

Regular School Board Meeting

Oldham-Ramona School District 39-5

August 10, 2020

The Oldham-Ramona School District Board of Education met in regular session at 6:04 PM in the Multipurpose Room. Present were Lance Hageman, Lori Hyland, Brian Hanson, Zach Hildebrandt, and Bryan Jatón. Others present were Superintendent Michael Fischer, Principal Andrew Johnson, Business Manager Cassi Johnson, and members of the community. President Hageman, established a quorum was present, called the meeting to order with the Pledge of Allegiance. (Unless noted all motions were unanimous).

Action #9194: Motion by Hanson, seconded by Hildebrandt, to adopt the agenda with the correction of changing PLEC report to NESC report, and adding Business Manager report after Superintendent's Report.

Hildebrandt provided the NESC report.

Principal/AD Johnson shared he is busy getting ready for the school year to begin.

Superintendent Fischer shared that buses have been inspected and completed summer projects, including: painting and carpet in the counselor's office and 6th grade classroom, removing carpet and adding acoustic foam tiles to music room wall, painting multi-purpose room, locker room floors, bathroom floors, and shop classroom floor.

Business Manager Johnson shared that auditors will be at the school on Thursday and Friday.

Action #9195: Motion by Hyland, seconded by Jatón, to accept the following consent agenda:

- A. Approve July 19 Regular Board Minutes with the correction of action #9190 where meeting ended at 8:33 PM and August 2 Special Board Minutes.
- B. Accept the Final June Financial Report.

	General Fund	Capital Outlay	Special Ed.	Food Service	ASP & Drivers Ed	Private Purpose	Total
Balance 6/1/2020	\$ 826,014.16	\$ 1,840,806.00	\$ 241,577.66	\$ 25,332.69	\$ 3,065.95	\$ 4,600.00	\$2,941,396.46
Adjusting Entries	\$515.26	-\$152.00	-\$323.26	-\$16,111.12			-\$16,071.12
Receipts:							
County Receipts	\$130,068.22	\$95,710.02	\$43,654.15				\$269,432.39
Pre-Schl Transportation	\$220.00						\$220.00
Interest Earned	\$508.21						\$508.21
TV Station Rent	\$688.38						\$688.38
Miscellaneous	\$3,244.93		\$2,205.97				\$5,450.90
Supt House Rent	\$750.00						\$750.00
County Apportionment	\$991.78						\$991.78
State of SD-St Aid	\$55,553.00						\$55,553.00
Perkin's Grant	\$1,937.00						\$1,937.00
Teacher/Mentor Grant	\$3,409.50						\$3,409.50
Medicaid	-\$218.04		\$1,320.98				\$1,102.94
IDEA Part B 611			\$20,751.00				\$20,751.00
REAP	\$17,051.00						
TITLE	\$22,512.00						\$22,512.00
CARES/ESSER	\$3,970.00		\$112.00	\$557.00			\$4,639.00

CARES/DSS (ASP)					\$200.00		
Federal Wetlands	\$1,674.00	\$2,179.56	\$994.67				\$4,848.23
Lunch Sales				\$613.13			\$613.13
State Lunch Reimb				-\$932.71			-\$932.71
Fed Lunch Reimb				\$4,021.62			\$4,021.62
Sprint Scholarship					\$1,500.00		\$1,500.00
Commodities/Donated				\$8,718.61			
Transfer IN							\$0.00
Total Receipts	\$242,359.98	\$97,889.58	\$69,038.77	\$12,977.65	\$200.00	\$1,500.00	\$423,965.98
Disbursements:							
Monthly Expenditures	\$295,164.08	\$4,415.50	\$95,376.79	-\$852.77	\$189.46	\$100.00	\$394,393.06
Balance 6/30/20	\$773,725.32	\$1,934,128.08	\$214,916.38	\$23,051.99	\$3,076.49	\$6,000.00	\$2,954,898.26

\$0.00

Cash--checking #101	\$357,843.45	\$606,880.58	\$145,152.25	\$17,228.96	\$1,005.74	\$1,500.00	\$1,129,610.98
MMSavings #105	\$470,071.11	\$1,327,347.83	\$98,218.28	\$4,953.26	\$1,870.75	\$4,500.00	\$1,906,961.23
Petty Cash	\$200.00						\$200.00
Imprest & Prepd	\$17,192.00		\$1,568.00				\$18,760.00
O/S Receivables	\$96,050.96	\$1,704.65	\$21,631.65	\$1,443.43	\$200.00		\$121,030.69
Less O/S Liabilities	\$167,632.20	\$1,804.98	\$51,653.80	\$573.66	\$0.00	\$0.00	\$221,664.64
Balance 6/30/20	\$773,725.32	\$1,934,128.08	\$214,916.38	\$23,051.99	\$3,076.49	\$6,000.00	\$2,954,898.26

