

# Regular School Board Meeting

## Oldham-Ramona School District 39-5

### July 21, 2022

The Oldham-Ramona School District Board of Education met in regular session at 6:00 PM. Present were Lance Hageman, Lori Hyland, LD Henrichs, Brian Hanson and Carrie Schiernbeck. Others present were Superintendent Michael Fischer, Business Manager Cassi Johnson, and Principal Andrew Johnson. President Hageman, established a quorum was present, called the meeting to order with the Pledge of Allegiance. (Unless noted all motions were unanimous).

Action #9475: Motion by Hyland, seconded by Schiernbeck to adopt the agenda with the addition of: classified staff resignations.

Time was allotted for the hearing of the 2022-2023 proposed budget.

Action #9476: Motion by Hyland, seconded by Hanson to approve the June 13, 2022 regular board minutes.

Action #9477: Motion by Henrichs, seconded by Hyland to approve the June financial report.

	General Fund	Capital Outlay	Special Ed.	Food Service	Drivers Ed	Private Purpose	Total
<b>Balance 6/1/22</b>	\$534,373.33	\$2,195,546.04	\$206,196.34	\$14,298.34	\$5,829.77	\$8,200.00	<b>\$2,964,443.82</b>
<b>Adjusting Entries</b>	\$290.00	\$0.00	\$0.00	\$14,491.19	\$0.00	\$0.00	\$14,781.19
<b>Receipts:</b>							
County Receipts	\$89,137.47	\$43,914.13	\$31,005.17				\$164,056.77
Pre-Schl Transportation	\$171.50						\$171.50
Donations/Transfer							\$0.00
Interest Earned	\$205.84						\$205.84
TV Station Rent	\$730.30						\$730.30
Miscellaneous	\$12,215.03		\$1,460.80				\$13,675.83
County Apportionment	\$602.51						\$602.51
State of SD-St Aid	\$49,511.00						\$49,511.00
Teacher/Mentor Grant	\$404.35						\$404.35
REAP	\$2,825.00						\$2,825.00
TITLE I	\$18,726.00						\$18,726.00
TITLE IV	\$2,842.00	\$6,249.00					\$9,091.00
ESSER II	\$11,828.00	\$25,356.00					\$37,184.00
ESSER III	\$257.00						\$257.00
Fresh Fruit&Veg Prgm	\$439.26						\$439.26
Federal Wetlands	\$1,656.59	\$1,519.24	\$1,073.58				\$4,249.41
Lunch Sales				-\$147.60			-\$147.60
State Lunch Reimb				\$208.86			\$208.86
SSO Lunch Reimb				\$6,666.70			\$6,666.70
Drivers Ed Fees					\$350.00		\$350.00
Scholarship Donations						\$1,500.00	\$1,500.00
Commodities/Donated				\$7,576.47			\$7,576.47
<b>Total Receipts</b>	<b>\$191,551.85</b>	<b>\$77,038.37</b>	<b>\$33,539.55</b>	<b>\$14,304.43</b>	<b>\$350.00</b>	<b>\$1,500.00</b>	<b>\$318,284.20</b>
<b>Disbursements:</b>							
Monthly Expenditures	\$362,537.56	\$6,252.53	\$87,837.80	\$29,739.03	\$4,505.73	\$700.00	\$491,572.65
<b>Balance 6/30/22</b>	<b>\$363,677.62</b>	<b>\$2,266,331.88</b>	<b>\$151,898.09</b>	<b>\$13,354.93</b>	<b>\$1,674.04</b>	<b>\$9,000.00</b>	<b>\$2,805,936.56</b>

  

