

Regular School Board Meeting

Oldham-Ramona School District 39-5

July 19, 2020

The Oldham-Ramona School District Board of Education met in regular session at 6:00PM in the Multipurpose Room. Present were Lance Hageman, Jay Hojer, Brian Hanson, Bryan Jatón and Lori Hyland. Others present were Superintendent Michael Fischer, Principal Andrew Johnson, Business Manager Cassi Johnson, and Zach Hildebrandt. President Hageman, established a quorum was present, called the meeting to order with the Pledge of Allegiance. (Unless noted all motions were unanimous).

Action #9159: Motion by Hyland, seconded by Hanson, to adopt the agenda with the correction of publishing F21 salaries (not FY20).

No one present wished to address the school board.

Time was allotted for the hearing of the 2020-2021 Proposed Budget. There were no public comments, so regular meeting continued.

Action #9160: Motion by Hanson, seconded by Jatón, to approve the June 8, 2020 Regular Board Minutes.

Action #9161: Motion by Hojer, seconded by Hyland, to approve the June 2020 Financial Report.

	General Fund	Capital Outlay	Special Ed.	Food Service	ASP & Drivers Ed	Private Purpose	Total
Balance 6/1/2020	\$ 826,014.16	\$ 1,840,806.00	\$ 241,577.66	\$ 25,332.69	\$ 3,065.95	\$ 4,600.00	\$2,941,396.46
Adjusting Entries	\$475.26	-\$152.00	-\$323.26	-\$29,490.29			-\$29,490.29
Receipts:							
County Receipts	\$102,475.16	\$94,005.37	\$42,885.50				\$239,366.03
Pre-Schl Transportation	\$220.00						\$220.00
Interest Earned	\$508.21						\$508.21
TV Station Rent	\$688.38						\$688.38
Miscellaneous	\$3,244.93		\$2,205.97				\$5,450.90
County Apportionment	\$533.56						\$533.56
State of SD-St Aid	\$55,553.00						\$55,553.00
Perkin's Grant	\$1,937.00						\$1,937.00
Teacher/Mentor Grant	\$3,409.50						\$3,409.50
	-\$218.04		\$1,320.98				\$1,102.94
IDEA Part B 611			\$20,751.00				\$20,751.00
REAP	\$17,051.00						
TITLE	\$22,512.00						\$22,512.00
CARES/ESSER	\$3,970.00		\$112.00	\$557.00			\$4,639.00
CARES/DSS (ASP)					\$200.00		
Federal Wetlands	\$1,674.00	\$2,179.56	\$994.67				\$4,848.23
Lunch Sales				\$613.13			\$613.13
State Lunch Reimb				-\$932.71			-\$932.71
Fed Lunch Reimb				\$4,021.62			\$4,021.62
Sprint Scholarship						\$1,500.00	\$1,500.00
Commodities/Donated				\$8,718.61			
Total Receipts	\$213,558.70	\$96,184.93	\$68,270.12	\$12,977.65	\$200.00	\$1,500.00	\$392,691.40
Disbursements:							

Monthly Expenditures	\$295,028.16	\$4,085.56	\$95,376.79	-\$14,231.94	\$189.46	\$100.00	\$380,548.03
Balance 6/30/20	\$745,019.96	\$1,932,753.37	\$214,147.73	\$23,051.99	\$3,076.49	\$6,000.00	\$2,924,049.54
							\$0.00
Cash--checking #101	\$357,843.45	\$606,880.58	\$145,152.25	\$17,228.96	\$1,005.74	\$1,500.00	\$1,129,610.98
MMSavings #105	\$470,071.11	\$1,327,347.83	\$98,218.28	\$4,953.26	\$1,870.75	\$4,500.00	\$1,906,961.23
Petty Cash	\$200.00						\$200.00
Imprest & Prepd	\$17,192.00		\$1,568.00				\$18,760.00
O/S Receivables	\$67,249.68		\$20,863.00	\$1,443.43	\$200.00		\$89,756.11
Less O/S Liabilities	\$167,536.28	\$1,475.04	\$51,653.80	\$573.66			\$221,238.78
Balance 6/30/20	\$745,019.96	\$1,932,753.37	\$214,147.73	\$23,051.99	\$3,076.49	\$6,000.00	\$2,924,049.54

Trust & Agency Acct	
Cash Acct Bal 5/31/20	\$ 48,485.19
Total Receipts	\$ 2,740.67
Total Disbursements	\$ 4,072.38
Total Outstanding	\$ 2,128.61
Balance 6/30/20	\$ 47,153.48

Action #9162: Motion by Hyland, seconded by Hanson, to approve remaining FY2020 Bills.

