

Regular School Board Meeting

Oldham-Ramona School District 39-5

August 9, 2021

The Oldham-Ramona School District Board of Education met in regular session at 6:00PM. Present were Lance Hageman, Lori Hyland, Brian Hanson, LD Henrichs, and Carrie Schiernbeck. Others present were Superintendent Michael Fischer, Business Manager Cassi Johnson, and members of the community. President Hageman, established a quorum was present, called the meeting to order with the Pledge of Allegiance. (Unless noted all motions were unanimous).

Action #9346: Motion by Hyland, seconded by Hanson, to adopt the agenda with the meeting date being August 9, remove disposal of real estate property owned by the district and preschool transportation policy under new business.

No conflict disclosures.

No NESC report.

Principal Johnson reported that Staff In-Service is August 11 and the first day of school is August 16. AD Johnson reported that fall sports have begun practicing, there will be changes coming with the athletic schedule, a meeting regarding possible co-op between ORR and Madison for wrestling is planned for September, discussed having Senior Night and not Parent Night, open positions include JHBBB coach and co-head golf coaches.

Business Manager Johnson shared she finished and submitted the FY2021 Annual Report, auditors are here this week, and ESSER II grant was approved.

Superintendent Fischer shared the new playset was ordered and anticipated to ship in October, working on getting quote to repair the loft in the custodial room, attended ASBSD/SASD Joint Convention last week, discussed repairs needed at the Oldham gym, requested approval to attend the Superintendent National Convention in February 2022.

Action #9347: Motion by Hyland, seconded by Henrichs, to approve the consent agenda:

A. Approved July 11, 2021 Regular Board Minutes.

B. Accepted Final June 2021 Financial Report.

	General Fund	Capital Outlay	Special Ed.	Food Service	ASP & Drivers Ed	Private Purpose	Total
Balance 6/1/21	\$800,577.84	\$1,752,085.31	\$271,280.84	\$6,275.70	\$5,367.38	\$6,100.00	\$2,841,687.07
Adjusting Entries	-\$27,564.05	\$21,516.21	-\$1,007.29	\$37,770.07	\$0.00	\$0.00	\$30,714.94
Receipts:							
County Receipts	\$74,161.63	\$30,872.82	\$16,501.41				\$121,535.86
Pre-Schl Transportation	\$290.00						\$290.00
Pre-Schl Donations/Transfer	\$1,275.16						\$1,275.16
Interest Earned	\$235.82						\$235.82
TV Station Rent	\$709.02						\$709.02
Miscellaneous	\$4,969.45	\$745.27	\$455.40				\$6,170.12
Supt House Rent	\$425.00						\$425.00
County Apportionment	\$704.73						\$704.73
State of SD-St Aid	\$83,617.00						\$83,617.00
Teacher/Mentor Grant	\$1,883.05						\$1,883.05
REAP	\$3,717.00						\$3,717.00
TITLE I	\$12,341.00						\$12,341.00
ESSER I	\$450.00						\$450.00
Fresh Fruit&Veg Prgm	\$291.86						\$291.86
Lunch Sales				\$331.73			\$331.73
State Lunch Reimb				\$350.55			\$350.55
SSO Lunch Reimb				\$5,830.23			\$5,830.23
Drivers Ed Fees					\$1,070.00		\$1,070.00
Scholarship Donations						\$1,500.00	\$1,500.00

Commodities/Donated				\$5,430.77			
Total Receipts	\$185,070.72	\$31,618.09	\$16,956.81	\$11,943.28	\$1,070.00	\$1,500.00	\$248,158.90
Disbursements:							
Monthly Expenditures	\$318,533.00	\$13,130.94	\$83,158.42	\$51,375.72	\$4,412.05	\$100.00	\$470,710.13
Balance 6/30/21	\$639,551.51	\$1,792,088.67	\$204,071.94	\$4,613.33	\$2,025.33	\$7,500.00	\$2,649,850.78

