

Regular School Board Meeting

Oldham-Ramona School District 39-5

February 8, 2021

The Oldham-Ramona School District Board of Education met in regular session at 5:00PM. Present were Lance Hageman, Lori Hyland, Zach Hildebrandt, Brian Hanson, and Bryan Jatón. Others present were Superintendent Michael Fischer, Principal/AD Andrew Johnson, Business Manager Cassi Johnson, staff and members of the MORE Group. President Hageman, established a quorum was present, called the meeting to order with the Pledge of Allegiance. (Unless noted all motions were unanimous).

Action #9248: Motion by Jatón, seconded by Hanson, to adopt the agenda with the correction approving January 11, 2021 minutes, January financial report, February bills, reviewing 2021-2022 calendar, and adding policy KLB-E(1)-Request for Reconsideration of Instructional Materials.

The MORE Group recognized the school board for their work and dedication to the Oldham-Ramona School District.

Administration recognized and thanked the school board for their work. School Board Recognition Week is February 15-19. Congratulations to One Act for competing at State on Feb 6 in Brookings! The following students earned individual acting awards at Regions: Breanna Coomes, Maddy Eich, Ramey Gearhart, Sine Matson, Clint Misar, and Kylee Misar. Andrew Johnson was recognized for completing his Education Specialist degree in Administration and Superintendent. The following women were honored during National Women in Sports Day – Riley Aschmeller, Maddy Eich, and Brianna Primm.

Action #9249: Motion by Hyland, seconded by Hildebrandt to accept the following consent agenda.

- A. Approved January 11, 2021 board minutes.
- B. Approved January 2021 financial report.

| | General Fund | Capital Outlay | Special Ed. | Food Service | ASP & Drivers Ed | Private Purpose | Total |
|--------------------------|--------------|----------------|--------------|--------------|------------------|-----------------|-----------------------|
| Balance 1/1/21 | \$764,077.52 | \$2,211,803.53 | \$233,549.43 | \$8,828.52 | \$2,484.91 | \$6,000.00 | \$3,226,743.91 |
| Adjusting Entries | -\$21,153.00 | | | | | | -\$21,153.00 |
| Receipts: | | | | | | | |
| County Receipts | \$7,547.99 | \$6,985.45 | \$3,179.79 | | | | \$17,713.23 |
| Pre-Schl Transportation | \$125.00 | | | | | | \$125.00 |
| Interest Earned | \$316.92 | | | | | | \$316.92 |
| Activity Passes/Gate | \$292.00 | | | | | | \$292.00 |
| TV Station Rent | \$695.56 | | | | | | \$695.56 |
| Miscellaneous | \$73.00 | | \$910.80 | \$5.00 | | | \$988.80 |
| Supt House Rent | \$425.00 | | | | | | \$425.00 |
| County Apportionment | \$395.79 | | | | | | \$395.79 |
| State of SD-St Aid | \$51,405.00 | | | | | | \$51,405.00 |
| Medicaid | | | \$73.55 | | | | \$73.55 |
| REAP | \$634.00 | | | | | | |
| TITLE I | \$12,701.00 | | | | | | \$12,701.00 |
| TITLE IV | \$3,082.00 | | | | | | \$3,082.00 |
| Fresh Fruit&Veg Prgm | \$68.11 | | | | | | \$68.11 |

| | | | | | | | |
|------------------------|---------------------|-----------------------|---------------------|-------------------|-------------------|-------------------|-----------------------|
| Lunch Sales | | | | \$1,273.82 | | | \$1,273.82 |
| SSO Lunch Reimb | | | | \$5,537.10 | | | |
| Total Receipts | \$77,761.37 | \$6,985.45 | \$4,164.14 | \$6,815.92 | \$0.00 | \$0.00 | \$95,726.88 |
| Disbursements: | | | | | | | |
| Monthly Expenditures | \$135,821.77 | \$159,338.31 | \$43,263.46 | \$6,634.62 | \$0.00 | \$0.00 | \$345,058.16 |
| Balance 1/31/21 | \$684,864.12 | \$2,059,450.67 | \$194,450.11 | \$9,009.82 | \$2,484.91 | \$6,000.00 | \$2,956,259.63 |

\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

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|-----------------------------|---------------------|-----------------------|---------------------|-------------------|-------------------|-------------------|-----------------------|
| Cash--checking #101 | \$168,326.90 | \$732,102.84 | \$88,909.02 | \$3,417.16 | \$714.16 | \$1,500.00 | \$994,970.08 |
| MMSavings #105 | \$497,649.41 | \$1,327,347.83 | \$103,973.09 | \$5,592.66 | \$1,570.75 | \$4,500.00 | \$1,940,633.74 |
| Petty Cash | \$200.00 | | | | | | \$200.00 |
| Imprest & Prepd | \$17,192.00 | | \$1,568.00 | | | | \$18,760.00 |
| O/S Receivables | \$1,495.81 | \$0.00 | \$0.00 | \$0.00 | \$200.00 | \$0.00 | \$1,695.81 |
| Less O/S Liabilities | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Balance 1/31/21 | \$684,864.12 | \$2,059,450.67 | \$194,450.11 | \$9,009.82 | \$2,484.91 | \$6,000.00 | \$2,956,259.63 |

| Trust & Agency Acct | |
|------------------------|--------------------|
| Acct Bal 12/31/20 | \$46,589.29 |
| Total Receipts | \$ 3,340.96 |
| Total Disbursements | \$ 5,783.21 |
| Balance 1/31/21 | \$44,147.04 |

