

Regular School Board Meeting
Oldham-Ramona School Dist 39-5
July 13, 2015

The Oldham-Ramona School District Board of Education met in regular session at 7:00 p.m. at the school. Present were Lisa Beyer, Jay Hojer, Brian Hanson, Lance Hageman, and Mike Matson. Others present were Mike Fischer, Deanne DeRungs, Supt Tom Ludens, and Business Manager GayLynn Hagemann. Chairman Beyer, who established a quorum was present, called the meeting to order. Unless noted all motions were unanimous.

The budget hearing was held for FY2016.

Incumbent board member Lance Hageman took the oath of office. Lisa Beyer and Mike Matson will remain in office until the board nominates someone to take their positions on the board.

Action #5001: Motion by Hanson to nominate Lance Hageman as school board president.

Action #5002: Motion by Matson, seconded by Hanson to nominate Jay Hojer as school board vice-president.

Action #5003: Motion by Hanson, seconded by Beyer to designate GayLynn Hagemann as the business manager. Action #5004: Motion by Hojer, seconded by Matson to designate the American State Bank as the official depository for school funds.

Action #5005: Motion by Beyer, seconded by Hojer to designate official time and location of regular board meetings as the second Monday of each month at 7:00 p.m. in the O-R School Multi-Purpose Room.

Action #5006: Motion by Matson, seconded by Hanson to designate official newspaper as the Madison Daily Leader.

Action #5007: Motion by Beyer, seconded by Hanson to set the per diem for board members at \$50.00 per meeting and \$65.00 for Board President.

Action #5008: Motion by Matson, seconded by Beyer to designate Rodney Freeman as the School Attorney.

Action #5009: Motion by Hojer, seconded by Beyer to authorize membership in the Association of School Boards of SD.

Board member Hageman was appointed to serve as the delegate to the Annual Delegate Assembly for Associated School Boards of SD and Hojer to serve as the alternate.

Action #5010: Motion by Beyer, seconded by Matson to approve the agenda.

Action #5011: Motion by Hojer, seconded by Matson to approve the following consent agenda items:

- A. Minutes of the June 9, 2014 board meeting.
- B. June 30 financial reports.
- C. Bills for June 30 to end the year and also bills for July 13.
- D. Authorize the continuation of existing funds or accounts and the establishment of any possible new accounts.
- E. Authorize Vice-President to sign checks in absence of the President.
- F. Set bond for business manager and other employees - \$50,000 for business manager & \$25,000 for secretary.
- G. Acknowledgement of Asbestos Notification.
- H. Designate the Superintendent as the Truant Officer.
- I. Appoint the Superintendent as Compliance officer for: Title IX; Rehabilitation Act Section 504; Americans with Disabilities; Age Discrimination Act; and Asbestos.
- J. Authorize the Superintendent to close school in emergency situations and in case of inclement weather.

- K. Appoint Business Manager & Superintendent to Administer School Lunch Program.
- L. Appoint Superintendent to direct Federal Programs.
- M. Name Prairie Lakes Educational Cooperative Delegate as Hanson & Alternate as Hageman.
- N. Adoption of District Policies.

O. Approval of Rates for Travel Expenses for Staff:

<u>Meal</u>	<u>In State Rates</u>	<u>Out of State Rates</u>
Breakfast	\$6.00	\$10.00
Lunch	\$11.00	\$14.00
Dinner	\$15.00	\$21.00

Note: Meals will only be paid when overnight trip is involved. (IRS Rules)

Per Mile Rate = \$0.42/mile

P./Set meal prices:	<u>K-6</u>	<u>7-12</u>	<u>Adult</u>
Reduced Breakfast	.30	.30	
Full Breakfast	1.10	1.10	1.60
Reduced Lunch	.40	.40	
Full Lunch	2.05	2.45	2.95
Extra Milk	.25	.25	.25
Seconds	.50	.50	

Q./Set Admission Rates, per co-op agreement:

	<u>Single</u>	<u>Season</u>
Adult	\$ 5.00	\$ 30.00
Student	\$ 3.00	\$ 10.00
Seniors Citizen (62yrs+)		In district~~Free w/Season Pass
Family Pass(immediate family only)		\$ 75.00

R. Set Substitute Teacher Salaries: Certified & Non-Certified \$80.00/day

Long-Term Service: over ten consecutive days in same classroom (begins 11th day) add'l \$20/day.