Cash--checking #101	\$417,315.86	\$517,435.45	\$187,800.35	\$1,465.69	\$959.58	\$3,000.00	\$1,127,976.93
MMSavings #105	\$311,667.95	\$1,278,093.10	\$65,522.06	\$3,015.49	\$1,065.75	\$4,500.00	\$1,663,864.35
Petty Cash	\$200.00						\$200.00
Imprest & Prepd	\$17,192.00		\$1,568.00				\$18,760.00
O/S Receivables	\$59,638.45	\$0.00	\$0.00	\$202.23	\$0.00	\$0.00	\$59,840.68
Less O/S Liabilities	\$166,462.75	\$3,439.88	\$50,818.47	\$70.08	\$0.00	\$0.00	\$220,791.18
Balance 6/30/21	\$639,551.51	\$1,792,088.67	\$204,071.94	\$4,613.33	\$2,025.33	\$7,500.00	\$2,649,850.78

Trust & Agency Acct	
Acct Bal 5/31/21	\$46,768.88
Total Receipts	\$879.15
Total Disbursements	\$6,961.05
Balance 6/30/21	\$40,686.98

C. Accepted July 2021 Financial Report.

	General Fund	Capital Outlay	Special Ed.	Food Service	ASP & Drivers Ed	Private Purpose	Total
Balance 7/1/21	\$639,551.51	\$1,792,088.67	\$204,071.94	\$4,613.33	\$2,025.33	\$7,500.00	\$2,649,850.78
Adjusting Entries	\$2,686.52	\$2,489.08	\$1,331.29				\$6,506.89
Receipts:							
County Receipts	\$31.18	\$30.02	\$16.03				\$77.23
Interest Earned	\$213.99						\$213.99
TV Station Rent	\$716.43						\$716.43
Miscellaneous	\$50.00						\$50.00
Supt House Rent	\$425.00						\$425.00
County Apportionment	\$812.18						\$812.18
State of SD-St Aid	\$53,836.00						\$53,836.00
Sale of Surplus	\$96.00						\$96.00
Total Receipts	\$56,180.78	\$30.02	\$16.03	\$0.00	\$0.00	\$0.00	\$56,226.83
Disbursements:							
Monthly Expenditures	\$73,072.67	\$2,411.76	\$429.65	\$134.74	\$0.00	\$0.00	\$76,048.82
Balance 7/31/21	\$625,346.14	\$1,792,196.01	\$204,989.61	\$4,478.59	\$2,025.33	\$7,500.00	\$2,636,535.68

Cash--checking #101	\$342,719.48	\$514,432.85	\$147,575.24	\$1,260.87	\$959.58	\$3,000.00	\$1,009,948.02
MMSavings #105	\$312,631.33	\$1,278,093.10	\$65,522.06	\$3,015.49	\$1,065.75	\$4,500.00	\$1,664,827.73
Petty Cash	\$200.00						\$200.00
Imprest & Prepd	\$17,192.00		\$1,568.00				\$18,760.00
O/S Receivables	\$27,401.32	\$0.00	\$0.00	\$202.23	\$0.00	\$0.00	\$27,603.55
Less O/S Liabilities	\$74,797.99	\$329.94	\$9,675.69	\$0.00	\$0.00	\$0.00	\$84,803.62
Balance 7/31/21	\$625,346.14	\$1,792,196.01	\$204,989.61	\$4,478.59	\$2,025.33	\$7,500.00	\$2,636,535.68

Trust & Agency Acct	
Acct Bal 6/30/21	\$40,686.98
Total Receipts	\$2,423.82
Total Disbursements	\$1,716.07
Balance 7/31/21	\$41,394.73

D. Approved Final FY21 Bills.

Fund Number 10
CENTURY BUSINESS LEASING INC.
DAKOTA STATE UNIVERSITY

GENERAL FUND

Copier Lease & Copies
Rental for Joint Meeting 6.2.21

91.85
150.00
Fund Number 10 241.85

Fund Number	21	CAPITAL OUTLAY FUND		
CENTURY BUSINESS LEASING INC.		Copier Lease & Copies	<u>329.94</u>	
			Fund Number 21	<u>329.94</u>
			Checking Account ID 1	571.79

