b>	

## No PLEC Report.

Principal Johnson shared that the Jr High/HS Music Concert will be May 4 and the Elementary Music Concert will be May 18; Golf co-op was approved; and Region Basketball games will begin February 24 for girls and March 2 for boys.

Business Manager Johnson shared that the Food Service Administrative Review and 2019 Financial Audits wrapped up this month, petitions for school board are due February 28, and prepping for negotiations and budgeting.

Superintendent Fischer shared that NESC has notified the school about adjusting speech service hours for FY21; Apex Structural Design will be at O-R on Feb 28; continuing to compile HVAC quotes; and legislative update.

Evaluation forms for Superintendent and Business Manager were handed out to staff last week.

Action #9083: Motion by Hanson, seconded by Hojer to accept the Food Service Administrative Review Final Report with fiscal action in the amount of \$9697.16. Roll call vote: Hojer-aye, Hanson-aye, Hyland-aye, Jatton-absent, Hageman-aye.

The 2019 Audit Report was completed by Quam, Berglin & Post, P.C. and approved by the SD Department of Legislative Audit on Feb 4, 2020.

Action #9084: Motion by Hyland, seconded by Hanson to approve the Kingbrook Rural Water Easement. Roll call vote: Hojer-aye, Hanson-aye, Hyland-aye, Jatton-absent, Hageman-aye.

The following Oldham gym maintenance issues were discussed: need to purchase a new water heater and hiring a company to inspect the pipeline from the school to the street.

The board discussed participation in a Food Services Shared Service program.

The board provided comments on the proposed 2020-2021 calendar.

The board held the first reading to review the following OR School District Policies: AE Student Wellness (revised), JFA Student Due Process Rights, JFG Interrogations and Searches, and JFH Student Complaints and Grievances.

Action #9085: Motion by Hanson, seconded by Hojer to approve the second reading and adoption of the following OR School District Policies: JHCD Administration of Medications to Students, JHCDA Student Self-Administration of Asthma or Anaphylaxis Medication, JHCDB Epinephrine Auto-injectors, and JOA Student Directory Information. Roll call vote: Hojer-aye, Hanson-aye, Hyland-aye, Jatton-absent, Hageman-aye.

The next meeting is scheduled for 6:00 pm on Sunday, March 8, 2020 in room 114.

Action #9086: Motion by Hanson, seconded by Hojer to adjourn the meeting at 7:36pm. Roll call vote: Hojer-aye, Hanson-aye, Hyland-aye, Jatton-absent, Hageman-aye.

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Cassi Johnson, Business Manager

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Lance Hageman, Board President

Published once at the total approximate cost of \$\_\_\_\_\_.