

# Regular School Board Meeting

## Oldham-Ramona School District 39-5

### April 12, 2021

The Oldham-Ramona School District Board of Education met in regular session at 6:00PM. Present were Lance Hageman, Lori Hyland, Zach Hildebrandt, Brian Hanson, and Bryan Jatón. Others present were Superintendent Michael Fischer, Principal/AD Andrew Johnson, Business Manager Cassi Johnson, staff and members of the community. President Hageman, established a quorum was present, called the meeting to order with the Pledge of Allegiance. (Unless noted all motions were unanimous).

Action #9264: Motion by Hyland, seconded by Hanson, to adopt the agenda with the removal of discussing the open school board position and Executive Session.

Principal Johnson recognized the following: Will Maton named 3<sup>rd</sup> Team All-Conference and Orion Albertson named honorable mention for boys basketball; Julia Trystad named 3<sup>rd</sup> Team All-Conference and Brianna Primm named honorable mention for girls basketball; Alivia Spilde will be representing O-R at Girls State; SDHSAA Academic Achievement Awards for collective GPA of 3.0 include One Act, Boys Basketball, Boys Basketball Cheerleaders, and Girls Basketball; and District 7 American Legion Auxiliary Essay and Poem Winners include: Essay Winners - Class 1 2nd Place Adam Dean, Class 3 2nd Place Briella Wettlaufer, Poem Winners - Class 1 2nd Place Lucy Hildebrandt, Class 2 2nd Place Hudson Pooler, and Class 4 2nd Place Taya Wettlaufer; and Maddy Eich was named top 1% of graduates in SD.

Hildebrandt shared the NESC report.

Principal Johnson reported testing and class registration are in progress and will be completed by the end of April.

AD Johnson reported updates from the Athletic Director Conference including a new site to be used for rosters, schedules, scores beginning next year, and advised to wait for guidance from the state and activities association in response to HB1217.

Business Manager Johnson reported Share our Strength has renewed the grant for Dakota10, RFP with Reinhart was rolled over for food service, virtually attended Title IX training on March 24, plans to attend SDASBO Conference at the end of April, and capital credits from Alliance received.

Superintendent Fischer reported that information about the school owned house is continuing to be collected, ASBSD recommended to wait on any action related to HB 1217, and the new mini-bus has arrived and already being used for spring sports.

Action #9265: Motion by Jatón, seconded by Hildebrandt to accept the following consent agenda.

- A. Approved March 8, 2021 board minutes.
- B. Approved March 2021 financial report.

|                          | General Fund | Capital Outlay | Special Ed.  | Food Service | ASP & Drivers Ed | Private Purpose | Total                 |
|--------------------------|--------------|----------------|--------------|--------------|------------------|-----------------|-----------------------|
| <b>Balance 3/1/21</b>    | \$653,515.60 | \$2,094,764.61 | \$188,593.07 | \$8,377.85   | \$2,284.91       | \$6,000.00      | <b>\$2,953,536.04</b> |
| <b>Adjusting Entries</b> |              |                |              |              |                  |                 | \$0.00                |
| <b>Receipts:</b>         |              |                |              |              |                  |                 |                       |
| County Receipts          | \$26,061.49  | \$24,982.00    | \$13,339.30  |              |                  |                 | \$64,382.79           |
| Pre-Schl Transportation  | \$345.00     |                |              |              |                  |                 | \$345.00              |