E. Approved August Bills.

Fund Number	10	GENERAL FUND		
ALLIANCE COMMUNICATIONS		Phone & Internet	130.00	
AMAZON/SYNCB		supplies	51.92	
AUTOMATIC BUILDING CONTROLS, INC.		Annual Fire Alarm System Contract	240.00	
BUD'S CLEAN-UP SERVICE INC		Garbage	228.42	
COOKS WASTE PAPER & RECYCLING, INC		Dumpster Delivery	67.80	
COX ALIGNMENT & REPAIR, LLC		Bus# 18 - Inspection & 2 tires	480.00	
F & M OIL		refill diesel and gasoline	2,157.29	
HOUGHTON-MIFFLIN CO.		Go Math! workbooks	1,325.30	
IMPACT APPLICATIONS, INC.		Subscription SY22	444.00	
JOSH OLSON ELECTRIC, INC		Lights on FB Field	209.18	
KINGBROOK RURAL WATER SYSTEM, INC		Water - Oldham	48.45	
KOLORWORKS PAINT & DEC. INC.		Paint for Bathroom	38.99	
LEADER PRINTING CO.		ORR - SY22 Posters	182.00	
MADISON COMMUNITY HOSPITAL		DOT physical - AJ	125.00	
MADISON DAILY LEADER		Subscription Renewal & Publish Minutes	348.04	
MCI		Long Distance Phone	65.12	
MID-AMERICAN ENERGY		Gas - Ramona	120.43	
NORTHEAST EDUCATIONAL SERVICES CO-OP		August 2021 Services	24.00	
NORTHERN STATES POWER COMPANY, MINNESOTA		Electricity - Ramona	1,423.79	
NORTHWESTERN ENERGY		Gas - Oldham	57.15	
O-R CUSTODIAL ACCOUNT		Reimburse: July 2021 expenses	167.20	
PROSTROLLO AUTO MALL		Car-Rotate Tires	26.72	
SCHOLASTIC INC		Storyworks	140.09	
SD TEACHER PLACEMENT		SY22 - Teacher Placement website	435.00	
SD UNITED SCHOOLS ASSOC		SY22 Dues	450.00	
SOUTHEAST AREA COOPERATIVE		Distance Learning SY22	5,000.00	
TELEPHONE SYSTEMS & SERVICE, INC.		Iwatsu Phone & cord	120.49	
TOWN OF RAMONA		Water - Ramona	471.50	
TRAINING ROOM		Athletic Tape & FB Field Paint	<u>456.35</u>	
			Fund Number 10	15,034.23
Fund Number	21	CAPITAL OUTLAY FUND		
HOUGHTON-MIFFLIN CO.		Guided Reading K-6, Jille Literacy Kit	12,438.00	
TIME MANAGEMENT SYSTEMS		Timecards	<u>27.30</u>	
			Fund Number 21	12,465.30
Fund Number	22	SPECIAL EDUCATION FUND		
AMAZON/SYNCB		Book	17.27	
SD DEPT OF HUMAN SERVICES		HCBS - July 2021	60.57	
NORTHEAST EDUCATIONAL SERVICES CO-OP		July 2021 Services	<u>2,058.06</u>	
			Fund Number 22	2,135.90
Fund Number	53	ENTERPRISE FUNDS--ASP & DRIVERS ED		
PROSTROLLO AUTO MALL		Remove Drivers Ed Brake	<u>86.00</u>	
			Fund Number 53	<u>86.00</u>
			Checking Account ID 1	29,635.43

PCARD BILLS

Fund Number	10	GENERAL FUND		
ABEBOOKS		Anatomy & Physiology workbooks	207.52	
AMAZON/SYNCB		classroom supplies	2,817.05	
ARROWWOOD RESORT & CONF CNTR/CEDAR SHORE		Lodging - Supt Conference	253.50	
CASEY'S		Staff Lunch	36.53	
CENEX GAS STATION		Gas	70.48	
COFFEECUP		Gas	78.25	
CUBBYS		DVC & Supt Meetings	29.85	
CULVERS		Lunch - Supt Meeting	7.72	
HARDEES		Lunch - Supt Meeting	10.30	
HILLYARD INC.		custodial supplies	944.17	
HYVEE		appreciation treats	25.53	
INSECT LORE		Voucher for Caterpillars	21.99	
INSTRUMENTALIST CO., THE		Subscription Renewal SY22	17.00	
KOLORWORKS PAINT & DEC. INC.		Paint for Bathroom	120.63	
LEWIS DRUG INC.		lightbulbs	27.96	
LOWE'S		custodial supplies	19.96	
MUSIC IN MOTION		Music Play Subscription SY22	174.95	

