

Regular School Board Meeting

Oldham-Ramona School District 39-5

May 10, 2021

The Oldham-Ramona School District Board of Education met in regular session at 6:00pm. Present were Lance Hageman, Lori Hyland, Brian Hanson, and Bryan Jatón. Zach Hildebrandt was absent. Others present were Superintendent Michael Fischer, Principal/AD Andrew Johnson, Business Manager Cassi Johnson, and Rebecca Hanson. President Hageman, established a quorum was present, called the meeting to order with the Pledge of Allegiance. (Unless noted all motions were unanimous).

Action #9278: Motion by Jatón, seconded by Hyland, to adopt the agenda with correction to review FY22 preliminary budget, approve AVERA Pace milk bid, approve certified contract with Oral Interp Advisor, and approve amending certified contract to include Play Director.

Principal Johnson recognized the Class of 2021 and wished them well in their future endeavors. Also, special thanks and congratulations to Kyle Koch for filling in as a long-term sub for Stratton this spring and graduating from SDSU May 8.

No NESC report.

Principal Johnson shared the seniors last day is May 13, semester tests are scheduled for May 25-26, JH/HS Concert & Awards May 11, Graduation May 15, Elementary Concert May 18, Last Day is May 26 with 1:30pm dismissal, and Colony Picnic will be held in late May.

AD Johnson reported region track will be in Chester on May 20 and region golf will be in Brookings on May 24-25. Current open athletic positions include: JH BBB, Asst FB, Asst GBB, and Co-Head Golf Coach. Also, the AD's are exploring interest and costs to co-op with Madison for wrestling.

Business Manager Johnson reported she attended the Spring ASBO Conference in Pierre, working on budget for FY21 and FY22.

Superintendent Fischer reported the SASD Leadership Academy is complete and a worthwhile experience, still waiting on guidance from the state regarding medical marijuana and SB177 on homeschooling. Current open positions include: para, and route bus driver.

Action #9279: Motion by Hyland, seconded by Hanson to accept the following consent agenda.

- A. Approved April 12, 2021 board minutes.
- B. Approved April 2021 financial report.

| | General Fund | Capital Outlay | Special Ed. | Food Service | ASP & Drivers Ed | Private Purpose | Total |
|--------------------------|--------------|----------------|--------------|--------------|------------------|-----------------|-----------------------|
| Balance 4/1/21 | \$619,861.61 | \$1,487,743.98 | \$168,839.68 | \$7,315.03 | \$2,229.31 | \$6,000.00 | \$2,291,989.61 |
| Adjusting Entries | | | | | | | \$0.00 |
| Receipts: | | | | | | | |
| County Receipts | \$51,952.14 | \$54,702.52 | \$29,128.66 | | | | \$135,783.32 |
| Pre-Schl Transportation | \$215.00 | | | | | | \$215.00 |
| Interest Earned | \$222.51 | | | | | | \$222.51 |
| TV Station Rent | \$695.56 | | | | | | \$695.56 |
| Miscellaneous | \$825.33 | | \$166.98 | \$4.00 | | | \$996.31 |
| Supt House Rent | \$425.00 | | | | | | \$425.00 |

| | | | | | | | |
|------------------------|---------------------|-----------------------|---------------------|-------------------|-------------------|-------------------|-----------------------|
| County Apportionment | \$365.36 | | | | | | \$365.36 |
| State of SD-St Aid | \$51,405.00 | | | | | | \$51,405.00 |
| Teacher/Mentor Grant | \$445.36 | | | | | | \$445.36 |
| Medicaid | | | \$101.14 | | | | \$101.14 |
| Fresh Fruit&Veg Prgm | \$764.89 | | | | | | \$764.89 |
| Lunch Sales | | | | \$987.45 | | | \$987.45 |
| SSO Lunch Reimb | | | | \$6,345.81 | | | \$6,345.81 |
| Total Receipts | \$107,316.15 | \$54,702.52 | \$29,396.78 | \$7,337.26 | \$0.00 | \$0.00 | \$198,752.71 |
| Disbursements: | | | | | | | |
| Monthly Expenditures | \$144,099.84 | \$53,208.97 | \$37,462.40 | \$8,948.16 | \$0.00 | \$0.00 | \$243,719.37 |
| Balance 4/30/21 | \$583,077.92 | \$1,489,237.53 | \$160,774.06 | \$5,704.13 | \$2,229.31 | \$6,000.00 | \$2,247,022.95 |

