

**Regular School Board Meeting
Oldham-Ramona School Dist 39-5
July 19, 2017**

The Oldham-Ramona School District Board of Education met in regular session at 7:00 p.m. at the school. Present were Lance Hageman, Brian Hanson, Jay Hojer, Bryan Jatton, and Mike Matson. Others present were: Danny & Connie Frisby-Griffin, Lori Hyland, David Askins, Principal Andrew Johnson, Superintendent Michael Fischer, and Business Manager GayLynn Hagemann. Chairman Hageman, who established a quorum was present, called the meeting to order. Unless noted all motions were unanimous.

Action #8001: Motion by Hojer, seconded by Matson to adopt the agenda as presented.

The budget hearing was held for FY2018.

Action #8002: Motion by Hojer, seconded by Jatton to approve the 2017-18 budget as presented.

Action #8003: Motion by Hanson, seconded by Matson to approve the 2017-18 tax request dollar amounts as needed per the approved budget.

Action #8004: Motion by Matson, seconded by Hanson to adjourn at 7:18 p.m.

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Action #8005: Motion by Hanson, seconded by Jatton to approve the agenda as amended.

Action #8006: Motion by Matson, seconded by Hojer to approve the minutes of the June 12 meeting as presented.

Action #8007: Motion by Hojer, seconded by Jatton to approve the June financial reports.

	General	Capital	Special	Pension	Food	ASP & Drivers Ed
	Fund	Outlay	Ed.		Service	
Balance 6/01/17	\$775,451.92	\$756,881.19	\$324,923.00	\$157,348.00	\$40,176.78	\$3,606.85
Receipts:						
County Receipts	\$61,779.47	\$64,860.42	\$19,054.86	\$0.00		
Interest Earned	\$305.84					
Fed. Lunch Reimb					\$9,234.65	
Lunch/Milk Ticket Rev					\$842.85	
Pmts FY16 Lunch Tickets					\$2.95	
State-Proration of Lunch Meals					\$444.48	
Admissions	\$95.17					\$25.00

Pre-Schl Transportation	\$190.00					
Miscellaneous	\$191.94	\$0.00	\$0.00		\$0.00	\$0.00
State of SD-St Aid	\$46,407.00					
Sioux Valley TV/Speed Connct	\$618.00					
State-Fresh Fruit&Veg Prgm	\$747.09					
State--Title/REAP grants	\$34,790.00					
State-IDEA 611 & 619 grants			\$38,297.00			
Rutland Schl-coach salaries	\$4,969.74					
Total Receipts	\$150,094.25	\$64,860.42	\$57,351.86	\$0.00	\$10,524.93	\$25.00
Disbursements:						
Accts. Payable	\$21,248.00	\$54,146.46	\$15,292.12		\$10,383.19	\$27.34
Payroll	\$128,532.81		\$17,503.85		\$4,807.24	\$2,723.42
Total Disbursmts	\$149,780.81	\$54,146.46	\$32,795.97	\$0.00	\$15,190.43	\$2,750.76
Balance 6/30/17	\$775,765.36	\$767,595.15	\$349,478.89	\$157,348.00	\$35,511.28	\$881.09
Trust & Agency Acct						
Balance 6/01/17	\$24,831.46					
Total Receipts	\$13,579.58					
Total Disbursmnts	\$14,409.11					
Balance 6/30/2017	\$24,001.93					

Action #8008: Motion by Hojer, seconded by Matson to approve the following bills for payment as of June 30 to end the 2016-17 school year:

General Fund

A & M Products	Supplies	55.50
Ace Hardware	Supplies	324.69
Alliance Communications	Phone Service	262.94
AT&T Mobility	Supt Cell Phone	94.38
Bud's Clean-Up Service	Garbage Service	208.06
City Of Oldham	Water/Sewer	33.20
Dakota Sports	Supplies	291.15
F & M Oil	Gas/Fuel	136.16
Gary's Lock & Key	Service/Repair	234.00
GayLynn Hagemann	Mileage	54.60
Hillyard	Supplies	137.08
Home Service Water Cond.	Salt	66.56
Horizon Health Care	Bus Driver Physical	203.00
Imprest Fund	Reimb	69.80
Interstate All Battery Cntr	Supplies	68.00
John Green Art Studio	Supplies	240.00
Kolorworks Paint & Dec.	Supplies	714.45
M.O.R.E. Group	Script Cards	500.00
Madison Daily Leader	Publishing/Subscription	189.53
MCI	Long Distance	59.65
Menards	Supplies	335.30
Mid-American Energy	Heat-Ramona	135.95
Northwestern Energy	Heat-Oldham	65.72
NSP Xcel Energy	Electricity-Ramona	1,265.97
Ottertail Power Co.	Electricity-Oldham	72.32
Petty Cash	Postage/Reimb	28.98
Prairie Lakes Ed. Coop	Purchased Services	125.85