Trust & Agency Acct	
Cash Acct Bal 5/31/20	\$ 48,485.19
Total Receipts	\$ 2,740.67
Total Disbursements	\$ 4,072.38
Total Outstanding	\$ 2,128.61
Balance 6/30/20	\$ 47,153.48

C. Accept the July Financial Report.

	General Fund	Capital Outlay	Special Ed.	Food Service	ASP & Drivers Ed	Private Purpose	Total
Balance 7/1/2020	\$ 773,725.32	\$ 1,934,128.08	\$ 214,916.38	\$ 23,051.99	\$ 3,076.49	\$ 6,000.00	\$2,954,898.26
Adjusting Entries	-\$40.00						-\$40.00
Receipts:							
Interest Earned	\$495.60						\$495.60
TV Station Rent	\$695.56						\$695.56
State of SD-St Aid	\$57,398.00						\$57,398.00
Medicaid			\$25.00				\$25.00
Drivers Ed Fees					\$2,200.00		\$2,200.00
Total Receipts	\$58,589.16	\$0.00	\$25.00	\$0.00	\$2,200.00	\$0.00	\$60,814.16
Disbursements:							
Monthly Expenditures	\$65,826.88	\$43,995.53	\$117.00	\$35.00	\$0.00	\$0.00	\$109,974.41
Balance 7/31/20	\$766,447.60	\$1,890,132.55	\$214,824.38	\$23,016.99	\$5,276.49	\$6,000.00	\$2,905,698.01

\$0.00

Cash--checking #101	\$324,595.35	\$562,784.72	\$117,165.98	\$17,177.30	\$1,005.74	\$1,500.00	\$1,024,229.09
MMSavings #105	\$471,917.89	\$1,327,347.83	\$98,218.28	\$4,953.26	\$4,070.75	\$4,500.00	\$1,911,008.01
Petty Cash	\$200.00						\$200.00

Imprest & Prepd	\$17,192.00		\$1,568.00				\$18,760.00
O/S Receivables	\$29,608.20	\$0.00	\$6,917.00	\$886.43	\$200.00	\$0.00	\$37,611.63
Less O/S Liabilities	\$77,065.84	\$0.00	\$9,044.88	\$0.00	\$0.00	\$0.00	\$86,110.72
Balance 7/31/20	\$766,447.60	\$1,890,132.55	\$214,824.38	\$23,016.99	\$5,276.49	\$6,000.00	\$2,905,698.01

Trust & Agency Acct	
Cash Acct Bal 6/30/20	\$ 47,153.48
Total Receipts	\$ 3,208.17
Total Disbursements	\$ 3,165.40
Total Outstanding	\$ 593.06
Balance 7/31/20	\$ 47,196.25