| | | | | | | | |
|-----------------------------|---------------------|-----------------------|---------------------|-------------------|-------------------|-------------------|-----------------------|
| Cash--checking #101 | \$259,048.04 | \$211,889.70 | \$94,731.42 | \$2,525.59 | \$658.56 | \$1,500.00 | \$570,353.31 |
| MMSavings #105 | \$306,168.38 | \$1,277,347.83 | \$64,474.64 | \$3,178.54 | \$1,570.75 | \$4,500.00 | \$1,657,240.14 |
| Petty Cash | \$200.00 | | | | | | \$200.00 |
| Imprest & Prepd | \$17,192.00 | | \$1,568.00 | | | | \$18,760.00 |
| O/S Receivables | \$469.50 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$469.50 |
| Less O/S Liabilities | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Balance 4/30/21 | \$583,077.92 | \$1,489,237.53 | \$160,774.06 | \$5,704.13 | \$2,229.31 | \$6,000.00 | \$2,247,022.95 |

| Trust & Agency Acct | |
|--------------------------------|--------------------|
| Acct Bal 3/31/21 | \$45,665.12 |
| Total Receipts | \$8,419.09 |
| Total Disbursements | \$3,909.47 |
| Balance 4/30/21 | \$50,174.74 |

C. Approved May bills.

| | | |
|--|--|-----------|
| Oldham-Ramona School District | May 2021 Bills | |
| Fund Number 10 | GENERAL FUND | |
| ALLIANCE COMMUNICATIONS | Phone & Internet | 289.00 |
| APPEARA | Towels & Mops | 113.70 |
| BUD'S CLEAN-UP SERVICE INC | Garbage | 228.42 |
| CENTURY BUSINESS LEASING INC. | Copies | 509.92 |
| COLMAN-EGAN SCHOOL DISTRICT | Colman-Egan Golf Meet 5.4.21 | 50.00 |
| COX ALIGNMENT & REPAIR, LLC | Bus #18/#19 - oil change | 189.88 |
| F & M OIL | refill Gasoline & Diesel | 1,608.15 |
| FOX PROMO | Drama plaques | 112.00 |
| Hauff Mid America Sports | Athletic award bars | 48.75 |
| INSTRUMENTALIST AWARDS LLC | Sousa Pin & Certificate | 15.00 |
| KINGBROOK RURAL WATER SYSTEM, INC | Water - Oldham | 44.00 |
| MADISON DAILY LEADER | Publish Minutes | 140.44 |
| MCI | Long Distance Phone | 60.36 |
| MCLEOD'S | Checks for #1 & #7 | 210.07 |
| MID-AMERICAN ENERGY | Gas - Ramona | 1,513.68 |
| NORTHEAST EDUCATIONAL SERVICES CO-OP | NESC - May 2021 | 6.09 |
| NORTHERN LINKS GOLF COURSE | Baltic Golf Meet | 50.00 |
| NORTHERN STATES POWER COMPANY, MINNESOTA | Electricity - Ramona | 1,539.28 |
| NORTHWESTERN ENERGY | Gas - Oldham | 451.16 |
| O-R T&A ACCOUNT | Reimburse T&A - April expenses | 422.20 |
| OTTERTAIL POWER CO. | Electric - Oldham | 186.59 |
| RAMKOTA--PIERRE | Hotel - BusMgr Conference | 212.00 |
| REINHART FOODSERVICE, L.L.C. | FFVP | 521.39 |
| RUTLAND SCHOOL DISTRICT | Reimburse: rulebooks, awards, supplies | 302.09 |
| SASD | SASD Membership - M.Fischer | 785.00 |
| TIE | TIE SY22 Membership | 1,000.00 |
| TOWN OF RAMONA | Water - Ramona | 231.58 |
| | Fund Number 10 | 10,840.75 |