C. Approved February bills.

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|--|----|-------------------------------|-----------|
| Fund Number | 10 | GENERAL FUND | |
| ALLIANCE COMMUNICATIONS | | Phone & Internet | 289.00 |
| APPEARA | | Towels & Mops | 43.67 |
| BUD'S CLEAN-UP SERVICE INC | | Garbage | 228.42 |
| CENTURY BUSINESS LEASING INC. | | Copies | 357.41 |
| COLE PAPERS INC. | | custodial supplies | (203.82) |
| COX ALIGNMENT & REPAIR, LLC | | Bus Oil Changes, backup alarm | 607.72 |
| DIAL VIRTUAL SCHOOL/CORE EDUCATIONAL CO-OP | | Spring 2021 courses | 5,880.00 |
| DVL FIRE & SAFETY LLC | | Semi Annual Service | 350.00 |
| F & M OIL | | refill gas | 1,248.97 |
| JOHNSON CONTROLS | | Calibrated Thermostats | 673.20 |
| JOSTENS | | Heritage Medals | 69.94 |
| HOME SERVICE WATER COND. | | 50# Pellets | 106.20 |
| KINGBROOK RURAL WATER SYSTEM, INC | | Water - Oldham | 44.00 |
| MADISON DAILY LEADER | | Publish Minutes, ads | 185.28 |
| MCI | | Long Distance Phone | 4.14 |
| MENARDS - WATERTOWN | | custodial supplies | 129.90 |
| MID-AMERICAN ENERGY | | Gas - Ramona | 1,672.38 |
| NORTHEAST EDUCATIONAL SERVICES CO-OP | | February 2021 | 6.09 |
| NORTHERN STATES POWER COMPANY, MINNESOTA | | Electricity - Ramona | 1,952.64 |
| NORTHWESTERN ENERGY | | Gas - Oldham | 425.70 |
| O-R T&A ACCOUNT | | Reimburse T&A - Jan2021 | 1,831.16 |
| OFFICE PEEPS, INC. | | office supplies | 5.37 |
| OTTERTAIL POWER CO. | | Electricity - Oldham | 259.61 |
| PETTY CASH | | Reimburse for Postage | 5.80 |
| QUAM, BERGLIN, & POST, P.C. | | FY2020 Audit | 9,400.00 |
| REINHART FOODSERVICE, L.L.C. | | FFVP supplies | 322.08 |
| TIE | | Online Class - Vet Science | 395.00 |
| TOWN OF RAMONA | | Water - Ramona | 438.74 |
| | | Fund Number 10 | 26,728.60 |

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| Fund Number | 21 | CAPITAL OUTLAY FUND | |
| CENTURY BUSINESS LEASING INC. | | Copier Lease | 329.94 |
| COLE PAPERS INC. | | Lindhorst 15" vacuum | 488.00 |
| JOHNSON CONTROLS | | Air Dryer | 4,590.00 |
| RUTLAND SCHOOL DISTRICT | | Track Uniforms | 2,275.50 |
| TIME MANAGEMENT SYSTEMS | | Time Clock | 30.03 |
| | | Fund Number 21 | 7,713.47 |

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|--------------------------------------|----|-------------------------------|-----------------|---------------------------------|
| Fund Number | 22 | SPECIAL EDUCATION FUND | | |
| CHILDREN'S CARE HOSPITAL & SCHOOL | | Tuition - December 2020 | 4,800.00 | |
| FLANDREAU SCHOOL DISTRICT | | SpEd Director - January 2021 | 939.86 | |
| NORTHEAST EDUCATIONAL SERVICES CO-OP | | February 2021 | 1,830.27 | |
| SD DEPT OF HUMAN SERVICES | | HCBS - Dec & Jan | 5,763.29 | |
| VALIANT LIVING | | Tuition - Jan 2021 | <u>2,170.93</u> | |
| | | | | Fund Number 22 15,504.35 |
| Fund Number | 51 | FOOD SERVICE FUND | | |
| APEARA | | Towels & Mops | 43.00 | |
| EAST SIDE JERSEY DAIRY, INC. | | milk | 615.56 | |
| GOTH ELECTRIC | | Repairs - Cook Kettle & Grill | 408.16 | |
| REINHART FOODSERVICE, L.L.C. | | food supplies | 2,677.05 | |
| SUNSHINE FOODS | | food supplies | <u>25.74</u> | |
| | | | | Fund Number 51 3,769.51 |
| | | | | Checking Account ID 1 53,715.93 |