S. Approval of Delta Dental monthly insurance rates for 2015-16: single \$49.14 and family \$132.82.

T. Approval of Vision Services Plan (VSP) monthly insurance rates for 2015-16: single \$9.82 and family \$21.14.

Bills for payment June 30, 2015:

General Fund

Ace Hardware	Supplies	124.74
Brian Hanson	Mileage	18.50
GayLynn Hagemann	Mileage	96.20
Home Service Water Cond.	Salt	81.70
Imprest Fund	Reimb	14.00
Jay Hojer	Mileage	77.70
Kolorworks Paint & Dec.	Supplies	663.39
Lance Hageman	Mileage	42.18
Lowe's	Supplies	43.86
Madison Daily Leader	Publishing	84.10
Mike Matson	Mileage	11.10
Paul Fischer	Mow/Trim Trees/Spray	550.00
Perma-Bound	Library Books	33.75
Petty Cash	Postage/Reimb	20.32
Prairie Lakes Ed. Coop	Purchased Services	93.73
Pro-Build	Supplies	196.80
Rutland School District	Track- Entry Fees,Plaque	56.13
SD Unemployment Ins. Division	Qtrly Unempl Ins Premium	1,714.42

Shane Waikel	Mowing @ Oldham/Supplies	1,230.55
Shopko	Supplies	19.96
Tom Ludens	Reimb Supplies	79.84

Capital Outlay Fund

Alliance Communications	Phone Service	194.84
AT&T Mobility	Supt Cell Phone & New Phone	245.11
Bud's Clean-Up Service	Garbage Service	196.12
Century Business Leasing	Lease Color Copiers--1 Mo.	630.81
City Of Oldham	Water/Sewer	32.00
F & M Oil	Bus Tires	1,736.00
Hillyard	Backpack Vacuum	390.00
MCI	Long Distance	58.20
Mid-American Energy	Heat-Ramona	96.45
Northwestern Energy	Heat-Oldham	68.89
NSP Xcel Energy	Electricity-Ramona	1,020.52
Ottertail Power Co.	Electricity-Oldham	108.52
Time Management Systems	Payroll Software	30.96
Town Of Ramona	Water/Sewer	178.50

Special Education Fund

Flandreau School District	SpEd Director Fees--1 Mo.	1,798.87
Kim Hyland	Background Check/Mileage	71.38
Madison Community Hospital	OT & PT/Speech Asst	2,194.58
Prairie Lakes Ed. Coop	Purchased Services	2,302.27

Food Service Fund

Spring Lake Colony	Contracted Meals	3,697.10
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Enterprise Funds--ASP & Drivers Ed

F & M OIL	Driver's Ed Gas	156.05
Prostrollo Auto Mall	Remove Driver's Ed Brake	129.73

Bills for payment in July:

General Fund

Area II Superintendents	Dues	150.00
ASBSD	Dues	757.07
Best Batt.Com	Supplies	22.00
Brookings Register	Subscription	85.12
Grizzly Industrial	Supplies	26.94
Hillyard	Custodial Supplies	2,052.24
Kundert-Williams Ins. Agency	Secr & Bus Mgr Bonds	275.00
McGraw-Hill School Educ Holdings	Workbooks	168.45
NASSP/NHS	Chapter Renewal in NHS	385.00
Prostrollo Auto Mall	Suburban-Oil Chg	37.20
Renneberg Hardwoods	Supplies	1,453.68
SASD	Membership Dues	1,107.00
SD United Schools Assoc	Coalition Of Small Schools	450.00
Stan Houston Equip	Repair Sander	45.25
Technology&Innovations In Educ	Dues	600.00
US Postal Service	Supplies-Stamped Envelopes	1,126.05

Capital Outlay Fund

Amert Construction	Sidewalk For Elem	4,384.00
Apple Inc.	2 iPads--SpEd	1,158.00
Connecting Point	7 DVD Writers	735.00
First National Bank	Interest Pmt On Capital Outlay	12,941.25
Midwest Leasing/Northland Financ.	Certif's	
	Lease 55ct Fijitsu Computers-4yrs/	20,273.00
	Pmt#2	
Ottertail Power Co.	Electricity-Oldham	55.35
Spring Lake Colony	Schl Building Lease Pmt #4	7,000.00