Cash--checking #101	\$246,332.51	\$949,269.80	\$133,323.88	\$15,399.97	\$328.29	\$2,000.00	\$1,346,654.45
MMSavings #105	\$222,946.60	\$1,288,563.32	\$67,995.11	\$5,459.85	\$1,345.75	\$7,000.00	\$1,593,310.63
Petty Cash	\$200.00						\$200.00
Imprest & Prepd	\$17,192.00		\$1,568.00				\$18,760.00
<b>O/S Receivables</b>	<b>\$63,378.97</b>	<b>\$28,858.73</b>	<b>\$2,453.01</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$94,690.71</b>
<b>Less O/S Liabilities</b>	<b>\$186,372.46</b>	<b>\$359.97</b>	<b>\$53,441.91</b>	<b>\$7,504.89</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$247,679.23</b>
<b>Balance 6/30/22</b>	<b>\$363,677.62</b>	<b>\$2,266,331.88</b>	<b>\$151,898.09</b>	<b>\$13,354.93</b>	<b>\$1,674.04</b>	<b>\$9,000.00</b>	<b>\$2,805,936.56</b>

Trust & Agency Acct	
Acct Bal 5/31/22	\$38,259.52

Total Receipts	\$ 5,410.38
Total Disbursements	\$ 4,539.99
<b>Balance 6/30/22</b>	<b>\$39,129.91</b>

Action #9478: Motion by Hyland, seconded by Schiernbeck to approve the final FY2022 bills.

Fund Number	10	GENERAL FUND	
BUD'S CLEAN-UP SERVICE INC		Garbage	248.70
C&T Inc (dba Roto-Rooter)		Oldham - camera & jet mainline	445.00
CENTURY BUSINESS LEASING INC.		Copies	291.14
CITY OF OLDHAM		Sewer - Oldham	25.00
CONNECTING POINT, INC.		Network Support	2,686.40
DVL FIRE & SAFETY LLC		Annual Extinguisher Inspection	944.70
JOHNSON CONTROLS		Contactors/Circuit Boards	4,584.09
JOSH OLSON ELECTRIC, INC		Misc. Electrical Repairs	528.98
JOSTENS		Graduation Medals	132.84
KINGBROOK RURAL WATER SYSTEM, INC		Water - Oldham	44.00
LODGE AT DEADWOOD		Hotel - Principal Conference	298.00
MADISON DAILY LEADER		Publish Minutes & Audit	317.59
MCI		Long Distance Phone	117.81
MERLE'S STEAM CLEAN CARPET SERVICES, INC.		carpet, tile & grout cleaning	1,868.16
MID-AMERICAN ENERGY		Gas - Ramona	128.99
NORTHERN STATES POWER COMPANY, MINNESOTA		Electricity - Ramona	1,150.98
NORTHWESTERN ENERGY		Oldham - Gas	102.49
O-R CUSTODIAL ACCOUNT		Reimburse Imprest - addtl' June	923.05
REINICKE CONSTRUCTION, INC		Remove & Haul Bus Barn	3,200.00
SD DEPT. OF HEALTH		Nursing Services 4.4.22	22.40
SD TEACHER PLACEMENT		SY23 Membership	435.00
SHANE A. WAIKEL		Oldham - Mowing & Weeds @ \$105	735.00
TOWN OF RAMONA		Water - Ramona	254.00
			<u>19,484.32</u>
		Fund Number 10	19,484.32
Fund Number	21	CAPITAL OUTLAY FUND	
CENTURY BUSINESS LEASING INC.		Copier Lease	329.94
TIME MANAGEMENT SYSTEMS		Timeclock	30.03
			<u>359.97</u>
		Fund Number 21	359.97
Fund Number	22	SPECIAL EDUCATION FUND	
CHILDREN'S CARE HOSPITAL & SCHOOL		Tuition - May 2022	11,973.00
FLANDREAU SCHOOL DISTRICT		SpEd Director - June 2022	1,536.22
SD DEPT OF HUMAN SERVICES		HCBS - June 2022	17,970.45
VALIANT LIVING		Tuition - June 2022	2,576.70
			<u>34,056.37</u>
		Fund Number 22	34,056.37
Fund Number	51	FOOD SERVICE FUND	
GOTH ELECTRIC		Repairs - Compressor on Cooler	204.08
			<u>204.08</u>
		Fund Number 51	204.08
		Checking Account ID 1	54,104.74
<b>June Final P-Card</b>			
Fund Number	10	GENERAL FUND	
ALLEGRA		Class of 2020 Composite	33.60
AMAZON/SYNCB		supplies	203.44
AMERIC INN		TMG - Hotel (NB)	99.99
BROOKINGS LANDFILL		garbage disposal	96.00
BURGER KING		Principal Conference - Meal	11.16
CENEX GAS STATION		refill gas	217.52
COFFEECUP		refill gas	127.47
F.M. ACOUSTICAL TILE, INC.		Ceiling Tiles	302.40
HANDI-MART OF ARLINGTON		refill gas	134.56
HART RANCH GOLF COURSE		Practice - State Golf	79.72
HILLYARD INC.		custodial supplies	20.72
HOLIDAY STATIONSTORE #465		gas - suburban	68.64
KOLORWORKS PAINT & DEC. INC.		Paint supplies	242.59
LOWE'S		supplies	28.14
MENARDS - SIOUX FALLS		Ceiling Tiles	98.80
ONE STOP GAS STATION		refill gas	283.40
PAYPAL		charges cancelled	0.00
PIZZA RANCH		Lunch Meeting	41.63
RAPID CITY ELKS GOLF COURSE		Practice - State Golf	147.00
RAPID CITY GRANDSTAY RESIDENTIAL SUITES		State Golf - Hotel	2,254.00