| | | | | |
|--------------------------------------|----|-------------------------------------|-----------------|---------------------------------|
| CENTURY BUSINESS LEASING INC. | | Copier Lease | 329.94 | |
| O-R T&A ACCOUNT | | Reimburse T&A - April expenses | 601.53 | |
| SOFTWARE UNLIMITED, INC. | | SY22 Annual Fees | 6,595.00 | |
| TIME MANAGEMENT SYSTEMS | | Timeclock | <u>30.03</u> | |
| | | | | Fund Number 21 7,556.50 |
| Fund Number | 22 | SPECIAL EDUCATION FUND | | |
| CHILDREN'S CARE HOSPITAL & SCHOOL | | March 2021 - Tuition | 6,600.00 | |
| FLANDREAU SCHOOL DISTRICT | | SpEd Director - April 2021 | 977.99 | |
| NORTHEAST EDUCATIONAL SERVICES CO-OP | | NESC - May 2021 | 1,830.27 | |
| SD DEPT OF HUMAN SERVICES | | HCBS - Apr/May 2021 | 10,132.25 | |
| VALIANT LIVING | | Tuition - May 2021 | <u>2,100.90</u> | |
| | | | | Fund Number 22 21,641.41 |
| Fund Number | 51 | FOOD SERVICE FUND | | |
| APPEARA | | Towels & Mops | 113.00 | |
| EAST SIDE JERSEY DAIRY, INC. | | Milk | 758.05 | |
| REINHART FOODSERVICE, L.L.C. | | Food Supplies | 2,714.16 | |
| SUNSHINE FOODS | | Milk | <u>29.80</u> | |
| | | | | Fund Number 51 3,615.01 |
| Fund Number | 76 | PRIVATE PURPOSE TRUST | | |
| CLINT MISAR | | DVC Scholarship SY2021 | 150.00 | |
| MADELINE EICH | | DVC Scholarship SY2021 | <u>150.00</u> | |
| | | | | Fund Number 76 300.00 |
| | | | | Checking Account ID 1 43,953.67 |
| p-Cards | | | | |
| Fund Number | 10 | GENERAL FUND | | |
| ACE HARDWARE | | custodial supplies | 22.99 | |
| AMAZON/SYNCB | | misc supplies | 220.46 | |
| BMO Financial Group | | overpayment Apr21 Statement | (0.03) | |
| CENEX GAS STATION | | Gas - Suburban | 51.50 | |
| CUBBYS | | Lunch - Supt Meeting | 16.27 | |
| DAIRY QUEEN | | Lunch - Admin Meetings | 38.43 | |
| GUADALAJARA MEXICAN RESTAURANT | | Lunch - BusMgr Conf 4.29.21 | 20.00 | |
| HILLYARD INC. | | supplies | 482.57 | |
| HYVEE | | Lunch - IC Training 4.28.21 | 23.61 | |
| KIBBLE EQUIPMENT LLC | | Mower - blades, oil & filter | 52.79 | |
| LEWIS DRUG INC. | | custodial supply | 3.99 | |
| LOVES GAS STATION | | Gas - Suburban | 59.01 | |
| MUSTANG SEEDS | | 100 lbs Endurance for FB field | 200.00 | |
| NICKY'S RESTAURANT | | NHS Banquet 5.3.21 (Admin) | 62.75 | |
| PILOT GAS STATION | | Gas - Suburban | 64.00 | |
| RED ROSSA ITALIAN GRILLE | | Meal - BusMgr Conf 4.27.21 | 31.00 | |
| RUNNINGS SUPPLY, INC. | | wire for gym decor | 49.99 | |
| SAFELITE AUTOGLASS | | Car - replace windshield | 330.11 | |
| SAM'S CLUB | | Teacher Appreciation supplies | 58.88 | |
| SCHOOL SPECIALTY | | PE - ball | 7.00 | |
| SUNSHINE FOODS | | supplies | 7.02 | |
| TEACHER SYNERGY, LLC | | Brain Teasers, Math/Reading bundles | 71.75 | |
| US POSTAL SERVICE | | stamped envelopes, postage | 1,442.36 | |
| WAL-MART | | supplies | <u>22.42</u> | |
| | | | | Fund Number 10 3,338.87 |
| Fund Number | 22 | SPECIAL EDUCATION FUND | | |
| SUNSHINE FOODS | | supplies | <u>9.99</u> | |
| | | | | Fund Number 22 9.99 |
| Fund Number | 51 | FOOD SERVICE FUND | | |
| HILLYARD INC. | | supplies | <u>72.61</u> | |
| | | | | Fund Number 51 72.61 |
| Fund Number | 53 | ENTERPRISE FUNDS--ASP & DRIVERS ED | | |
| SAVVAS LEARNING COMPANY | | DriversEd workbooks | <u>61.93</u> | |
| | | | | Fund Number 53 61.93 |
| | | | | Checking Account ID 1 3,483.40 |

The board discussed advertising the open school board positions. There are two positions available, each 1-year term. Jatou's term expires in June and no petitions were turned in. Hildebrandt has resigned. Applications will be due to the Business Office on June 9 and

appointments will be made at the June 14 board meeting.

