

# Regular School Board Meeting

## Oldham-Ramona School District 39-5

### July 11, 2021

The Oldham-Ramona School District Board of Education met in regular session at 6:00PM. Present were Lance Hageman, Lori Hyland, Brian Hanson, and Bryan Jatón. Zach Hildebrandt was absent. Others present were Superintendent Michael Fischer, Business Manager Cassi Johnson, LD Henrichs, Carrie Schiernbeck, and Deanne DeRungs. President Hageman, established a quorum was present, called the meeting to order with the Pledge of Allegiance. (Unless noted all motions were unanimous).

Action #9314: Motion by Hyland, seconded by Hanson, to adopt the agenda as presented.

Time was allotted for the hearing of the 2021-2022 proposed budget.

Action #9315: Motion by Hyland, seconded by Jatón, to approve the June 14, 2021 regular board minutes.

Action #9316: Motion by Hanson, seconded by Jatón, to approve the June financial report.

	General Fund	Capital Outlay	Special Ed.	Food Service	ASP & Drivers Ed	Private Purpose	Total
<b>Balance 6/1/21</b>	\$800,577.84	\$1,752,085.31	\$271,280.84	\$6,275.70	\$5,367.38	\$6,100.00	<b>\$2,841,687.07</b>
<b>Adjusting Entries</b>							\$0.00
<b>Receipts:</b>							
County Receipts	\$29,453.36	\$28,383.74	\$15,170.12				\$73,007.22
Pre-Schl Transportation	\$65.00						\$65.00
Pre-Schl Donations/Transfer	\$1,275.16						\$1,275.16
Interest Earned	\$235.82						\$235.82
TV Station Rent	\$709.02						\$709.02
Transfer - Angel Fund	\$2,229.06						\$2,229.06
Miscellaneous	\$2,073.40	\$745.27	\$455.40				\$3,274.07
Supt House Rent	\$425.00						\$425.00
County Apportionment	\$704.73						\$704.73
State of SD-St Aid	\$83,617.00						\$83,617.00
Teacher/Mentor Grant	\$1,883.05						\$1,883.05
Fresh Fruit&Veg Prgm	\$291.86						\$291.86
Lunch Sales				\$129.50			\$129.50
State Lunch Reimb				\$350.55			\$350.55
SSO Lunch Reimb				\$5,830.23			\$5,830.23
Drivers Ed Fees					\$1,070.00		\$1,070.00
Scholarship Donations						\$1,500.00	\$1,500.00
<b>Total Receipts</b>	<b>\$122,962.46</b>	<b>\$29,129.01</b>	<b>\$15,625.52</b>	<b>\$6,310.28</b>	<b>\$1,070.00</b>	<b>\$1,500.00</b>	<b>\$176,597.27</b>
<b>Disbursements:</b>							
Monthly Expenditures	\$151,311.97	\$9,064.92	\$32,339.95	\$8,276.39	\$4,412.05	\$100.00	\$205,505.28
<b>Balance 6/30/21</b>	<b>\$772,228.33</b>	<b>\$1,772,149.40</b>	<b>\$254,566.41</b>	<b>\$4,309.59</b>	<b>\$2,025.33</b>	<b>\$7,500.00</b>	<b>\$2,812,779.06</b>

Cash-checking #101	\$435,378.56	\$501,362.53	\$187,800.35	\$1,617.10	\$959.58	\$3,000.00	\$1,130,118.12
MMSavings #105	\$311,667.95	\$1,278,093.10	\$65,522.06	\$3,015.49	\$1,065.75	\$4,500.00	\$1,663,864.35
Petty Cash	\$200.00						\$200.00
Imprest & Prepd	\$17,192.00		\$1,568.00				\$18,760.00
<b>O/S Receivables</b>	<b>\$144.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$144.50</b>
<b>Less O/S Liabilities</b>	<b>\$307.91</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$307.91</b>
<b>Balance 6/30/21</b>	<b>\$764,275.10</b>	<b>\$1,779,455.63</b>	<b>\$254,890.41</b>	<b>\$4,632.59</b>	<b>\$2,025.33</b>	<b>\$7,500.00</b>	<b>\$2,812,779.06</b>

Trust & Agency Acct	
Acct Bal 5/31/21	\$46,768.88

Total Receipts	\$879.15
Total Disbursements	\$6,575.59
<b>Balance 6/30/21</b>	<b>\$41,072.44</b>

Action #9317: Motion by Hyland, seconded by Jatou, to approve FY21 Bills.