US POSTAL SERVICE		postage	28.29	
WAL-MART		pesticide	<u>12.56</u>	
				Fund Number 10 4,531.63
Fund Number	21	CAPITAL OUTLAY FUND		
AMAZON/SYNCB		library books	15.28	
BARNES & NOBLE INC		library books	83.50	
LIBRARY STORE		refund - tax	(4.58)	
LOWE'S		Air Conditioners x 2	<u>638.00</u>	
				Fund Number 21 732.20
Fund Number	22	SPECIAL EDUCATION FUND		
AMAZON/SYNCB		library books	5.68	
			<u>5.68</u>	
				Fund Number 22 5.68
				Checking Account ID 1 5,269.51
Number	71	TRUST & AGENCY ACCOUNTS		
MEMORY BOOK CO/JOSTENS INC.		Yearbooks for 2021-2022	1,510.69	
			<u>1,510.69</u>	
				Fund Number 71 1,510.69
				Checking Account ID 7 1,510.69

Action #9479: Motion by Hanson, seconded by Henrichs to approve and adopt the following proposed supplemental budget for fund 53 and fund 76 to the 2021-2022 fiscal year.

<b>Fund 53</b>	<b>Other Enterprise Fund (Drivers Ed)</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Difference</b>
Appropriations				
3900-111	Certified Staff	\$4500	\$3850	- \$650
3900-319	Professional Services	\$600	\$400	- \$200
3900-424	Workbooks & Subscriptions	\$700	\$2350	+
				\$1650
			<b>Total Appropriations</b>	<b>\$ 800.00</b>
Means of Finance				
5100	Unobligated Cash			+ \$800
			<b>Total Means of Finance</b>	<b>\$ 800.00</b>
<b>Fund 76</b>	<b>Private Purpose Fund (Scholarship)</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Difference</b>
Appropriations				
4300-680	Scholarship Disbursement	\$100	\$400	+ \$300
			<b>Total Appropriations</b>	<b>\$ 300.00</b>
Means of Finance				
1920	Contributions and Donations	\$1900	\$2200	+ \$300
			<b>Total Means of Finance</b>	<b>\$ 300.00</b>

Action #9480: Motion by Hyland, seconded by Hanson to appoint Business Manager Johnson as acting President until election of the President and Vice President of the school board.

Action #9481: Motion by Hanson, seconded by Hageman to adjourn the meeting at 6:09PM.