D. Approve the August bills.

Fund Number	10	GENERAL FUND		
ACE HARDWARE		custodial supplies	217.81	
ALLIANCE COMMUNICATIONS		Phone & Internet	275.00	
AUTOMATIC BUILDING CONTROLS, INC.		Annual Fire Alarm System contract	240.00	
BOK FINANCIAL		Dissemination Agent - Annual Fee	350.00	
BUD'S CLEAN-UP SERVICE		Garbage	228.42	
CITY OF OLDHAM		Sewer - Oldham	25.00	
DISSENGER REED, LLC		Catastrophic Insurance 2020-21	750.00	
FOLLETT SCHOOL SOLUTIONS, INC		Textbooks & workbooks	238.24	
HOUGHTON-MIFFLIN CO.		math workbooks	180.94	
IMPACT APPLICATIONS, INC.		ImPACT Software subscription	435.00	
KARL'S		House - Refrigerator & Stove	1,204.48	
KINGBROOK RURAL WATER SYSTEM, INC		Water - Oldham	33.00	
KOLORWORKS PAINT & DEC. INC.		Paint	869.60	
KUNDERT-WILLIAMS INSURANCE AGENCY		Workers Comp - Audit Adj	3,807.00	
MADISON DAILY LEADER		Publish Board Minutes & Ads	315.31	
MCI		Long Distance Phone	65.36	
MERLE'S STEAM CLEAN CARPET SERVICES, INC.		Carpet Cleaning	667.84	
MID-AMERICAN ENERGY		Gas - Ramona	112.91	
NORTHEAST EDUCATIONAL SERVICES CO-OP		August 2020	19.02	
NORTHERN STATES POWER COMPANY, MINNESOTA		Electricity - Ramona	1,220.39	
NORTHWESTERN ENERGY		Gas - Oldham	29.16	
PETTY CASH		Postage	1.40	
RUNNINGS SUPPLY, INC.		Hoses & Sprinkler	154.96	
RUTLAND SCHOOL DISTRICT		Refill Fuel - Bus	33.60	
SCHOLASTIC INC		subscription & books	363.42	
SCHOOL SPECIALTY		classroom supplies	144.16	
SOUTHEAST AREA COOPERATIVE		Distance Learning SY21	5,000.00	
TOWN OF RAMONA		Water - Ramona	126.50	
TRAINING ROOM		Athletic Supplies	<u>522.45</u>	
				Fund Number 10 17,630.97
Fund Number	21	CAPITAL OUTLAY FUND		
RUTLAND SCHOOL DISTRICT		Riddell - FB helmets & pads	4,373.46	
TIME MANAGEMENT SYSTEMS		Timeclock	<u>27.30</u>	
				Fund Number 21 4,400.76
Fund Number	22	SPECIAL EDUCATION FUND		
NORTHEAST EDUCATIONAL SERVICES CO-OP		August 2020	3,660.54	
SD DEPT OF HUMAN SERVICES		HCBS - July 2020	4,901.63	
VALIANT LIVING		Tuition - July 2020	<u>2,222.83</u>	
				Fund Number 22 10,785.00
				Checking Account ID 1 32,816.73

P-Card Expenses – August 2020

Fund Number	10	GENERAL FUND	
ACE HARDWARE		custodial supplies	46.94
AMAZON/SYNCB		sanitizer, supplies	2,014.07
BROOKINGS LANDFILL		Dispose Electronics (surplus)	5.51
CONTINENTAL PRESS, INC		ELL workbooks & resources	1,057.34

CUBBYS		DVC Meeting 8.3.20	15.19	
DAIRY QUEEN		Board Appreciation	25.79	
ESGI		ESGI 12-mth subscription	278.00	
HUDL		Hudl Subscription	2,449.00	
INSECT LORE		Caterpillars	23.42	
LEWIS DRUG INC.		Sanitizer	13.98	
LOWE'S		custodial supplies	59.96	
MARENEM INC		Secret Stories activities	119.33	
MCGRAW-HILL SCHOOL EDUCATION HOLDINGS, LLC		textbooks	1,483.12	
NASCO		Stream Table	78.91	
ORIENTAL TRADING CO/OTC BRANDS, INC		bulletin board supplies	17.34	
PEARSON EDUCATION INC.		workbooks	369.13	
PLANK ROAD PUBLISHING INC.		Music K-8 - Subscription	116.95	
POPPLER'S MUSIC, INC.		Chorus music	48.45	
REALLY GOOD STUFF, LLC		classroom supplies	106.94	
SCHEELS		athletic balls	561.00	
SCHOLASTIC INC		classroom supplies	19.48	
SCHOOL SPECIALTY		classroom supplies	653.73	
SD INTERSCHOLASTIC ATHLETIC ADMIN ASSOC.		Reimburse - VB Membership Dues	(70.00)	
TARGET STORES		classroom supplies	36.00	
TEACHER DIRECT		Activities & Classroom Resources	47.74	
TEACHER SYNERGY, LLC		Career Exploration worksheets	231.11	
TEACHERS PAY TEACHERS		activities/worksheets	491.24	
US POSTAL SERVICE		Postage	203.20	
ZANER-BLOSER		workbooks	<u>209.11</u>	
				Fund Number 10 10,711.98
Fund Number	21	CAPITAL OUTLAY FUND		
AMAZON/SYNCB		Elkay EZH2O Bottle Filling Station	1,349.99	
PERMA-BOUND		library books	<u>525.10</u>	
				Fund Number 21 1,875.09
Fund Number	22	SPECIAL EDUCATION FUND		
AMAZON/SYNCB		classroom supplies	5.99	
CARSON-DELLOSA PUBLISHING INC.		textbooks	160.61	
SCHOLASTIC INC		Books	45.31	
TEACHER CREATED RESOURCES		activities & workbooks	<u>101.90</u>	
				Fund Number 22 313.81
Fund Number	51	FOOD SERVICE FUND		
MCDONALDS		Food Service Meeting 7.16.20	<u>19.97</u>	
				Fund Number 51 19.97
Fund Number	53	ENTERPRISE FUNDS--ASP & DRIVERS ED		
PROSTROLLO AUTO MALL		Install Drivers Ed brake	<u>142.88</u>	
				Fund Number 53 <u>142.88</u>
				Checking Account ID 1 13,063.73

Action #9196: Motion by Hyland, seconded by Hanson, to approve the Fire Alarm Maintenance contract with Automatic Building Controls.