Prostrollo Auto Mall	Repairs	142.88
Rutland School Dist	Re-Certify FB Helmets, Etc	321.06
SD Dept. Of Health	County Health Nurse Services	272.00
SD Unemployment Ins. Division	2nd Qtr 2017 Unempl Tax	1,247.31
Shane Waikel	Mowing @ Oldham 2 Mo.	945.00
Tom Ludens	Mileage	393.12
Town Of Ramona	Water/Sewer	179.00
Travis Wicks	Grad Credit	120.00
<u>Capital Outlay Fund</u>		
Apex Structural Design	Designed Wall Reinforcement Drawings	3,000.00
Jerry Bickett & Sons	Removed Tree @ Oldham Gym	510.00
Office Peeps	Supplies/Equip	225.89
Perma-Bound	Library Books	844.76
Software Unlimited	Software Maint	3,400.00
Time Management Systems	Payroll Software	31.80
<u>Special Education Fund</u>		
F & M Oil	Gas/Fuel	408.48
Flandreau School Dist	SpEd Director Fees--1 Mo & Payables	3,992.09
Madison Comm Hospital/Regional Health	OT & PT	575.98
Prairie Lakes Ed. Coop	Purchased Services	2,837.20
Sunshine Foods	Food/Supplies	24.55
<u>Food Service Fund</u>		
Spring Lake Colony	Contracted Meals	4,291.00

Action #8009: Motion by Hojer, seconded by Hanson to approve the following contingency transfers to end FY2017.

Contingency Transfers:

General Fund

Appropriations:

Board of Ed-legal services	\$1,549.94
Office of the Principal-health ins.	\$500.88

Means of Finance:

Contingencies-misc objects	\$2,050.82
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Jay Hojer, school board member elected without opposition in May to a three-year term, and Lori Hyland, school board member elected without opposition in May to a three-year term, took the oath of office.

Business Manager Hagemann called for nominations for board president.

Action #8010: Motion by Hanson, seconded by Jatton to nominate Lance Hageman for President.

Action #8011: Motion by Hanson, seconded by Jatton that nominations cease for board president.

Lance Hageman was elected board President.

President Hageman called for nominations for board vice-president.

Action #8012: Motion by Hanson, seconded by Hyland to nominate Jay Hojer as vice president.

Action #8013: Motion by Hanson, seconded by Jatton that nominations cease for vice-president.

Jay Hojer was elected board vice-president.

Action #8014: Motion by Hojer, seconded by Jatton to designate GayLynn Hagemann as the business manager.

Action #8015: Motion by Hanson, seconded by Hojer to designate the official depositories as First American State Bank for district funds, Farmers and Merchants (branch of First National Bank-Huron) for payroll/direct deposit), First National Bank (Sioux Falls) for debt service payments on the Capital Outlay Certificates.

Action #8016: Motion by Jatton, seconded by Hyland to designate official newspaper as the Madison Daily Leader.

Action #8017: Motion by Hanson, seconded by Jatton to establish regular school board meetings on the second Monday of each month at 7:00 p.m., with the meetings to be held in the O-R School Multi-Purpose Room unless an alternate location is listed on the agenda.

Action #8018: Motion by Hojer, seconded by Hanson to set the per diem for board members at \$50.00 per meeting and \$65.00 for Board President.

Action #8019: Motion by Hyland, seconded by Hanson to authorize membership in the Association of School Boards of South Dakota.

Action #8020: Motion by Hojer, seconded by Jatton to appoint Hanson as the delegate and Hageman as the alternate to the Prairie Lakes Educational Cooperative.

Action #8021: Motion by Hyland, seconded by Hanson to appoint Hageman to serve as the delegate to the Annual Delegate Assembly for Associated School Boards of SD and Hojer to serve as the alternate.

Conflicts Disclosure statements were reviewed by the board for Michael Fischer and Brian Hanson. These will be kept on file.

Action #8022: Motion by Matson, seconded by Hanson to approve the following consent agenda items:

- A. Payment of the July 19 bills as listed below.
- B. The personnel report—to accept resignations from Victoria Salmonson, Ron & Carol Swier; new employment contracts for Jackie (Danny) Frisby-Griffin as assistant boys basketball coach and Corey Jans as assistant football coach; and contract amendments for Kim Hyland as secretary and Sue Pederson for additional hours on her contract.
- C. Authorize to publish FY2017-18 salaries.
- D. Authorize the continuation of existing funds or accounts and the establishment of any possible new accounts.
- E. Appoint business manager as custodian of school district funds.
- F. Appoint business manager to invest school district funds.
- G. Authorize Vice-President to sign checks in absence of the President.
- H. Appoint Rodney Freeman as the school district's legal counsel.
- I. Designate the superintendent as the truant officer.
- J. Appoint the superintendent as compliance officer for: Title IX; Rehabilitation Act Section 504; Americans with Disabilities; Age Discrimination Act; and Asbestos.
- K. Authorize the superintendent to close school in emergency situations and in case of inclement weather.
- L. Appoint business manager & superintendent to administer school lunch program.
- M. Appoint superintendent to direct federal programs.
- N. Acknowledgement of Asbestos Notification.
- O. Adoption of district policies.
- P. Approval of Rates for Travel Expenses for Staff:

<u>Meal</u>	<u>In State Rates</u>	<u>Out of State Rates</u>
Breakfast	\$6.00	\$10.00
Lunch	\$11.00	\$14.00
Dinner	\$15.00	\$21.00

Note: Meals will only be paid when overnight trip is involved. (IRS Rules)

Per Mile Rate = \$0.42/mile

Lodging Rate = actual rate.