At 6:10PM Business Manager Johnson established that a quorum was present and reconvened the meeting. Before calling for nominations for Board President, Business Manager Johnson gave the Oath of Office to Carrie Schiernbeck for 2-year term, LD Henrichs for 1-year term, and Brian Hanson for 3-year term.

Business Manager Johnson called for nominations for the President of the Oldham-Ramona School Board.

Action #9482: Motion by Hyland, seconded by Schiernbeck to nominate Lance Hageman for Board President. No other nominations were received.

Hageman then assumed the office of School Board President.

President Hageman then called for nominations for Board Vice President.

Action #9483: Motion by Hanson, seconded by Schiernbeck to nominate Lori Hyland for Board Vice President. No other nominations were received.

Action #9484: Motion by Hanson, seconded by Schiernbeck to designate Cassi Johnson as business manager.

Action #9485: Motion by Hyland, seconded by Hanson to designate First National Bank as the official depository of funds.

Action #9486: Motion by Schiernbeck, seconded by Henrichs to designate the Madison Daily Leader as the official newspaper.

Action #9487: Motion by Hyland, seconded by Hanson to establish regular school board meetings on the second Monday of each month at 6:00pm, with the meetings to be held at the Ramona School building room 114 unless alternate location is listed on the agenda.

Action #9488: Motion by Hyland, seconded by Schiernbeck to set the per diem rate at \$60.00 per meeting for board members and \$75.00 per meeting for Board President.

Action #9489: Motion by Hanson, seconded by Hyland to authorize membership with ASBSD.

Action #9490: President Hageman appointed Schiernbeck as the NESC delegate, with Hanson as the first alternate and Hyland as second alternate.

Action #9491: President Hageman appointed Hageman as the delegate to the Annual Delegate Assembly for ASBSD, and Hyland as the alternate.

Action #9492: President Hageman appointed Hageman and Henrichs to serve as the Board Representatives to the ORR Athletic Co-op Board.

Action #9493: President Hageman appointed Hyland and Hageman to serve as the Board Representatives on the Negotiations Committee.

No one present wished to address the school board.

Action #9494: Motion by Hyland, seconded by Schiernbeck to accept the conflict disclosure for Brian Hanson. Abstention: Hanson

Action #9495: Motion by Hanson, seconded by Hyland to accept the conflict disclosure for Cassi Johnson.

Action #9496: Motion by Hyland, seconded by Hanson to accept the conflict disclosure for Michael Fischer.

No NESC report.

Principal Johnson's report as follows: attended the Principal Convention in June, nominated for Region 2 Principal of the Year, working on handbook updates, planning a new staff training day.

AD Johnson's report as follows: contract offered through Rutland for junior high volleyball coach, the assistant track position is still open, the Sports Meeting will be held on August 2 at 6pm in Rutland, football practice begins August 4, Volleyball and Cross Country practices begin on August 11.

Business Manager Johnson's report as follows: working annual report and preparing for auditor visit on August 8-9; working with admin team to recruit and fill open positions; scheduling inspections and maintenance on vehicles; continuing to work through repairs from storm damage; discussed finding a similar trailer to replace the one damaged in the storm; Dakota 10 meeting/training on July 25 and August 9; and attended FEMA meeting on July 20; signed up for Leadership Academy.

Superintendent Fischer's report as follows: attended Superintendent Conference this week and was elected to the Executive Board of the state Superintendent group; working on updating handbooks and preparing for the start of the school year.

Action #9497: Motion by Henrichs, seconded by Hanson to accept the following consent agenda items:

- A. Pursuant to SDCL 6-1-10 the Board authorized the publication of FY2023 salaries as follows:  
**ADMINISTRATION:** Michael Fischer \$80,200 plus \$2790 extra duties; Cassi Johnson \$54,500 plus

\$2025 extra duties; Andrew Johnson \$64,015 plus \$6360 AD stipend.