Fund Number	10	GENERAL FUND		
BUD'S CLEAN-UP SERVICE INC		Garbage	228.42	
CENTURY BUSINESS LEASING INC.		Copies	595.78	
DVL FIRE & SAFETY LLC		Annual Inspection	881.50	
GOTH ELECTRIC		House - heating element	211.21	
JOHNSON CONTROLS		Pipe Thermostat & Sight Glass	1,040.34	
KINGBROOK RURAL WATER SYSTEM, INC		Water - Oldham	88.50	
LODGE AT DEADWOOD		Principal & Wild West Conferences	715.00	
MADISON DAILY LEADER		Publish Minutes	166.33	
MCI		Long Distance Phone	66.16	
MERLE'S STEAM CLEAN CARPET SERVICES, INC.		Carpet Cleaning - Classrooms	1,131.68	
MID-AMERICAN ENERGY		Gas - Ramona	129.42	
NORTHERN STATES POWER COMPANY, MN		Electricity - Ramona	1,625.96	
NORTHWESTERN ENERGY		Gas - Oldham	84.37	
O-R T&A ACCOUNT		Reimburse June expenses	755.00	
SD DEPT. OF HEALTH		Nursing Services	313.10	
SDI INNOVATIONS		Student Planners	47.76	
TOWN OF RAMONA		Water - Ramona	<u>171.50</u>	
			Fund Number 10	8,252.03
Fund Number	21	CAPITAL OUTLAY FUND		
CENTURY BUSINESS LEASING INC.		Copier Lease	329.94	
SCHEMMER ASSOCIATES, INC, THE		Structural Engineer Inspection	<u>2,780.00</u>	
			Fund Number 21	3,109.94
Fund Number	22	SPECIAL EDUCATION FUND		
CHILDREN'S CARE HOSPITAL & SCHOOL		Tuition - May & June 2021	11,400.00	
FLANDREAU SCHOOL DISTRICT		SpEd Director - June 2021	1,844.51	
SD DEPT OF HUMAN SERVICES		HCBS - May & June 2021	15,815.38	
VALIANT LIVING		Tuition - June 2021	<u>2,407.20</u>	
			Fund Number 22	31,467.09
Fund Number	51	FOOD SERVICE FUND		
O-R T&A ACCOUNT		Reimburse June expenses	<u>71.62</u>	
			Fund Number 51	<u>71.62</u>
			Checking Account ID 1	42,900.68
<b><u>P-Card Bills</u></b>				
Fund Number	10	GENERAL FUND		
AMAZON/SYNCB		classroom supplies	10.61	
CASEY'S		Staff Lunch	47.00	
DAKOTA SPORTS INC.		Golf Plaques	55.10	
FOREVER		PreK Photo Books	110.70	
FOX PROMO		AR Award	9.00	
MUSTANG SALLY'S		Meal/WWC	14.85	
OGGIE'S SPORTS BAR & EMPORIUM		Breakfast/PC	30.34	
PADDY O'NEILS		Meal/WWC	15.75	
QDOBA		Lunch - State Golf	12.04	
RUNNINGS SUPPLY, INC.		Sprinkler Tripod	79.99	
SHERATON SIOUX FALLS & CON CENTER		Hotel - TMC	99.90	
US POSTAL SERVICE		Postage	<u>23.12</u>	
			Fund Number 10	508.40
Fund Number	21	CAPITAL OUTLAY FUND		
BARNES & NOBLE INC		Library Books	488.95	
HILLYARD INC.		Trident WD21V wet vac	704.12	
PERMA-BOUND		Library Books	<u>288.31</u>	
			Fund Number 21	1,481.38
Fund Number	51	FOOD SERVICE FUND		
AMAZON/SYNCB		Napkin Dispensers (x6)	<u>151.41</u>	

Action #9318: Motion by Hanson, seconded by Hyland, to clarify action #9282 from May 10, 2021 regarding the supplemental budget to state that the unobligated cash for means of finance should be \$598,996.00.