P-card Bills February 2021

| | | | | |
|---|----|---------------------------------|---------------|--------------------------------|
| Fund Number | 10 | GENERAL FUND | | |
| 4IMPRINT | | Stylus Pens | 910.57 | |
| ACE HARDWARE | | custodial supplies, keys | 69.20 | |
| AMAZON/SYNCB | | misc supplies | 174.98 | |
| CASEY'S | | Region One Act - Lunch | 46.97 | |
| CUBBYS | | Admin Meetings | 33.47 | |
| HERITAGE MAINTENANCE PRODUCTS, LLC | | Caster Wheels(2)-Floor Scrubber | 168.75 | |
| HILLYARD INC. | | custodial supplies | 1,129.90 | |
| INTERSTATE ALL BATTERY CNTR #9129 | | Battery (x2) - Floor Scrubber | 245.90 | |
| LOCAL ZIP 57231, THE | | Meal/Travel to Pierre | 7.47 | |
| LOWE'S | | Custodial Supply | 37.54 | |
| MENARDS - WATERTOWN | | ceiling tiles | 86.40 | |
| MUSIC NOTES.COM | | Sheet Music | 8.51 | |
| PIZZA RANCH | | Meeting | 25.03 | |
| PLAYSCRIPTS, INC. | | One Act - License | 254.00 | |
| S & S WORLDWIDE, INC | | equipment for PE and recess | 413.63 | |
| SOUTH DAKOTA SCIENCE TEACHERS ASSOCIATION | | Membership - Graber | 6.00 | |
| STURDEVANT'S AUTO PARTS | | ATF for Bus #6 | 6.98 | |
| TACO JOHNS | | Meal/Travel to Pierre | 13.73 | |
| TEACHER SYNERGY, LLC | | Novel & Map Study | 10.85 | |
| US POSTAL SERVICE | | postage | <u>149.45</u> | |
| | | | | Fund Number 10 3,799.33 |
| Fund Number | 22 | SPECIAL EDUCATION FUND | | |
| LEWIS DRUG INC. | | hearing aid batteries | <u>15.99</u> | |
| | | | | Fund Number 22 15.99 |
| Fund Number | 51 | FOOD SERVICE FUND | | |
| SAM'S CLUB | | granola | <u>10.96</u> | |
| | | | | Fund Number 51 10.96 |
| | | | | Checking Account ID 1 3,826.28 |

Hildebrandt stated in the NESC Report that Andrea Powell was hired to replace Director Jerry Aberle when he retires later this year.

Principal Johnson shared a Special Education review was conducted on January 21 with no major findings and he plans to attend SEAP meeting Wednesday. AD Johnson attended the DVC meeting last week, the Spring Sports Meetings are planned for March 15 in Rutland, and the Athletic Awards Night & ORR Co-op Meeting is planned for April 29.

Business Manager Johnson shared she is working on information for FY22 budget, will be collecting information from groups with custodial fund accounts, and petitions for school board are available until February 26.

Superintendent Fischer reported the After School Program was discontinued, Rutland has invited O-R students to participate in their spring play, and updates on legislative issues.

No action on Superintendent and Business Manager evaluations. President Hageman reminded the board to submit their evaluations.

Action #9250: Motion by Jatou, seconded by Hanson to trade-in 2013 Blue Bird with air

brakes and purchase a 2018 Blue Bird 53-passenger from North Central Bus & Equipment.

The 2020 Audit Report was completed by Quam, Berglin & Post, P.C. and approved by the SD Department of Legislative Audit on January 22, 2021.

Superintendent Fischer shared a proposed calendar for SY2022.

Action #9251: Motion by Hyland, seconded by Hanson to authorize the Business Manager to direct U.S. Bank to file a Notice of Redemption to pay-off all of the outstanding 2012 Refunding Certificates on March 19, 2021.

Superintendent Fischer shared the structure engineer from APEX is finishing up his report with little to no changes from the previous year. The engineer notified the school he would no longer inspect the school. Superintendent Fischer is looking for a new inspector.

The board held the first reading of the following policies: ACCA-Sexual Harassment, ACAA-R(1)-Sexual Harassment-Regulations, ACAA-E(1)-Sexual Harassment-Complaint Report Form, ACAA-E(2)-Complaint Appeal to the Superintendent, GCBDE-Family and Medical Leave, GCBDE-R(1)-Family and Medical Leave-Procedures (Regulations), GBM-Staff Complaints and Grievances, GBM-R(1)-Staff Complaints and Grievances-Procedures (Regulation), KL-Complaint Against School Employee, KL-E(1)-Complaint Against School Employee-Report Form, KL-E(2)-Complaint Against School Employee-Appeal to the Superintendent, KL-E(3)-Complaint Against School Employee-Appeal to the School Board, KLB-Public Complaints About the Curriculum or Instructional Materials, and KLB-E(3)-Request for Reconsideration of Instructional Materials.

The next regular board meeting is scheduled for Monday, March 8 at 6pm.

Action #9252: Motion by Hanson, seconded by Hildebrandt, to adjourn the meeting at 6:08PM.

Cassi Johnson, Business Manager

Lance Hageman, Board President

Published once at the total approximate cost of \$_____.