**CERTIFIED STAFF:** Nicole Bottjen \$44,600 plus \$5395 extra duties; Carli Bunger \$41,500 plus \$3765 extra duties; Deanne DeRungs \$52,036; Anthony Fischer \$43,475; Maren Fischer \$24,080 plus \$6205 extra duties; Emily Graber \$42,025; Rebecca Hanson \$45,325 plus \$3361 extra duties and \$500 Natl Board Certification; Kim Hyland \$40,500 plus \$3442.50 extra duties; Lon Ihler \$48,393; Shelby Jungwirth \$41,200; Jane Kattke \$50,817 plus \$3847.50 extra duties; Dean Koster \$46,140; Nikki Larsen \$46,847; Breanne Mack \$45,500 plus \$1458 extra duties; Amber Misar \$45,075 plus \$1417.50 extra duties; Edward Smedsrud \$44,000 plus \$3765 extra duties; Kaylee Stratton \$44,825 plus \$4845 extra duties; Kelly Sullivan \$51,976; Chad Trigg \$46,040; Travis Wicks \$46,093.

**CLASSIFIED STAFF:** Brent Bickett \$3765 FB; Andy Borah \$19.30/hour; Anthony Fischer \$50.00/route; Danny Frisby-Griffin \$4315 XCC; Deann Hildebrandt \$16.00/hour; Tim Jager \$4845 extra duties; Jill Miklos \$14.25/hour; Sue Pederson \$14.50/hour; Cassie Schneider \$15.00/hour; Edward Smedsrud \$31.43/hour summer services; Zach Wicks \$15.00/hour.

- B. Authorized the continuation of existing funds or accounts and the establishment of any possible new accounts with the following authorized signers: Custodial\*\*\*\*38 Cassi Johnson, Kim Hyland, Michael Fischer; General Checking \*\*\*\*26 Cassi Johnson, Lance Hageman, Lori Hyland, Michael Fischer; General Savings MMDA \*\*\*\*\*15 Cassi Johnson, Lance Hageman, Lori Hyland, Michael Fischer.
- C. Appointed Business Manager as the custodian of school district funds.
- D. Appointed Business Manager to invest school district funds.
- E. Authorized Vice President to sign checks in the absence of the President.
- F. Appointed Rodney Freeman as the school district's legal counsel for SY2023 and KSB School Law, P.C. as secondary legal counsel for emergency purposes.
- G. Designated Principal Johnson as the Truant Officer.
- H. Designated Superintendent Fischer as the Open Enrollment Official.
- I. Appointed Superintendent Fischer as Compliance Officer for Rehabilitation Act Section 504, Americans with Disabilities, and Age Discrimination Act
- J. Appointed Dan Duenwald as Asbestos Compliance Officer.
- K. Designate the Business Manager as the Title IX Coordinator.
- L. Authorized Superintendent to close school in emergency situations and in case of inclement weather.
- M. Appointed Business Manager and Superintendent to administer School Lunch Program.
- N. Appointed Superintendent Fischer to direct Federal programs.
- O. Acknowledged the asbestos notification.
- P. Adopted district policies.
- Q. Established rates for travel, lodging and mileage expenses for staff as follows: In-State Breakfast \$6, Lunch \$14, Dinner \$20; Out-of-State Breakfast \$10, Lunch \$18, Dinner \$28; mileage reimbursement is \$0.42/mile; lodging rate is actual rate.
- R. Approved activity ticket prices for SY23 as follows: Single Game – Student \$3, Adult \$5; Double-header – Student \$4, Adult \$6; Season Pass – Student \$15, Adult \$40, Family \$90.
- S. Set Business Manager bond at \$50,000 and Administrative Assistant bond at \$25,000.

Action #9498: Motion by Hyland, seconded by Hanson to approve July bills.