Action #9197: Motion by Jatón, seconded by Hyland, to approve the adjustment of adult meal prices to \$2.30 for breakfast and \$3.85 for lunch.

Action #9198: Motion by Hanson, seconded by Jatón, to accept the FYE20 Annual Report as submitted to the DOE.

Action #9199: Motion by Hyland, seconded by Hanson, to approve classified contracts for Jeannie Henrichs as paraprofessional for \$11.55/hr and Sarah Curley as Assistant Cook for \$12.75/hr.

Action #9200: Motion by Hyland, seconded by Hildebrandt, to approve FY21 Budget as follows.

FY21 Budget & Means of Finance

GENERAL FUND

Appropriations

Instruction:

Elementary/Colony

FINAL

2020-21

\$475,615

Middle School	\$117,699
Secondary	\$271,325
Pre-School	\$27,950
Music Program	\$56,402
Title I (& REAP)	\$61,100

Total General Fund Instruction: \$1,010,091

Support Services:	Other Guidance Services	\$53,872
	Health Services	\$2,500
	College Credit	\$9,850
	Library	\$450
	Technology	\$13,810
	Election	\$700
	Legal Services	\$3,000
	Audit	\$9,400
	Board of Education	\$25,001
	Office of Superintendent	\$135,800
	Executive Administrative Services--PLEC	\$40,000
	Office of Principal	\$73,780
	Other Support Service--qtrly medicaid admin	\$650
	Business Office	\$66,225
	Operations & Maintenance	\$196,948
	Pupil Transportation	\$99,513
	Food Preperation/Dispensing-FFVP Grant	\$4,050

Total Support Services: \$735,549

Co-Curricular:	Boys Basketball	\$7,225
	Football	\$8,100
	Girls Basketball	\$10,675
	Volleyball	\$14,475
	Activities Travel/State Events	\$4,050
	Athletic Director	\$8,770
	Track & Cross Country	\$17,392
	Cheerleading	\$300
	Golf	\$5,180
	Oral Interp/School Plays	\$9,005
	Yearbook Advisor	\$2,726
	Student Council	\$1,053
	Pop Machine/Concessions Supervisor	\$2,095
	Weight Room Supervisor	\$2,124

Total Co-Curricular: \$93,170

Contingency Fund

\$13,000

Operating Transfers Out (for Driver's Ed & ASP)

\$2,500

TOTAL GENERAL FUND EXPENDITURES \$1,854,310

Means of Finance

2020-21

Local: County-- Taxes

\$793,749

Prior Years Tax	\$4,000
Gross Receipts Tax	\$46,000
Penalties & Interest	\$1,500
Misc. Fees - PreK Transportation, Computer Fees	\$5,000
Interest	\$7,000
Admissions	\$6,000
Rent - Facility & House	\$5,300
TV Station Rent	\$8,200
Medicaid Administration Reimbursement	\$5,000
Other Revenue - Dividends	\$10,500
Total Local:	\$892,249

County:	County Apportionment	\$8,500
	Revenue in Lieu of Taxes	\$1,500
	Total County:	\$10,000

State:	State Aid & One Time Money	\$664,000
	State Apportionment	\$13,000
	Teacher Mentor Grant	\$4,950
	Bank Franchise Tax	\$15,000
	Total State:	\$696,950

Federal:	Fresh Fruit & Veg Program Grant	\$3,850
	Federal Wetland	\$3,500
	CARES/ESSER	\$21,614
	Title I	\$37,119
	REAP Grant	\$20,594
	Vocational Education-Perkins Grant	\$2,000
	Total Federal:	\$88,677

Surplus Funds	\$87,934
Transfer from Capital Outlay to Gen Fund (Flexibility)	\$78,000
Sale of Surplus Property	\$500

TOTAL GENERAL FUND REVENUES \$1,854,310

CAPITAL OUTLAY FUND

<u>Appropriations:</u>	<u>2020-21</u>
Elementary/Colony	\$78,769
Middle School	\$20,200
Secondary	\$99,000
Music Program	\$1,000
Library	\$1,000
Technology	\$33,000
Office of the Supt	\$4,000
Principal	\$500
Other Fiscal Services	\$8,500