Action #9319: Motion by Hanson, seconded by Jatón, to appoint Business Manager Johnson as acting President until election of the President and Vice President of the school board.

Action #9320: Motion by Hyland, seconded by Jatón, to adjourn the meeting at 6:07PM.

At 6:18PM Business Manager Johnson established that a quorum was present and reconvened the meeting. Before calling for nominations for Board President, Business Manager Johnson gave the Oath of Office to Carrie Schiernbeck for 1-year term and LD Henrichs for 1-year term.

Business Manager Johnson called for nominations for the President of the Oldham-Ramona School Board.

Action #9321: Motion by Hyland, seconded by Hanson, to nominate Lance Hageman for Board President. No other nominations were received.

Hageman then assumed the office of School Board President.

President Hageman then called for nominations for board vice president.

Action #9322: Motion by Hanson, seconded by Schiernbeck, to nominate Hyland for board vice-president. No other nominations were received.

Action #9323: Motion by Hyland, seconded by Hanson, to designate Cassi Johnson as business manager.

Action #9324: Motion by Hanson, seconded by Henrichs, to designate First National Bank as the official depository of funds.

Action #9325: Motion by Henrichs, seconded by Hyland, to designate the Madison Daily Leader as the official newspaper.

Action #9326: Motion by Hanson, seconded by Schiernbeck, to establish regular school board meetings on the second Monday of each month at 6:00pm, with the meetings to be held at the Ramona School Building room 114 unless alternate location is listed on the agenda.

Action #9327: Motion by Hyland, seconded by Hanson, to set the per diem rate for board members at \$60.00 per meeting and \$75.00 per Board President.

Action #9328: Motion by Henrichs, seconded by Hanson, to authorize membership with ASBSD.

Action #9329: President Hageman appointed Hanson as the NESC delegate, with Schiernbeck as first alternate and Hyland as second alternate.

Action #9330: President Hageman appointed Hageman as the delegate to the Annual Delegate Assembly for ASBSD, and Hyland as the alternate.

Action #9331: President Hageman appointed Henrichs and Hageman to serve as the Board Representatives to the ORR Athletic Co-op Board.

Action #9332: President Hageman appointed Hyland and Hageman to serve as the Board Representatives on the Negotiations Committee.

No one present wished to address the school board.

Action #9333: Motion by Hyland, seconded by Schiernbeck, to accept the conflict disclosure for Cassi Johnson.

Action #9334: Motion by Hanson, seconded by Hyland, to accept the conflict disclosure for LD Henrichs.

Action #9335: Motion by Schiernbeck, seconded by Hyland, to accept the conflict disclosure for Brian Hanson.

Principal Johnson's report as follows: attended Principals Conference and Wild West Conference in June; nominated as Region II Representative for SD Association of Secondary School Principals; Spilde's will host a foreign exchange student from Kazakhstan this fall; working on updating handbooks, finalizing schedules and meeting with teachers. AD Johnson shared: open coaching positions for SY2022 are JHFB, JHBBB and co-head Golf; working with Leader Printing to get athletic schedules and posters printed; the fall sports meeting is scheduled for August 5 in Rutland; and football begins practice on August 5; volleyball and cross country begin practice on August 12.

Business Manager Johnson shared she is working on finalize the FY2022 budget, preparing for the FY2021 annual report, auditors will be at the school on August 9-10, and plans to attend Dakota 10 Food Service Meeting and Training with Carol and Cara on July 29 in Sioux Falls.

Superintendent Fischer shared he will be attending the annual Superintendent's Conference in Chamberlin in July, reminder that ASBSD/SASD Joint Convention is coming up in August, the state is working on a portal for homeschool students that will be available later this month, and no updates about how medical marijuana will be handled at schools.