Fund Number	10	GENERAL FUND	
ALLIANCE COMMUNICATIONS		Phone	185.00
CENTURY BUSINESS LEASING INC.		Copies	77.87
COOKS WASTE PAPER & RECYCLING, INC		Roll-off Delivery	69.18
ESGI, LLC		12mo license	290.00
GENERATION GENIUS, INC		SY23 License	897.50
HOUGHTON-MIFFLIN CO.		Go Math workbooks	2,796.16
INNOVATIVE OFFICE SOLUTIONS LLC		classroom supplies	1,193.62
KUNDERT-WILLIAMS INSURANCE AGENCY		Insurance and Bonds	51,068.30
MADISON DAILY LEADER		Subscription Renewal	142.40
NASSP/NHS		NHS Membership SY23	385.00
OTTERTAIL POWER CO.		Electricity - Oldham	146.53
PROSTROLLO AUTO MALL		Car - oil change	65.75
RENAISSANCE LEARNING, INC.		AR & Star Subscriptions	2,974.00

SASD		Leadership Academy - CJ	700.00	
TEACHER INNOVATIONS INC/PLANBOOK.COM		12mo Subscription	<u>270.00</u>	
			Fund Number 10	61,261.31
Checking Account ID	1	Fund Number	21	CAPITAL OUTLAY FUND
CENTURY BUSINESS LEASING INC.		Copier Lease	329.94	
IMAGINE LEARNING, LLC		Odysseyware - SLC	5,806.50	
REINICKE CONSTRUCTION, INC		Crushed Asphalt for Bus Barn Parking Lot	1,027.20	
RUTLAND SCHOOL DISTRICT		GBB Jerseys	<u>1,999.10</u>	
			Fund Number 21	9,162.74
Checking Account ID	1	Fund Number	22	SPECIAL EDUCATION FUND
INNOVATIVE OFFICE SOLUTIONS LLC		classroom supplies	166.99	
KUNDERT-WILLIAMS INSURANCE AGENCY		Insurance	<u>577.00</u>	
			Fund Number 22	743.99
Checking Account ID	1	Fund Number	51	FOOD SERVICE FUND
KUNDERT-WILLIAMS INSURANCE AGENCY		Insurance and Bonds	<u>179.00</u>	
			Fund Number 51	179.00
Checking Account ID	1	Fund Number	53	ENTERPRISE FUNDS-- DRIVERS ED
PROSTROLLO AUTO MALL		Car - remove brake	<u>89.95</u>	
			Fund Number 53	89.95
			Checking Account ID 1	71,436.99

**July pcard bills**

Fund Number	10	GENERAL FUND		
ADOBE		Adobe trial	15.66	
AMAZON/SYNCB		supplies	80.18	
NSU		Band/Choir Institute	168.29	
TEACHER SYNERGY, LLC		workbooks	578.80	
ZANER-BLOSER		workbooks	<u>382.59</u>	
			Fund Number 10	1,225.52
			Checking Account ID 1	1,225.52

Action #9499: Motion by Henrichs, seconded by Hanson to approve 2022-2023 SPED Comprehensive Plan.

Action #9500: Motion by Schiernbeck, seconded by Hyland to approve .52FTE contract for Maren Fischer as JH English/SS teacher.

Action #9501: Motion by Hyland, seconded by Schiernbeck to approve Rebecca Hanson as Prom Advisor. Abstention: Hanson

Action #9502: Motion by Hanson, seconded by Schiernbeck to approve Kim Hyland's amended contract as PK-12 Music Teacher with Music Extra Duties and Student Council.

Action #9503: Motion by Hyland, seconded by Henrichs, to approve Deanne DeRungs amended contract as .44 FTE Pre-School and .56 FTE JH/HS SPED Teacher.

Action #9504: Motion by Hanson, seconded by Hyland to approve resignation of Sarah Dean as Special Education Para.

Action #9505: Motion by Henrichs, seconded by Hanson to approve resignation of Cara Bender as Assistant Cook.

Action #9506: Motion by Hyland, seconded by Schiernbeck to approve bus pick-up location for the Madison School District.