R./Set meal prices:	<u>K-6</u>	<u>7-12</u>	<u>Adult</u>
Reduced Breakfast	.30	.30	
Full Breakfast	1.25	1.25	1.75
Reduced Lunch	.40	.40	
Full Lunch	2.45	2.45	3.25
Extra Milk	.25	.25	.25
Seconds	.75	.75	.75

S./Set Admission Rates, per co-op agreement:

	<u>Single</u>	<u>Season</u>
Adult	\$ 5.00	\$ 30.00
Student	\$ 3.00	\$ 10.00
Seniors Citizen (62yrs+ and local)		In district~~Free w/Season Pass
Family Pass(immediate family only)		\$ 75.00

T. Set Substitute Teacher Salaries: Certified & Non-Certified \$85.00/day
 Long-Term Service: over ten consecutive days in same classroom (begins 11th day) add'l \$20/day.

U. Approval of Delta Dental monthly insurance rates for 2017-18 (beginning Sept 1): single \$50.22, employee/spouse \$110.38, employee/children \$120.60, and family \$144.10.

V. Approval of Vision Services Plan (VSP) monthly insurance rates for 2017-18 (beginning July 1): single \$8.04, employee/spouse \$16.08, employee/children \$17.20, and family \$27.48.

Bills for payment as of July 19:

General Fund

Andrew Johnson	Mileage/Meals	180.05
ASBSD	Dues	782.03
Hamlin School District	Buy Out Admin Contract- A Johnson	250.00
Kundert-Williams Ins. Agency	2017-18 Liability Ins	39,598.21
Madison Daily Leader	Publishing/Subscription	155.46
McLeod's	Supplies	118.53
NASSP/NHS	NHS Chapter Renewal	385.00
Nobelus	Supplies	319.17
SASD	Membership Dues	1,462.00
SD Teacher Placement	Dues	420.00
SD United Schools Assoc	Coalition Of Small Schools-Dues	450.00
Technology&Innovations In Educ	Dues	600.00
US Postal Service	Supplies-Stamped Envelopes	1,670.25

Capital Outlay Fund

Amert Construction	Installed Reinforcement Beams	63,726.00
Century Business Leasing	Lease Color Copiers--2 Mo	1,261.62
First National Bank	Pmt On Capital Outlay Certif's	11,760.00
Midwest Leasing/Northland Financial	Lease 55ct Fijitsu Computers-4yrs/ Pmt#4	20,274.00
Rutland School Dist	Re-Certify FB Helmets, Etc	1,468.37
SHI	Computer/Technology Software	2,075.27

Special Education Fund

Kundert-Williams Ins. Agency	2017-18 Liability Ins	4,000.00
Madison Central School Dist	Professional Crisis Mgmt Training	1,345.10
Technology&Innovations In Educ	Dues	300.00

Action #8023: Motion by Hojer, seconded by Hanson to set bond for business manager and other employees - \$50,000 for business manager & \$25,000 for secretary.

Action #8024: Motion by Hyland, seconded by Hojer to issue the Food Service Management Contract with Spring Lake Colony.

Action #8025: Motion by Hanson, seconded by Hyland to approve the changes to the Student Handbook as presented by Supt Fischer.

Action #8026: Motion by Hojer, seconded by Hanson to approve the Oldham-Ramona School District Comprehensive Plan for Special Education.

Action #8027: Motion by Hanson, seconded by Jatton to accept an anonymous donation of Barnes and Noble gift cards for the purpose of purchasing books.

Action #8028: Motion by Jatton, seconded by Hanson to approve the following policies for review only: Policy ABAA-Parent Involvement, Policy ABAA-R-Parent Involvement Guidelines Title I, Policy AC-Equal Opportunity/Non-Discrimination, and Policy AFF-Complaint Policy for Federal Programs. And the second reading of these policies: Policy IKE & IKE-R & IKE-E-Student Retention and Promotion and Policy AH & AH-E (1) & AH-E (2)-Conflict Disclosure and Authorization.

Action #8029: Motion by Hojer, seconded by Hanson to approve the teacher parking lot asphalt job proposal from Commercial Asphalt, \$18,576.

The Prairie Lakes Educational Co-op report was given by Hanson.

Principal Johnson informed the board how the interviews for the open positions have been going, the fall sport co-op meeting, and also the dates for the first practices for the fall sports.

The board heard Supt Fischer's report. Discussed was the superintendent conference, the SASD/ASBSD Joint Conference on August 10 & 11, open positions, carpet quotes, and the school open house to be held Wednesday evening, August 16.

The next regular meeting of the board is scheduled for Monday, August 14 at 7:00 p.m. in the multi-purpose room.

Action #8030: Motion by Hanson, seconded by Hyland to adjourn at 8:29 p.m.

GayLynn Hagemann, Business Manager

Lance Hageman, Board President

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