Fund Number	10	GENERAL FUND		
ALLIANCE COMMUNICATIONS		Phone & Internet	275.00	
AMAZON/SYNCB		Supplies	19.16	
CENTURY BUSINESS LEASING INC.		Copier Lease & Copies	185.87	
CITY OF OLDHAM		Sewer - Oldham	25.00	
DEANNE DERUNGS		Postage	7.10	
DVL FIRE & SAFETY LLC		Annual Fire Inspection	812.50	
MADISON DAILY LEADER		Publish Minutes	136.46	
MCI		Long Distance Phone	58.97	
MCLEOD'S		Checks - General Fund	109.87	
MERLE'S STEAM CLEAN CARPET SERVICES, INC.		Carpet Cleaning, Tile & Grout	758.64	
MID-AMERICAN ENERGY		Gas - Ramona	142.56	
NORTHERN STATES POWER COMPANY, MINNESOTA		Electricity - Ramona	884.14	
NORTHWESTERN ENERGY		Gas - Oldham	74.41	
O-R T&A ACCOUNT		Reimburse T&A - June 2020	760.00	
OTTERTAIL POWER CO.		Electricity - Oldham (June)	90.91	
PRAIRIE LAKES ED. COOP		June 2020 - Director	82.65	
RUTLAND SCHOOL DISTRICT		Reimburse: Cheerleading Kit	100.00	
SD DEPT. OF HEALTH		Nursing Services - March 2020	111.60	
TOWN OF RAMONA		Water - Ramona	<u>81.50</u>	
		Fund Number 10		4,716.34
Fund Number	21	CAPITAL OUTLAY FUND		
CENTURY BUSINESS LEASING INC.		Copier Lease	329.94	
RUTLAND SCHOOL DISTRICT		Cheerleading Uniforms	<u>1,145.10</u>	
		Fund Number 21		1,804.98
Fund Number	22	SPECIAL EDUCATION FUND		
CHILDREN'S CARE HOSPITAL & SCHOOL		Tuition - May, June 2020	9,339.00	
FLANDREAU SCHOOL DISTRICT		SpEd Director - June 2020	2,273.44	
MADISON COMMUNITY HOSPITAL		OT - June 2020	289.08	
PRAIRIE LAKES ED. COOP		June 2020 - Psych & Director	2,760.56	
SD DEPT OF HUMAN SERVICES		May, June 2020	16,003.37	
VALIANT LIVING		Tuition - June 2020	<u>2,049.00</u>	
		Fund Number 22		32,714.45
Fund Number	51	FOOD SERVICE FUND		
MERLE'S STEAM CLEAN CARPET SERVICES, INC.		Tile & Grout (Kitchen)	396.50	
O-R T&A ACCOUNT		Reimburse T&A - June 2020	<u>112.25</u>	

Fund Number 51	508.75
Checking Account ID 1	39,318.66

pcard – EXPENSE FY20

Fund Number	10	GENERAL FUND	
AMAZON/SYNCB		supplies	615.93
HILLYARD INC.		custodial supplies	1,359.08
KOLORWORKS PAINT & DEC. INC.		paint and tape	203.22
LOWE'S		Flex Cove	62.04
REALLY GOOD STUFF, LLC		classroom supplies	142.00
ROCHESTER 100 INC.		Communication Folders	174.15
SCHOLASTIC INC		MindUP Curriculum	65.22
SCHOOL SPECIALTY		supplies	104.18
SOCIAL THINKING		Zones of Regulation curriculum	98.63
SOUTH DAKOTA HIGH SCHOOL COACHES ASSOCIATION		SDHSCA & SDVBCA Membership	70.00
TEACHER CREATED RESOURCES		AR supplies	169.68
US POSTAL SERVICE		Postage	25.72
WAL-MART		classroom supplies	216.68
			Fund Number 10 3,306.53
			Checking Account ID 1 3,306.53

No executive session was needed.