Action #9336: Motion by Henrichs, seconded by Hanson, to accept the following consent agenda items:

A. Pursuant to SDLC 6-1-10 the Board authorized the publication of FY2022 salaries as follows:

ADMINISTRATION: Michael Fischer \$73,400.00 + \$600 Phone Stipend; Cassi Johnson \$50,000.00; Andrew Johnson \$59,000.00 + \$6000.00 AD Stipend.

CERTIFIED STAFF: Kimberly Bergstrom \$43,350.00; Robert Bergstrom \$41,725.00 + \$3050.00 Extra Duties; Nicole Bottjen \$41,100; Carli Bunger \$38,000 + \$3550 Extra Duties; Deanne DeRungs \$48,536.00; Anthony Fischer \$39,975.00; Emily Graber \$38,325.00; Rebecca Hanson \$41,825.00 + \$2424.50 Extra Duties + \$500 Natl Board Certification; Lon Ihler \$44,893.00; Jane Kattke \$47,317.00 + \$3543.50 Lead Teacher; Dean Koster \$42,640.00; Nikki Larsen \$43,347.00; Lilianna Mallak \$37,550 + \$4476.00 Extra Duties; Amber Misar \$41,375.00 + \$1305.50 Extra Duties; Logan Peckenpaugh \$9375.00; Kaylee Stratton \$41,325.00 + \$4570.00 Extra Duties; Kelly Sullivan \$48,476.00; Shelby Thompson \$37,700.00 + \$2630.00 Extra Duties; Chad Trigg \$42,140.00; Travis Wicks \$42,143.00; Katie Wiebe \$39,750.00 + \$1342.80 Extra Duties.

CLASSIFIED STAFF: Cara Bender \$12.80/hr; Robert Bergstrom \$30.09/hr Summer Tech; Andy Borah \$18.05/hr; Anthony Fischer \$45.00/CDL route + \$65.00/CDL Friday route; Danny Frisby-Griffin \$4070.00 XCC; Carol Halverson \$14.15/hr; Clarissa Henrichs \$11.60/hr; Chace Hulstein \$3550.00 BBB; Kim Hyland \$15.55/hr + \$932.50 Extra Duties; Deann Hildebrandt \$13.15/hr; Tim Jager \$4570.00 BBB; Logan Peckenpaugh \$45.00/CDL route + \$65/CDL Friday route + \$15.00/hr; Sue Pederson \$13.25/hr; Cassie

Schneider \$13.30/hr; Zach Wicks \$12.35/hr

- B. Authorized the continuation of existing funds or accounts and the establishment of any possible new accounts with the following authorized signers: Custodial\*\*\*\*38 Cassi Johnson, Kim Hyland, Michael Fischer; General Checking \*\*\*\*26 Cassi Johnson, Lance Hageman, Lori Hyland, Michael Fischer; General Savings MMDA \*\*\*\*\*15 Cassi Johnson, Lance Hageman, Lori Hyland, Michael Fischer.
- C. Appointed Business Manager as the custodian of school district funds.
- D. Appointed Business Manager to invest school district funds.
- E. Authorized Vice President to sign checks in the absence of the President.
- F. Appointed Rodney Freeman as the school district's legal counsel for SY2022 and KSB School Law, P.C. as secondary legal counsel for emergency purposes.
- G. Designated Principal Johnson as the Truant Officer.
- H. Designated Superintendent Fischer as the Open Enrollment Official.
- I. Appointed Superintendent Fischer as Compliance Officer for Rehabilitation Act Section 504, Americans with Disabilities, and Age Discrimination Act
- J. Appointed Dan Duenwald as Asbestos Compliance Officer.
- K. Designate the Business Manager as the Title IX Coordinator.
- L. Authorized Superintendent to close school in emergency situations and in case of inclement weather.
- M. Appointed Business Manager and Superintendent to administer School Lunch Program.
- N. Appointed Superintendent Fischer to direct Federal programs.
- O. Acknowledged the asbestos notification.
- P. Adopted district policies.
- Q. Established rates for travel, lodging and mileage expenses for staff as follows: In-State Breakfast \$6, Lunch \$14, Dinner \$20; Out-of-State Breakfast \$10, Lunch \$18, Dinner \$28; mileage reimbursement is \$0.42/mile; lodging rate is actual rate.
- R. Approved activity ticket prices for FSY22 as follows: Single Game – Student \$3, Adult \$5; Double-header – Student \$4, Adult \$6; Season Pass – Student \$15, Adult \$40, Family \$90.
- S. Set Business Manager bond at \$50,000 and Administrative Assistant bond at \$25,000.