Action #9280: Motion by Hanson, seconded by Jatón to authorize Quam & Berglin to complete the FY2021 audit.

Action #9281: Motion by Hanson, seconded by Hyland to approve administration recommendations for SDHSAA ballot issues, including: Cooper Garnos from Lyman for West River At-Large Representative, Derek Barrios from Elk Point-Jefferson for the Division III Representative-Superintendent, and Jon Meyer from Waverly-South Shore for Division IV Representative-Athletic/Activity Director, and vote yes to amend the constitution so student count date aligns with DOE.

Business Manager Johnson shared the preliminary FY22 budget.

Action #9282: Motion by Hyland, seconded by Hanson to approve and adopt the following proposed supplemental budget to the 2020-2021 fiscal year.

| | | CAPITAL OUTLAY | Difference |
|------------------------|----------------------------------|---------------------------|-------------------|
| Appropriations | | | |
| 5000-611 | Debt Service Payment – Principal | \$740,000.00 | +\$595,000.00 |
| 5000-612 | Debt Service Payment – Interest | <u>\$19,935.00</u> | +\$3,996.00 |
| Total Appropriations | | <u>\$759,935.00</u> | |
| Means of Finance | | | |
| 5100 | Unobligated Cash | <u>\$759,935.00</u> | +\$759,935.00 |
| Total Means of Finance | | <u>\$759,935.00</u> | |

Action #9283: Motion by Jatón, seconded by Hyland to approve the custodial account transfers and account closures as presented – band fees and concessions accounts move to general fund, band and choir accounts combined and renamed to music, and close RIF, Powerlifting and ORR Acceleration.

Action #9284: Motion by Hyland, seconded by Hanson to approve the pay rate for summer contracted services at the employee’s current contracted hourly rate, and emergency pay at time and a half for any time put in outside regularly contracted time that is requested by administration, with pre-approval from administration.

Superintendent Fischer provided a COVID-19 update. Administration will be updating the Starting School Plan in preparation for the 2022 school year. The board discussed possible projects to be funded by ESSER II funds.

There will be a joint school board/community meeting with Rutland School District at the Dakota Prairie Playhouse in Madison on Wednesday, June 2 at 7pm to explore possible consolidation of the two districts. There will be a short presentation and time for Q&A.

Action #9285: Motion by Hanson, seconded by Jatón, to enter into Executive Session at 7:15pm to discuss SDCL 1-25-2(4) Negotiations and SDCL 1-25-2(1) Personnel.

President Hageman declared the board out of executive session at 7:40pm.

Action #9286: Motion by Hyland, seconded by Hanson, to approve the following pay rates for SY2022: \$0.30 increase to classified staff hourly rate, \$110/day substitute teacher, \$130/day long-term substitute teacher beginning day 11, \$40/route for non-CDL route driver, \$45/route for CDL route driver, \$65/route for Friday-school route driver, \$12.50/hour Activity Bus Driver, \$12.50/hour drive-time only for coach/advisor driving non-CDL vehicle, \$10/day coach non-CDL vehicle driving to practice, and \$20/day coach CDL vehicle driving to practice.

Action #9287: Motion by Jatón, seconded by Hyland, to approve the 2021-2022 certified teacher negotiated agreement. Abstention: Hanson

Action #9288: Motion by Hyland, seconded by Hanson, to approve the certified and administrative contracts for 2021-2022. Abstention: Hanson

Action #9289: Motion by Hyland, seconded by Jatou, to authorize administration to issue classified and coaching contracts for 2021-2022. Abstention: Hanson

Action #9290: Motion by Hanson, seconded by Jatou, to approve the AVERA PACE milk bid for 2021-2022 school year.

Action #9291: Motion by Hanson, seconded by Hyland, to approve contract for Nicole Bottjen as 7-12 ELA with Oral Interp for 2021-2022.

Action #9292: Motion by Hyland, seconded by Jatou, to amend Lilianna Mallak's 2021-2022 contract to include Play Director.

There is a special board meeting on June 2 at 7pm at the Dakota Prairie Playhouse in Madison. The next regular board meeting is scheduled for Monday, June 14 at 6pm.

Action #9293: Motion by Hyland, seconded by Hanson, to adjourn the meeting at 7:54pm.

Cassi Johnson, Business Manager

Lance Hageman, Board President

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