Action #9163: Motion by Hyland, seconded by Jatón, to ratify teacher negotiations and approve negotiated agreement. Abstention: Brian Hanson.

Action #9164: Motion by Hojer, seconded by Hyland, to approve classified staff increase.

Action #9165: Motion by Jatón, seconded by Hanson, to approve coaching contracts.

Action #9166: Motion by Hyland, seconded by Hanson, to appoint Business Manager Johnson as acting President until election of President and Vice President of the school board.

Action #9167: Motion by Hanson, seconded by Hojer, to adjourn the meeting at 6:16pm.

At 6:34pm Business Manager Johnson established that a quorum was present and reconvened the meeting. Before calling for nominations for Board President, Business Manager Johnson gave the Oath of Office to Brian Hanson for 2-year term, Lori Hyland for 3-year term, and Zach Hildebrandt for 3-year term. No election was held due to received petitions matching open board petitions.

Business Manager Johnson then called for nominations for the President of the Oldham-Ramona School Board.

Action #9168: Motion by Hyland to nominate to elect Lance Hageman for Board President. No other nominations were received.

Hageman then assumed the office of School Board President.

President Hageman then called for nominations for board vice-president.

Action #9169: Motion by Hanson to nominate Lori Hyland for board vice-president. No other nominations were received.

Action #9170: Motion by Jatón, seconded by Hanson, to designate Cassi Johnson as business manager.

Action #9171: Motion by Hyland, seconded by Hanson, to designate First National Bank as the official depository of funds.

Action #9172: Motion by Jatón, seconded by Hyland, to designate the Madison Daily Leader as the official newspaper.

Action #9173: Motion by Hanson, seconded by Jatón, to establish regular school board meetings on the second Monday of each month at 6:00pm, with the meetings to be held at the Ramona School Building in room 114 unless an alternate location is listed on the agenda.

Action #9174: Motion by Hyland, seconded by Hanson, to set the per diem rate for

board members at \$60 per meeting and \$75 per Board President.

Action #9175: Motion by Hanson, seconded by Jatton, to authorize membership with ASBSD.

Action #9176: President Hageman appointed Hildebrandt as the NESC delegate, with Jatton as first alternate and Hanson as second alternate.

Action #9177: President Hageman appointed Hageman as the delegate to the Annual Delegate Assembly for ASBSD, and Hyland as alternate.

Action #9178: President Hageman appointed Hageman and Hanson to serve as the Board Representatives to the ORR Co-op Board.

Action #9179: President Hageman appointed Hyland and Hageman to serve as Board Representatives on the Negotiations Committee.

No one present wished to address the school board.

Action #9180: Motion by Hyland, seconded by Hanson, to accept the conflict disclosure for Principal/AD Andrew Johnson.

Action #9181: Motion by Hanson, seconded by Hildebrandt, to accept the conflict disclosure for Business Manager Cassi Johnson.

Action #9182: Motion by Jatton, seconded by Hyland, to accept the conflict disclosure for Superintendent Michael Fischer.

Action #9183: Motion by Hyland, seconded by Hildebrandt, to accept the conflict disclosure for Brian Hanson.

Principal Johnson reported that there will be no foreign exchange student this year due to COVID-19, and working on handbook updates. AD Johnson reported that Logan DeRungs has moved to the ORR Head Football coach position and Jason Hanson will be Assistant Football coach, working on ordering athletic calendars, continuing to operate summer programs under phase 3 with daily temperature checks and questions, looking for guidance from SDHSAA regarding fall sports, and open positions include: JHGBB, JHBBB, Asst BBB, and Head BBB.

Business Manager Johnson is working on the annual report and preparing for the auditor's on-site visit August 13-14.