|                        |                     |                       |                     |                   |                   |                   |                       |
|------------------------|---------------------|-----------------------|---------------------|-------------------|-------------------|-------------------|-----------------------|
| Interest Earned        | \$345.87            |                       |                     |                   |                   |                   | \$345.87              |
| TV Station Rent        | \$695.56            |                       |                     |                   |                   |                   | \$695.56              |
| Miscellaneous          | \$100.00            |                       | \$334.57            | \$10.30           |                   |                   | \$444.87              |
| Supt House Rent        | \$425.00            |                       |                     |                   |                   |                   | \$425.00              |
| County Apportionment   | \$761.69            |                       |                     |                   |                   |                   | \$761.69              |
| Bank Franchise Tax     | \$8,548.76          |                       |                     |                   |                   |                   | \$8,548.76            |
| State of SD-St Aid     | \$51,405.00         |                       |                     |                   |                   |                   | \$51,405.00           |
| Medicaid               | \$317.70            |                       | \$36.00             |                   |                   |                   | \$353.70              |
| REAP                   | \$3,161.00          |                       |                     |                   |                   |                   | \$3,161.00            |
| TITLE IV               | \$6,918.00          |                       |                     |                   |                   |                   | \$6,918.00            |
| ESSER I                | \$6,654.00          | \$301.00              |                     |                   |                   |                   | \$6,955.00            |
| Fresh Fruit&Veg Prgm   | \$1,126.35          |                       |                     |                   |                   |                   | \$1,126.35            |
| Lunch Sales            |                     |                       |                     | \$877.90          |                   |                   | \$877.90              |
| SSO Lunch Reimb        |                     |                       |                     | \$6,223.70        |                   |                   | \$6,223.70            |
| <b>Total Receipts</b>  | <b>\$106,865.42</b> | <b>\$25,283.00</b>    | <b>\$13,709.87</b>  | <b>\$7,111.90</b> | <b>\$0.00</b>     | <b>\$0.00</b>     | <b>\$152,970.19</b>   |
| <b>Disbursements:</b>  |                     |                       |                     |                   |                   |                   |                       |
| Monthly Expenditures   | \$140,519.41        | \$632,303.63          | \$33,463.26         | \$8,174.72        | \$55.60           | \$0.00            | \$814,516.62          |
| <b>Balance 3/31/21</b> | <b>\$619,861.61</b> | <b>\$1,487,743.98</b> | <b>\$168,839.68</b> | <b>\$7,315.03</b> | <b>\$2,229.31</b> | <b>\$6,000.00</b> | <b>\$2,291,989.61</b> |

|                             |                     |                       |                     |                   |                   |                   |                       |
|-----------------------------|---------------------|-----------------------|---------------------|-------------------|-------------------|-------------------|-----------------------|
| Cash--checking #101         | \$198,262.39        | \$210,396.15          | \$62,964.02         | \$3,127.94        | \$658.56          | \$1,500.00        | \$476,909.06          |
| MMSavings #105              | \$403,737.72        | \$1,277,347.83        | \$104,307.66        | \$4,187.09        | \$1,570.75        | \$4,500.00        | \$1,795,651.05        |
| Petty Cash                  | \$200.00            |                       |                     |                   |                   |                   | \$200.00              |
| Imprest & Prepd             | \$17,192.00         |                       | \$1,568.00          |                   |                   |                   | \$18,760.00           |
| <b>O/S Receivables</b>      | <b>\$469.50</b>     | <b>\$0.00</b>         | <b>\$0.00</b>       | <b>\$0.00</b>     | <b>\$0.00</b>     | <b>\$0.00</b>     | <b>\$469.50</b>       |
| <b>Less O/S Liabilities</b> | <b>\$0.00</b>       | <b>\$0.00</b>         | <b>\$0.00</b>       | <b>\$0.00</b>     | <b>\$0.00</b>     | <b>\$0.00</b>     | <b>\$0.00</b>         |
| <b>Balance 3/31/21</b>      | <b>\$619,861.61</b> | <b>\$1,487,743.98</b> | <b>\$168,839.68</b> | <b>\$7,315.03</b> | <b>\$2,229.31</b> | <b>\$6,000.00</b> | <b>\$2,291,989.61</b> |

|                                |                    |
|--------------------------------|--------------------|
| <b>Trust &amp; Agency Acct</b> |                    |
| Acct Bal 2/28/21               | \$43,828.73        |
| Total Receipts                 | \$3,788.39         |
| Total Disbursements            | \$1,952.00         |
| <b>Balance 3/31/21</b>         | <b>\$45,665.12</b> |

### C. Approved April bills.

|                                   |    |                        |          |
|-----------------------------------|----|------------------------|----------|
| Fund Number                       | 10 | GENERAL FUND           |          |
| ACE HARDWARE                      |    | snowbrush              | 9.99     |
| ALLIANCE COMMUNICATIONS           |    | Phone & Internet       | 289.00   |
| APPEARA                           |    | Towels & Mops          | 115.70   |
| BUD'S CLEAN-UP SERVICE INC        |    | Garbage                | 228.42   |
| CENTURY BUSINESS LEASING INC.     |    | Copies                 | 575.03   |
| CHESTER AREA SCHOOL               |    | Golf Meet 4.19.21      | 50.00    |
| CITY OF OLDHAM                    |    | Sewer - Oldham         | 25.00    |
| CONTINENTAL WESTERN INS. CO       |    | Policy Change (Bus)    | 12.00    |
| F & M OIL                         |    | refill diesel & gas    | 1,520.50 |
| HANSON SCHOOL DIST                |    | Sub-State BBB Fees     | 129.49   |
| HILLYARD INC.                     |    | custodial supplies     | 2,533.07 |
| HOME SERVICE WATER COND.          |    | salt pellets (x8)      | 70.80    |
| KINGBROOK RURAL WATER SYSTEM, INC |    | Water - Oldham         | 48.45    |
| MADISON COUNTRY CLUB              |    | SY21 - Membership      | 500.00   |
| MADISON DAILY LEADER              |    | Publish Minutes        | 142.43   |
| MCCOOK CENTRAL SCHOOL DIST        |    | Title IX Training (x2) | 432.00   |
| MCI                               |    | Long Distance Phone    | 63.50    |
| MENARDS - WATERTOWN               |    | shop supplies          | 450.40   |
| MID-AMERICAN ENERGY               |    | Gas - Ramona           | 1,682.52 |
| NASSP/NHS                         |    | SY2022 Dues            | 385.00   |