Visual Apex

Techn--Portable Projector Screen 259.00

Special Education Fund

M.O.R.E. Group Supplies 400.00
 Technology&Innovations In Educ Dues 240.00

Food Service Fund

Myoncore.Com Subscription 1,200.00

	General	Capital	Special	Pension	Food	ASP &
	Fund	Outlay	Ed.		Service	Drivers Ed
Balance 6/01/15	\$702,499.62	\$383,505.52	\$276,932.87	\$166,063.10	\$38,620.48	\$1,308.15
Receipts:						
County Receipts	\$66,405.60	\$44,702.92	\$21,052.56	\$4,424.36		
Interest Earned	\$271.32					
Fed. Lunch Reimb					\$8,619.26	
Lunch/Milk Ticket Rev					\$756.20	
Admissions	\$64.26					\$0.00
Pre-School Donations	\$0.00					
Pre-Schl Transportation	\$135.00					
Miscellaneous	\$393.74		\$0.00		\$0.00	\$0.00
State of SD-St Aid	\$22,161.00					
Sioux Valley TV	\$600.00					
State-Fresh Fruit&Veg Prgm	\$217.22					
State-Grant-REAP	\$21,706.00					
Qtrly Medicaid Admin	\$619.91		\$70.00			
Total Receipts	\$112,574.05	\$44,702.92	\$21,122.56	\$4,424.36	\$9,375.46	\$0.00
Disbursements:						
Accts. Payable	\$13,542.85	\$13,989.96	\$11,698.61		\$8,624.83	\$425.55
Payroll	\$100,423.42		\$16,914.65		\$3,695.78	\$2,441.58
Total Disbursmts	\$113,966.27	\$13,989.96	\$28,613.26	\$0.00	\$12,320.61	\$2,867.13
Balance 6/30/15	\$701,107.40	\$414,218.48	\$269,442.17	\$170,487.46	\$35,675.33	-\$1,558.98
Trust & Agency Acct						
Balance 6/01/15	\$24,962.43					
Total Receipts	\$13,426.83					
Total Disbursmnts	\$14,689.38					
Balance 6/30/15	\$23,699.88					

Action #5012: Motion by Beyer, seconded by Hanson to approve the following budget amendment, Contingency Transfers, and Supplemental Budget Changes to the 2014-15 budget.

Budget amendment for Driver's Education:

General Fund-transfer out \$965.19
 Driver's Ed-transfer in \$965.19

Budget amendment for After School Program:

General Fund-transfer out \$593.01
 After School Program-transfer in \$593.01

Contingency Transfers:General Fund

Appropriations:

Music Program—substitutes	\$2,342.05
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Means of Finance:

Contingencies—misc objects	\$2,342.05
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Supplemental Budget Changes:Capital Outlay Fund

Appropriations:

Payment—Refund Debt Escrow Agent	\$1,335,000.00
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Debt Service—Fees	\$16,428.04
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Means of Finance:

Funds held by Escrow Agent	\$1,351,428.04
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Special Ed Fund

Appropriations:

Speech Pathology Service—Purchased Services	\$17,077.55
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Programs—Students with Mild to Moderate Disabilities	\$4,985.75
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Means of Finance:

Surplus Funds	\$22,063.30
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Action #5013: Motion by Hojer, seconded by Matson to issue the "Food Service Management Contract" with Spring Lake Colony using the previous meal rates.

Action #5014: Motion by Hanson, seconded by Beyer to approve open enrollment applications. Applications: 2016-9, 2016-10, 2016-11, 2016-12.

Action #5015: Motion by Hojer, seconded by Beyer to accept the resignation of Shelly Pitts, Special Ed Aide, with regret.

Action #5016: Motion by Matson, seconded by Hanson to declare a laminator and two typewriters as surplus property with no value for disposal.

The board reviewed proposed changes to the "Student Handbooks." The past due/negative student lunch accounts were also discussed. According to the current policy, student meals are to be pre-paid. As of June 30 the total of the negative school lunch accounts is at -\$3,500. Policy changes will be addressed at the August board meeting.

Action #5017: Motion by Matson, seconded by Beyer to accept the proposal from CJ Lembcke Construction for the installation of three bus barn overhead insulated doors according to his proposal, \$8,630.

Action #5018: Motion by Hojer, seconded by Matson to approve/review the following policies: Policy ABAA—Parent Involvement; Policy ABAA_R—Parent Involvement Guidelines Title I; Policy AC—Equal Opportunity/Non-Discrimination; and Policy AFF—Complaint Policy for Federal Programs.

The Prairie Lakes Educational Co-op report was given by Hageman.

The board heard Superintendent Ludens' report. The ASBSD/SASD Joint Convention is August 6-7 in Sioux Falls. Some of the items discussed were the need for: two Special Ed aides, Industrial Arts teacher, PE teacher, assistant

cook, bus route drivers, and activity bus drivers. The school open house for students and parents will be Monday, August 17 from 5:00-7:00 p.m.

The next regular meeting of the board is scheduled for Monday, August 10, 2015 at 7:00 p.m. in the multi-purpose room.

Action #5019: Motion by Hanson, seconded by Matson to adjourn at 8:13 p.m.

GayLynn Hagemann, Business Manager

Lance Hageman, Board President

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