Superintendent Fischer reported that the school received notice that OR school meet 2020 school closure requirements, the school house is open and will be available for rent soon, and board directed Superintendent to give notice to end service agreement to Swift Air.

Action #9184: Motion by Hanson, seconded by Hyland, to accept the following consent agenda items:

A. Pursuant to SDLC 6-1-10 the Board authorized the publication of FY2021 salaries as follows:

ADMINISTRATION: Michael Fischer \$71,900.00; Cassi Johnson \$49,000.00; Andrew Johnson \$54,430.00 + \$5070.00 AD Stipend.

CERTIFIED STAFF: Kimberly Bergstrom \$42,500.00; Robert Bergstrom \$40,475.00 + \$2000.00 Summer Tech + \$3050.00 Extra Duties; Deanne DeRungs \$47,686.00; Anthony Fischer \$39,125.00; Maren Fischer \$42,325.00 + \$3670.00 Extra Duties; Emily Graber \$37,475.00; Rebecca Hanson \$39,975.00 + \$2385.50 Extra Duties; Lon Ihler \$44,043.00; Jane Kattke \$46,467.00 + \$3486.50 Lead Teacher; Dean Koster \$41,790.00; Carli Lager \$37,150.00 + \$3050.00 Extra Duties; Nikki Larsen \$42,497.00; Lilianna Mallak \$36,700 + \$2202.00 Extra Duties; Amber Misar \$40,525.00 + \$1284.50 Extra Duties; Kaylee Stratton

\$40,475.00 + \$4070.00 Extra Duties; Kelly Sullivan \$47,626.00; Shelby Thompson \$36,850.00 + \$2030.00 Extra Duties; Chad Trigg \$41,290.00; Travis Wicks \$41,293.00; Katie Wiebe \$38,900.00 + \$1321.20 Extra Duties.

CLASSIFIED STAFF: Carol Halverson \$13.85/hr; Andy Borah \$17.75/hr; Zach Wicks \$12.05/hr; Kim Hyland \$15.25/hr + \$917.50 Extra Duties; Deann Hildebrandt \$12.95/hr; Sue Pederson \$12.95/hr; Cassie Schneider \$13.00/hr; Beth Misar \$13.35/hr; Deann Hildebrandt \$40.00/route; Anthony Fischer \$40.00/route; Danny Frisby-Griffin \$8140.00 XCC & GBB Head Coach; Richard Fawbush \$3560.00 co-Head Golf Coach.

- B. Authorized the continuation of existing funds or accounts and the establishment of any possible new accounts with the following authorized signers: Trust & Agency****38 Cassi Johnson, Kim Hyland, Michael Fischer; General Checking ****26 Cassi Johnson, Lance Hageman, Lori Hyland, Michael Fischer; Special Account-MMDA *****15 Cassi Johnson, Lance Hageman, Lori Hyland, Michael Fischer.
- C. Appointed Business Manager as the custodian of school district funds.
- D. Appointed Business Manager to invest school district funds.
- E. Authorized Vice President to sign checks in the absence of the President.
- F. Appointed Rodney Freeman as the school district's legal counsel for SY2021.
- G. Designated Superintendent Fischer as the Truant Officer.
- H. Designated Superintendent Fischer as the Open Enrollment Official.
- I. Appointed Superintendent Fischer as Compliance Officer for Title IX, Rehabilitation Act Section 504, Americans with Disabilities, Age Discrimination Act, and Asbestos.
- J. Authorized Superintendent Fischer to close school in emergency situations and in case of inclement weather.
- K. Authorized Business Manager and Superintendent to administer School Lunch Program.
- L. Appointed Superintendent Fischer to direct Federal programs.
- M. Board acknowledged the asbestos notification.
- N. Board adopted district policies.
- O. Board established rates for travel, lodging and mileage expenses for staff as follows: In-State Breakfast \$6, Lunch \$11, Dinner \$15; Out-of-State Breakfast \$10, Lunch \$14, Dinner \$21; mileage reimbursement is \$0.42/mile; lodging rate is actual rate.
- P. Board approved meal prices for SY2021 as follows: Students - Reduced Breakfast \$0.30, Full Breakfast \$1.25, Reduced Lunch \$0.40, Full Lunch \$2.75; Seconds \$1.00; Extra-Milk \$0.30; Adults – Breakfast \$2.25, Lunch \$3.75, Salad Bar \$2.25.
- Q. Approved activity ticket prices for FSY21 as follows: Single Game – Student \$3, Adult \$5; Double-header – Student \$4, Adult \$6; Season Pass – Student \$15, Adult \$40, Family \$90.
- R. Approved substitute teacher pay rate at \$100 per day. Long-term substitutes will receive an additional \$20/day beginning the 11th consecutive day.
- S. Board set Business Manager bond at \$50,000 and Administrative Assistant bond at \$25,000.