|  |                             |               |           |
|--|-----------------------------|---------------|-----------|
| NORTHEAST EDUCATIONAL SERVICES CO-OP     | NESC - April 2021           | 6.09          |           |
| NORTHERN STATES POWER COMPANY, MINNESOTA | Electricity - Ramona        | 1,851.69      |           |
| NORTHWESTERN ENERGY                      | Gas - Oldham                | 544.51        |           |
| O-R T&A ACCOUNT                          | Reimburse T&A - March 2021  | 973.67        |           |
| OFFICE PEEPS, INC.                       | office supplies             | 16.11         |           |
| OTTERTAIL POWER CO.                      | Electricity - Oldham        | 203.42        |           |
| REINHART FOODSERVICE, L.L.C.             | FFVP                        | 764.89        |           |
| RUTLAND SCHOOL DISTRICT                  | Reimburse: coaching tests   | 35.00         |           |
| SASD                                     | SASD Memberships SY22       | 699.00        |           |
| SDHSAA                                   | SY21 Participation Fees     | 720.00        |           |
| SOUTHEAST AREA COOPERATIVE               | Kindergarten Academy June21 | 185.00        |           |
| TOWN OF RAMONA                           | Water - Ramona              | <u>209.00</u> |           |
|  | Fund Number 10              |               | 15,471.68 |

|                               |                                     |              |           |
|-------------------------------|-------------------------------------|--------------|-----------|
| Fund Number 21                | CAPITAL OUTLAY FUND                 |              |           |
| CENTURY BUSINESS LEASING INC. | Copier Lease                        | 329.94       |           |
| FOREMAN SALES & SERVICE, INC. | 2020 Chevy Collins 14 pass (Bus#21) | 52,849.00    |           |
| TIME MANAGEMENT SYSTEMS       | Time Clock                          | <u>30.03</u> |           |
|                               | Fund Number 21                      |              | 53,208.97 |

|                                      |                            |                 |           |
|--------------------------------------|----------------------------|-----------------|-----------|
| Fund Number 22                       | SPECIAL EDUCATION FUND     |                 |           |
| CHILDREN'S CARE HOSPITAL & SCHOOL    | Tuition - February 2021    | 4,500.00        |           |
| FLANDREAU SCHOOL DISTRICT            | SpEd Director - March 2021 | 941.52          |           |
| NORTHEAST EDUCATIONAL SERVICES CO-OP | NESC - April 2021          | 1,830.27        |           |
| SD DEPT OF HUMAN SERVICES            | HCBS                       | 14,280.39       |           |
| VALIANT LIVING                       | Tuition - March 2021       | <u>2,170.93</u> |           |
|                                      | Fund Number 22             |                 | 23,723.11 |

|                                |                       |              |                 |
|--------------------------------|-----------------------|--------------|-----------------|
| Fund Number 51                 | FOOD SERVICE FUND     |              |                 |
| APEARA                         | Towels & Mops         | 113.19       |                 |
| EAST SIDE JERSEY DAIRY, INC.   | Milk                  | 558.14       |                 |
| REINHART FOODSERVICE, L.L.C.   | food supplies         | 2,768.08     |                 |
| SOUTH DAKOTA DEPT OF EDUCATION | processing fees       | 147.02       |                 |
| SUNSHINE FOODS                 | food supplies         | <u>16.96</u> |                 |
|                                | Fund Number 51        |              | <u>3,603.39</u> |
|                                | Checking Account ID 1 |              | 96,007.15       |