Operations/Maintenance	\$149,810
Pupil Transportation-vehicle purchases/repairs	\$110,000
Debt Service-CO Certificate	\$166,039
Co-Curricular--uniforms/equipment	\$10,000
Total Expenditures	\$681,818

Transfer from Capital Outlay to Gen Fund (45% Flexibility) \$78,000

TOTAL CAPITAL OUTLAY FUND EXPENDITURES \$759,818

Means of Finance:

		<u>2020-21</u>
Local:	County Taxes	\$719,139
	Prior Years Tax Revenue	\$1,500
	Penalties & Interest	\$1,000
Federal:	Federal Wetlands	\$2,500
	SRSA Grant	\$12,769
	E-Rate	\$22,910

TOTAL CAPITAL OUTLAY FUND REVENUES \$759,818

SPECIAL EDUCATION FUND

Appropriations:

		<u>2020-21</u>
	Special Programs	\$155,850
	Program-students with severe disability	\$37,900
	Residential Program-AH	\$105,000
	Early Childhood	\$3,500
	Guidance--NESC	\$300
	Psychological Services--NESC	\$5,500
	Speech Therapy--NESC	\$9,000
	Physical Therapy--NESC	\$3,000
	Occupational Therapy--NESC	\$4,000
	Administrative Costs--NESC	\$20,000
	Developmentally Delayed	\$1,000
	Other Special Ed Costs	\$130,000
	Contingency	\$20,000

TOTAL SPECIAL EDUCATION FUND EXPENDITURES \$495,050

Means of Finance:

Local:	County-- Taxes	\$385,000
	Prior Years Taxes	\$750
	Penalties & Interest	\$350
	Medicaid Admin Receipts	\$6,500
Federal:	Federal Wetlands	\$1,100
Surplus Funds		\$101,350

TOTAL SPECIAL EDUCATION FUND REVENUES \$495,050

FOOD SERVICE

<u>Appropriations:</u>		<u>2020-21</u>	
	Food Service	\$97,900	
	TOTAL FOOD SERVICE FUND EXPENDITURES		\$97,900

<u>Means of Finance:</u>			
	Sales to Pupils/Adults	\$44,100	
	State Reimbursement	\$1,000	
	Federal Reimbursement	\$46,300	
	Commodities	\$6,500	
Transfer from Gen Fund to Food Service			
	TOTAL FOOD SERVICE FUND REVENUES		\$97,900

OTHER ENTERPRISE (ASP/DRIVERS ED)

<u>Appropriations:</u>		<u>2020-21</u>	
	ASP	\$5,500	
	Drivers Ed	\$8,500	
	TOTAL ENTERPRISE FUND EXPENDITURES		\$ 14,000.00

<u>Means of Finance:</u>			
	Sales/Fees - ASP		5500
	Sales/Fees - Drivers Ed		6000
Transfer from Gen Fund to Drivers Ed			2500
	TOTAL ENTERPRISE FUND REVENUES		\$ 14,000.00

PRIVATE PURPOSE TRUST

<u>Appropriations:</u>		<u>2020-21</u>	
	Scholarships	\$1,900	
	TOTAL PRIVATE PURPOSE TRUST FUND EXPENDITURES		\$ 1,900.00

<u>Means of Finance:</u>			
	Contributions & Donations	\$1,900	
	TOTAL PRIVATE PURPOSE TRUST FUND REVENUES		\$ 1,900.00

No action was taken regarding Critical Infrastructure Provisions of COVID-19.

Superintendent Fischer provided updates regarding Starting School Safely. The State is hosting daily webinars to provide updates to administration. Supplies are on hand for

sanitizing, disinfecting and cleaning. Information about the COVID-19 Sentinel Surveillance Testing of K-12 School Staff program was also shared.

Action #9201: Motion by Hyland, seconded by Hildebrandt, to allow administration to advertise for a COVID Specialist/Long-Term Sub.

The board held the first reading of policy IGDK – Participating of Alternative Instruction Students.

The board inquired about a staff handbook.

The next regular meeting of the board is scheduled for Monday, September 14 at 6:00pm in Ramona School building, multipurpose room.

Action #9202: Motion by Hyland, seconded by Hanson, to adjourn the meeting at 7:41PM.

Cassi Johnson, Business Manager

Lance Hageman, Board President

Published once at the total approximate cost of \$_____.