Action #9337: Motion by Hyland, seconded by Hanson, to surplus the property located at 151 W 3<sup>rd</sup> Street in Ramona. The property will be sold at auction at a date to be determined.

Action #9338: Motion by Hanson, seconded by Hyland, to approve the July bills.

Fund Number	10	GENERAL FUND		
ALLIANCE COMMUNICATIONS		Phone & Internet	314.00	
CCASD		CCASD/SDASFAA dues & workshop	90.00	
CITY OF OLDHAM		Sewer - Oldham	25.00	
ESGI		ESGI 12-mo license	278.00	
KUNDERT-WILLIAMS INSURANCE AGENCY		Insurance SY2022	43,671.57	
RENAISSANCE LEARNING, INC.		AR/Star360 Subscription SY22	2,945.00	
SASD		Leadership Academy AJ	<u>700.00</u>	
				Fund Number 10 48,023.57
Fund Number	21	CAPITAL OUTLAY FUND		
RUTLAND SCHOOL DISTRICT		Reimburse: FB/GBB jerseys	733.78	
SHI INTERNATIONAL CORP		Microsoft Licensing	1,540.70	
TIME MANAGEMENT SYSTEMS		Time Clock	<u>27.30</u>	
				Fund Number 21 2,301.78

Fund Number	22	SPECIAL EDUCATION FUND		
KUNDERT-WILLIAMS INSURANCE AGENCY		Insurance SY2022	<u>100.00</u>	
			Fund Number 22	100.00
Fund Number	51	FOOD SERVICE FUND		
KUNDERT-WILLIAMS INSURANCE AGENCY		Insurance SY2022	<u>100.00</u>	
			Fund Number 51	<u>100.00</u>
			Checking Account ID 1	50,525.35

**July 2021 P-Card expenses**

Fund Number	10	GENERAL FUND		
AMAZON/SYNCB		Classroom Supplies	57.60	
SCHOOL SPECIALTY		Classroom Supplies	770.90	
WAL-MART		Classroom Supplies	<u>43.42</u>	
			Fund Number 10	871.92
Fund Number	21	CAPITAL OUTLAY FUND		
AMAZON/SYNCB		Classroom Supplies	<u>109.98</u>	
			Fund Number 21	109.98
Fund Number	22	SPECIAL EDUCATION FUND		
SCHOOL SPECIALTY		Classroom Supplies	180.38	
WAL-MART		Classroom Supplies	<u>43.98</u>	
			Fund Number 22	<u>224.36</u>
			Checking Account ID 1	1,206.26

Action #9339: Motion by Hyland, seconded by Henrichs, to approve the 2021-2022 SPED Comprehensive Plan.

Action #9340: Motion by Hanson, seconded by Schiernbeck, to approve contract for Logan Peckenpaugh as Intervention Specialist, .25 FTE Elementary Computer Teacher, and Bus Route Driver.

Action #9341: Motion by Hyland, seconded by Hanson, to approve resignation of Tara Grayson as Colony Special Education Paraprofessional.