**PCARD BILLS FOR APRIL 2021**

|  |                                |             |                 |
|--|--------------------------------|-------------|-----------------|
| Fund Number 10                           | GENERAL FUND                   |             |                 |
| AMAZON/SYNCB                             | supplies                       | 288.57      |                 |
| AWARD EMBLEM                             | student pins                   | 317.80      |                 |
| BROOKINGS REGISTER                       | annual subscription            | 129.00      |                 |
| BURGER KING                              | NPIP Meeting - Lunch           | 8.64        |                 |
| EASY KEYS                                | file cabinet keys              | 3.80        |                 |
| HILLYARD INC.                            | Batteries for Sprayer (x2)     | 400.00      |                 |
| HOTEL ALEX JOHNSON                       | Hotel - Leadership Conference  | 80.37       |                 |
| MCDONALDS                                | Meal - Leadership Conference   | 10.63       |                 |
| SAM'S CLUB                               | Weed Feed & Staff Appreciation | 238.68      |                 |
| SCHOOL SPECIALTY                         | copy paper, graph paper        | 50.59       |                 |
| SD INTERSCHOLASTIC ATHLETIC ADMIN ASSOC. | SDIAAAA/NIAAAA Membership SY22 | 133.90      |                 |
| SIOUXLAND BAR & GRILL                    | Lunch - AD Conference          | 14.50       |                 |
| STADIUM SPORTS GRILL                     | Meal - Meeting                 | 14.02       |                 |
| STURDEVANT'S AUTO PARTS                  | wipers for vehicles            | 88.67       |                 |
| SUBWAY                                   | Lunch - Music Contest Judges   | 24.99       |                 |
| TACO JOHNS                               | Meal - Leadership Conference   | 9.88        |                 |
| TEACHER SYNERGY, LLC                     | STEM Challenge - Mouse Trap    | 5.59        |                 |
| TIE                                      | TIE Conference Apr18-19, 21    | 98.00       |                 |
| US POSTAL SERVICE                        | postage                        | <u>8.10</u> |                 |
|  | Fund Number 10                 |             | <u>1,925.73</u> |
|  | Checking Account ID 1          |             | 1,925.73        |

Action #9266: Motion by Hildebrandt, seconded by Hyland to approve 2021-2022 SDHSAA Membership.

Action #9267: Motion by Hyland, seconded by Jatton to define the eligibility threshold for employer paid basic life insurance and AD&D to 30 hours/week or a minimum of 1500 hours/year.

Action #9268: Motion by Hildebrandt, seconded by Hanson to terminate The Standard plan with ASBSD effective June 30, 2021. Abstention: Hanson

Action #9269: Motion by Jatón, seconded by Hyland to provide \$30,000 in basic life and AD&D life insurance benefit to staff through The Standard (NPIP).

Action #9270: Motion by Jatón, seconded by Hildebrandt to align the dental insurance open enrollment window with health insurance.

Action #9271: Motion by Hyland, seconded by Hanson to approve the resignation of Maren Fischer, Language Arts Teacher, Oral Interp and One Act Advisor effective the end of the 2021 school year.

Action #9272: Motion by Hanson, seconded by Jatón to approve the resignation of Deann Hildebrandt, bus route driver effective the end of the 2021 school year. Abstention: Hildebrandt

Action #9273: Motion by Hildebrandt, seconded by Jatón to approve the resignation of Beth Misar, Special Education Para effective April 23, 2021.

Superintendent Fischer provided a review of the structural assessment completed by Schemmer on March 24, 2021. The assessment provides a brief history of the school building in Ramona, observations of structural deficiencies, and life-safety recommendations. The conclusion is that the building is structurally adequate for the current occupancy but the original building is nearing the end of its useful life.

Superintendent Fischer presented information on financials, enrollment and building concerns. Then, Fischer proposed options to consider regarding long-term district plans including district reorganization or potential consolidation with Rutland.

Action #9274: Motion by Hildebrandt, seconded by Hanson to move forward in exploring options with the Rutland School District, and schedule a joint board meeting and community information meeting.

Action #9275: Motion by Hyland, seconded by Jatón to authorize administration to issue certified and administration contracts for 2021-2022.

Action #9276: Motion by Hanson, seconded by Hyland to adopt the following OR School District Policies: BBE-School Board Member Vacancy, BBE-E (1)-School Board Member Vacancy Application to Complete Expiring Term, BBEA-Unexpired Term Fulfillment Procedure.

The next regular board meeting is scheduled for Monday, May 10 at 6pm.

Action #9277: Motion by Hanson, seconded by Hildebrandt, to adjourn the meeting at 7:41PM.

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Cassi Johnson, Business Manager

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Lance Hageman, Board President

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