Action #9185: Motion by Hyland, seconded by Hildebrandt, to approve contract with Madison Regional Health.

Action #9186: Motion by Jatou, seconded by Hanson, to approve July bills.

Fund Number	10	GENERAL FUND		
ASBSD		ASBSD 2020-2021 dues	848.15	
BUD'S CLEAN-UP SERVICE		Garbage, Roll-off & Disposal	503.42	
DAKOTA STATE UNIVERSITY		Facility Rental - Graduation	350.00	***
GARY'S LOCK & KEY		unlock file cabinet	58.00	
KINGBROOK RURAL WATER SYSTEM, INC		Water - Oldham	33.00	
KUNDERT-WILLIAMS INSURANCE AGENCY		Policy Renewal & Bonds	38,892.05	

LEWIS DRUG INC.	bottled water	5.00	
MADISON DAILY LEADER	1yr Subscription	110.00	
RENAISSANCE LEARNING, INC.	AR Subscription Renewal	2,890.00	
SASD	SASD Membership SY21	748.00	
SD TEACHER PLACEMENT	SY21 Membership	435.00	
SD UNITED SCHOOLS ASSOC	SY21 Membership Dues	450.00	
SPENCER RAAP	Sound Light Technician	65.00	***
STEFFENSEN PLUMBING, LLC	Repair Leaking Pipe(Concessions)	<u>324.97</u>	
	Fund Number 10		45,712.59

Fund Number	21	CAPITAL OUTLAY FUND	
FLR SANDERS, INC.		Gym scrubbing & re-coating (O&R)	5,822.75
LEARNING SOLUTIONS INC.		Reading Plus licenses	3,150.00
RIVERSIDE TECHNOLOGIES, INC.		2020 E-Rate Order	26,319.23
TIME MANAGEMENT SYSTEMS		Time Clock	27.30
U.S. BANK		Debt Service Payment - Interest	<u>8,676.25</u>
		Fund Number 21	<u>43,995.53</u>
		Checking Account ID 1	89,708.12 ***

Oldham-Ramona School District		pCARD	
Checking Account ID	1	Fund Number	10
HARDEES		GENERAL FUND	
		Meal - Supt Meeting 7.1.20	<u>9.76</u>
		Fund Number 10	<u>9.76</u>
		Checking Account ID 1	9.76

Action #9187: Motion by Hyland, seconded by Jatón, to approve Dakota 10 food service procurement agreement with Reinhart Foods.

Action #9188: Motion by Hyland, seconded by Hanson, to approve SDHSAA Ballot Issue.

Superintendent Fischer provided a Personnel update. Open positions include: Assistant Cook (24 hours), Paraprofessional (32 hours), Bus Route Driver.

Action #9189: Motion by Jatón, seconded by Hanson, to approve the 2020-21 Comprehensive Plan.

Superintendent Fischer initiated discussion on Starting School Safely. A survey was sent to families and staff last week. Administration and SSS Committee will review those surveys and prepare recommendations for the board.

The next regular meeting of the board is scheduled for Monday, August 10 at 6:00pm in Ramona School building room 114.

Action #9190: Motion by Hyland, seconded by Hanson, to adjourn the meeting at 6:00pm.

Cassi Johnson, Business Manager

Lance Hageman, Board President

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