Action #9507: Motion by Henrichs, seconded by Hanson to approve property declared for surplus according to SDCL 6-13-1. Property for surplus valued under \$500.00 includes: 2-air conditioners, 3-student desks, tv stand/desk, and 2-popcorn machines.

Action #9508: Motion by Hyland, seconded by Schiernbeck to implement a 10-point grading scale for grades 2-12 beginning 2022-2023 school year.

Action #9509: Motion by Hyland, seconded by Schiernbeck to approve quote for chemical disposal from Tradebe in the estimated amount of \$11,697.29.

Superintendent Fischer provided a facility update. The board provided feedback on bus barn

specs. Roto-Rooter made a visit to the Oldham gym to jet out the line and ran a camera to ensure lines were clear. Admin is still waiting on a quote from ABC and Midwest Glass regarding additional repairs and maintenance in Oldham. Repairs still need to be made to the crows nest, storage shed and recycle shed.

Action #9510: Motion by Hyland, seconded by Schiernbeck to enter into executive session at 8:00PM to discuss Personnel per SDCL 1-25-2 (1) and Negotiations per SDCL 1-25-2 (4).

President Hageman declared the board out of Executive Session at 8:51PM.

Action #9511: Motion by Hyland, seconded by Hanson to set the following hourly rates: Bus Route Drive w/ CDL \$50.00/route, w/o CDL \$45.00/route, multi-route \$70.00/route; Substitute Teacher \$120.00/day or \$60.00/half day; Long-term Substitute Teacher \$140.00/day; secretary sub \$12.00/hour; sub para \$12.00/hour; sub food service \$12.00/hour; sub custodian \$12.50/hour; long-term hourly sub additional \$0.50/hour; Activity Bus Driver non-coach \$14.00/hour or coach \$14.00/hour drive-time only; Practice Bus Driver non-coach \$14.00/hour, coach w/CDL \$20/day, coach w/o CDL \$10/day.

Action #9512: Motion by Schiernbeck, seconded by Henrichs to offer insurance to classified staff working more than 30 hours/week. The school will contribute up to \$580.00/month towards school-sponsored health insurance or up to \$150.00/month towards dental, vision or Aflac.

Action #9513: Motion by Hyland, seconded by Hanson to identify the following starting rates for hiring classified staff: \$13.75/hour for classroom para/aide; \$14.25/hour for special education para; \$16.00/hour for E-Mentor; \$15.50/hour for Head Cook; \$14.25/hour for Assistant Cook; \$19.00/hour for Head Custodian; \$15.00/hour for custodians; and \$16.50/hour for Administrative Assistants. The board then approved amending contracts to align with the starting rates (Deann Hildebrandt and Zach Wicks) and amend contracts to ensure that staff that have been with the district earn at least \$0.50 more than the identified starting rate (Cassie Schneider).

Action #9514: Motion by Hanson, seconded by Henrichs to establish guidelines in regards to leave time for classified staff as follows:

**SICK LEAVE** (accumulative to 25 days): >30hrs/week=10 days; <30hrs/week=8 days.

**PERSONAL LEAVE FULL-TIME YEAR-ROUND** (non-accumulative): >5yrs with district=15 days; <5 years with district=10 days.

**PERSONAL LEAVE YEAR-ROUND** (non-accumulative): >5yrs with district=10 days; <5yrs with district=5 days.

**PERSONAL LEAVE SCHOOL-YEAR ONLY** (non-accumulative): >5yrs with district can use up to 3 days of sick leave as personal days; <5 years with district can use up to 2 days of sick leave as personal days; additional days may be taken unpaid with administrative approval.

**FUNERAL LEAVE** (non-accumulative): up to 3 days for immediate family.

The board discussed Open House on August 10<sup>th</sup>.

The next regular board meeting is scheduled for Monday, August 8 at 6PM.

Action #9515: Motion by Hanson, seconded by Hyland to adjourn the meeting at 9:00PM.

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Cassi Johnson, Business Manager

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Lance Hageman, Board President

Published once at the total approximate cost of \$\_\_\_\_\_.