Action #9342: Motion by Hanson, seconded by Hyland, to approve property declared for surplus according to SDCL 6-13-1. Property for surplus valued under \$500.00 includes: 1-clarinet barrell, 1-Fischer Record turntable, 1-record player Califone, 3-eight note bell sets, 1- autoharp, 1-Concertmate Keyboard, 1-Cabasa 5.5", 28-ORR Band Caps, 10-Red Hat Cords, 10-Hat Chains, 35-silver buttons, 30-white buttons, 200-gold buttons, 1-jazz pants, 2-white majorette boots, 3-white color guard shoes, 33-black garment bags, 3-clear garment bags, 45-red garment bags, 8-red berets, 2-black berets, 8-bamboo poles, 17-bamboo canes, 10-sunglasses, 75-pairs white gloves, 3-silver flags, 1-shiny red flag, 6-red/white/silver flags, 1- black/white/silver flag, 1-green flag, 3-silver flags, 2-red/black/orange flags, 4-6ft flag poles, 4- 6.5ft flag poles, 4-5.5ft flag poles, 6-5ft flag poles, 1-7ft flag pole, 1-flag pole bag, 20-white flag tips, 4-guard rifles, 4-guard rifle bags, 29-black bibbers, 45-white jackets, 55-belts, 75-belt buckles, 5-flag girl tunics, 6-silver sequin suspenders, 6-silver sequin wristbands, 6-silver sequin belts, 18-red cummerbunds, 24-red bow ties, 7-white body suits, 27-marching uniform aussie hats, 32-marching band shoes, 1-Panasonic microwave, 1-Proctor Silex roasting pan, 1- Hamilton Beach roasting pan, 23-divided plate trays, 1-set mixing bowls, 14-plastic cereal bowls, 223-round plates with dividers, 57-round plates, 49-NuStone bowls, 70-bowls, 4-loud and clear headphones, 1-Sony DVD player, 1-shelf with keyboard tray, 1-wooden chair, 1-wood teacher desk, 1-rolling chair, 1-wooden cabinet/credenza, 1-wooden sound system cabinet, 1-Viper WetVac, 1-GE Air Conditioner, 1-podium, 4-Asus Monitors, 1-battery pack, 2-black bags, 3-Byte Speed Computers, 1-cassette boom box, 1-CCD Caption Decoder remote, 1- convertor box, 1-DVD software upgrade Promethean board, 6-Fuji computers, 2-Gateway

monitors, 2-hard drives, 8-hearing devices, 1-home router piece, 12-HP computers, 73 microphones, 10-keyboards, 8-mouse, 3-omega phones, 12-Promethean Board Clickers, 4-Promethean Board Pens, 2-sets of speakers, 1-Tvator exec box, 4-wireless routers, 15-mounts for Promethean Boards, 8-power converters, 1-CD-R/RW Drive, 1-computer switch monitor, 1-Epson projector, 3-Hitachi projectors, 2-Hitachi projectors with DVD, 1-IPEVO camera, 3-micro switches, 1-network extender, 1-HP Compaq 800, 1-HP Compaq 8100, 18-desktop computers, 1-Acer computer, 2-tower servers, 1-Promethean slate, 1-Promethean Active Hub Adapter, 9-Promethean boards, 3-Promethean boards with DVD, 5-Promethean board projectors, 3-TV Elite box, 2-VCR combo, 1-VCR player, various remotes, power cords, power adapters, cables and toners.

Superintendent Fischer discussed the Safe Return to In-Person Instruction Plan and an ARP ESSER Plan.

Action #9343: Motion by Hanson, seconded by Schiernbeck, to approve Consolidation Committee members: Superintendent Fischer, Business Manager Johnson, Principal Johnson, Staff Kaylee Stratton, Student Caden Hojer, Board Members Hyland and Hageman.

Action #9344: Motion by Hyland, seconded by Hanson, to authorize Payrix to deposit and debit into account \*\*\*\*715.

Board discussed collaborating with the MORE group to provide hotdogs and watermelon during Open House on August 11. Updated new board members on plans to purchase playground equipment, need to request bids for repairs to janitor's closet, and review of steps taken towards proposed consolidation plan with Rutland School District.

The next regular board meeting is scheduled for Monday, August 9 at 6pm.

Action #9345: Motion by Hanson, seconded by Hyland, to adjourn the meeting at 8:46PM.

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Cassi Johnson, Business Manager

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Lance Hageman, Board President

Published once at the total approximate cost of \$\_\_\_\_\_.