ONE STOP GAS STATION	Meeting	18.52
PIZZA RANCH	Staff Meeting	51.34
REALLY GOOD STUFF, LLC	classroom supplies	104.50
ROCHESTER 100 INC.	Communication Folders	163.35
SCHEELS	athletic balls	461.00
SCHOOL SPECIALTY	classroom supplies	269.10
SUNSHINE FOODS	Hospitality Supplies	30.08
TEACH AND SING INC (dba HeidiSongs)	Video Subscription SY22	99.99
TEACHER CREATED RESOURCES	classroom supplies	226.77
TEACHER DIRECT	classroom supplies	98.24
TEACHERS PAY TEACHERS	classroom resources	1,549.01
TIMMONS MARKET	gas	91.30
US POSTAL SERVICE	postage	9.60
VALOREBOOKS	Anatomy & Physiology workbook	89.36
WOODWIND & BRASSWIND	keyboard stand	26.61
ZANER-BLOSER	Handwriting workbooks	80.77
	Fund Number 10	8,232.93
Fund Number 21	CAPITAL OUTLAY FUND	
PEARSON EDUCATION INC.	DRA Kit	435.00
PERMA-BOUND	Library Books	115.94
	Fund Number 21	550.94
Fund Number 22	SPECIAL EDUCATION FUND	
AMAZON/SYNCB	2-drawer file cabinet, supplies	202.79
RICHARDS INVESTMENTS INC. dba Hands-on Tasks	Job Training Task Kits	518.05
SAM'S CLUB	4-tier wire shelf	39.98
SCHOOL SPECIALTY	classroom supplies	189.77
TEACHER DIRECT	classroom supplies	346.12
TEACHERS PAY TEACHERS	classroom resources	27.99
	Fund Number 22	1,324.70
	Checking Account ID 1	10,108.57

Action #9348: Motion by Schiernbeck, seconded by Hanson to approve and adopt the following proposed supplemental budget to the 2020-2021 fiscal year.

FOOD SERVICE		Original Budget	Revised Budget	Difference
Appropriations				
2562-114	Salaries	\$38,000	\$42,000	+4000
2562-210	Social Security/Medicare	\$3000	\$3080	+80
2562-220	Retirement	\$2300	\$2420	+120
2562-319	Professional Services	\$2000	\$5000	+3000
2562-461	Cost of Sales Purchased	\$30,000	\$55,500	+25,500
2562-910	Depreciation	\$7700	\$13,400	+5700
			Total Appropriations	\$38,400.00
Means of Finance				
1690	Misc Revenue	\$0	\$5200	+5200
4129	CRF	\$0	\$1000	+1000
4151	Other Grants	\$0	\$800	+800
4810	Federal Reimbursement	\$46,300	\$54,000	+7700
5100	Unobligated Cash	\$0	\$23,700	+23,700
			Total Means of Finance	\$38,400.00

Superintendent Fischer shared the tenants were given 30-days notice. In early September cleaning and any necessary repairs will be completed before the property is appraised to prepare for sale of property located at 151 W 3rd Street.

Action #9349: Motion by Hyland, seconded by Henrichs to approve FY2022 meal prices as follows: Adult Breakfast \$2.35, Adult Lunch \$4.05, Extra Milk \$0.35, Seconds \$1.50.

Action #9350: Motion by Hanson, seconded by Hyland to accept FYE2021 Annual Report as submitted to DOE.

Action #9351: Motion by Henrichs, seconded by Hanson to approve the FY2022 budget as follows:

**Oldham-Ramona School District #39-5
PUBLISHED BUDGET FOR FISCAL YEAR 2022**

<u>Appropriations</u>		<u>2021-22</u>
Instruction:	Elementary/Colony	\$515,919
	Middle School	\$150,400
	Secondary	\$324,370
	Pre-School	\$28,650
	Title I (& REAP)	<u>\$54,070</u>
	Total General Fund Instruction:	\$1,073,409
Support Services:	Other Guidance Services	\$43,354
	Health Services	\$2,450
	College Credit	\$7,950
	Library	\$550
	Technology	\$21,780
	Election	\$700
	Legal Services	\$3,000
	Audit	\$9,600
	Board of Education	\$33,395
	Office of Superintendent	\$144,410
	Executive Administrative Services--PLEC	\$200
	Office of Principal	\$80,530
	Other Support Service--qtrly medicaid admin	\$300
	Business Office	\$72,745
	Operations & Maintenance	\$198,990
	Pupil Transportation	\$98,455
	Food Preparation/Dispensing-FFVP Grant	<u>\$4,200</u>
	Total Support Services:	\$722,609
Co-Curricular:	Boys Basketball	\$15,220
	Football	\$8,190
	Girls Basketball	\$8,775
	Volleyball	\$16,580
	Activities Travel/State Events	\$3,350
	Athletic Director	\$9,920
	Track & Cross Country	\$10,070
	Cheerleading	\$150
	Golf	\$5,810
	Oral Interp/School Plays	\$9,711
	Yearbook Advisor	\$2,865
	Student Council	\$1,168
	Pop Machine/Concessions Supervisor	\$14,181
	Total Co-Curricular:	\$105,990
Contingency Fund		\$10,242
Operating Transfers Out (for Driver's Ed)		<u>\$31,450</u>
	TOTAL GENERAL FUND EXPENDITURES	\$1,943,700

<u>Means of Finance</u>		<u>2021-22</u>
Local:	County-- Taxes	\$793,750
	Prior Years Tax	\$6,237
	Gross Receipts Tax	\$46,000

	Penalties & Interest	\$2,000	
	Misc. Fees - PreK Transportation, Computer Fees	\$36,500	
	Interest	\$5,000	
	Admissions	\$8,000	
	Rent - Facility & House	\$1,500	
	TV Station Rent	\$8,500	
	Medicaid Administration Reimbursement	\$5,000	
	Total Local:	\$912,487	
County:	County Apportionment	\$8,500	
	Revenue in Lieu of Taxes	\$1,500	
	Total County:	\$10,000	
State:	State Aid & One Time Money	\$615,500	
	State Apportionment	\$14,000	
	Teacher Mentor Grant	\$5,000	
	Bank Franchise Tax	\$17,000	
	Total State:	\$651,500	
Federal:	Fresh Fruit & Veg Program Grant	\$4,000	
	Federal Wetland	\$3,500	
	ESSER II	\$39,818	
	Title I	\$34,997	
	Title IV	\$10,000	
	REAP	\$7,599	
	Total Federal:	\$99,914	
Surplus Funds		\$104,799	
Transfer from Capital Outlay to Gen Fund (Flexibility)		\$115,000	
Sale of Surplus Property		\$50,000	
	TOTAL GENERAL FUND REVENUES	\$1,943,700	

CAPITAL OUTLAY FUND

Appropriations:

	<u>2021-22</u>
Elementary/Colony	\$136,000
Middle School	\$47,229
Secondary	\$92,082
Library	\$1,000
Technology	\$24,500
Office of the Supt	\$1,500
Principal	\$500
Other Fiscal Services	\$10,000
Operations/Maintenance	\$185,000
Pupil Transportation-vehicle purchases/repairs	\$92,000
Debt Service-CO Certificate	\$4,500
Co-Curricular--uniforms/equipment	\$10,000
Contingency	<u>\$10,689</u>

	Total Expenditures	\$615,000
Transfer from Capital Outlay to Gen Fund (45% Flexibility)		<u>\$115,000</u>
	TOTAL CAPITAL OUTLAY FUND EXPENDITURES	\$730,000

<u>Means of Finance:</u>		<u>2021-22</u>
Local:	County Taxes	\$626,000
	Prior Years Tax Revenue	\$3,982
	Penalties & Interest	\$1,000
Federal:	Federal Wetlands	\$2,500
	SRSA Grant	\$26,082
	ESSER II	\$60,000
	REAP	\$6,229
Surplus Funds		<u>\$4,207</u>
	TOTAL CAPITAL OUTLAY FUND REVENUES	\$730,000

SPECIAL EDUCATION FUND

<u>Appropriations:</u>		<u>2021-22</u>
	Special Programs	\$136,000
	Program-students with severe disability	\$41,950
	Residential Program-AH	\$105,000
	Early Childhood	\$1,600
	Guidance--NESC	\$300
	Psychological Services--NESC	\$2,750
	Speech Therapy--NESC	\$4,800
	Physical Therapy--NESC	\$1,200
	Occupational Therapy--NESC	\$2,200
	Administrative Costs--NESC	\$22,000
	Developmentally Delayed	\$1,000
	Other Special Ed Costs	\$130,000
	Contingency	<u>\$10,000</u>
	TOTAL SPECIAL EDUCATION FUND EXPENDITURES	\$458,800

<u>Means of Finance:</u>		
Local:	County-- Taxes	\$385,000
	Prior Years Taxes	\$1,758
	Penalties & Interest	\$400
	Medicaid Admin Receipts	\$1,000
	Other Revenue	\$7,000
Federal:	Federal Wetlands	\$1,000
Surplus Funds		<u>\$62,642</u>
		\$458,800

FOOD SERVICE

<u>Appropriations:</u>		<u>2021-22</u>
	Food Service	<u>\$134,000</u>
		TOTAL FOOD SERVICE FUND EXPENDITURES
		\$134,000

<u>Means of Finance:</u>		
	Sales to Pupils/Adults	\$36,000
	State Reimbursement	\$1,000
	Federal Reimbursement	\$67,000
	Commodities	\$30,000
Transfer from Gen Fund to Food Service		
		TOTAL FOOD SERVICE FUND REVENUES
		\$134,000

OTHER ENTERPRISE (DRIVERS ED)

<u>Appropriations:</u>		<u>2021-22</u>
	Drivers Ed	<u>\$6,450</u>
		TOTAL ENTERPRISE FUND EXPENDITURES
		\$ 6,450.00

<u>Means of Finance:</u>		
	Sales/Fees - Drivers Ed	\$5,000
	Transfer from Gen Fund to Drivers Ed	<u>1450</u>
		TOTAL ENTERPRISE FUND REVENUES
		\$6,450

PRIVATE PURPOSE TRUST

<u>Appropriations:</u>		<u>2021-22</u>
	Scholarships	<u>\$1,900</u>
		TOTAL PRIVATE PURPOSE TRUST FUND EXPENDITURES
		\$ 1,900.00

<u>Means of Finance:</u>		
	Contributions & Donations	<u>\$1,900</u>
		TOTAL PRIVATE PURPOSE TRUST FUND REVENUES
		\$ 1,900.00

Action #9352: Motion by Hyland, seconded by Schiernbeck to approve Brent Bickett as Assistant Football coach. Aye-4/Nay-1

Action #9353: Motion by Hanson, seconded by Hyland to approve Jill Miklos as Spring Lake Colony SPED Paraprofessional at a rate of \$13.00/hour.

Superintendent Fischer presented the Open Enrollment Alternative Instruction Participation Policy for discussion. No action was taken.

Superintendent Fischer provided an update from the Consolidation Committee. The committee is creating a Consolidation Plan that will be presented to both the Oldham-Ramona and Rutland School Boards before being submitted to the state for approval. The plan includes information about the current districts, as well as information about the proposed consolidated district including: budget, location, staff, class and activity offerings, etc.

Action #9354: Motion by Hanson, seconded by Hyland to approve hiring Tom Oster to facilitate the consolidation plan.

Action #9355: Motion by Hyland, seconded by Hanson to authorize the Superintendent collaborate with the Rutland Superintendent and contract with an engineer to develop a consolidated district facility plan.

Action #9356: Motion by Hyland, seconded by Schiernbeck to approve the Starting School Safety Plan and ARP ESSER III Fund Application.

The board held the first reading of the following policies: JHCDE-Administration of Medical Cannabis to Qualifying Student, and JHCDE-E(1)-Medical Cannabis Administration Plan.

The board discussed serving food at open house on Wednesday in Ramona from 5pm-7pm and open house at SLC later in August. The board also discussed the school's website and Superintendent Fischer shared he is working on getting some quotes.

The next regular board meeting is scheduled for Monday, September 13 at 6pm.

Action #9357: Motion by Hanson, seconded by Hyland, to adjourn the meeting at 8:41PM.

Cassi Johnson, Business Manager

Lance Hageman, Board President

Published once at the total approximate cost of \$_____.